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2013

TOWN OF LANCASTER

New Hampshire

Year Ending
December 31, 2013



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TOWN OF LANCASTER Annual Report

Year Ending December 31, 2013

Please bring this report
with you to Town Meeting
March 11, 2014



Visit the
Town of Lancaster
Website

www.lancasternh.org



CONTACT US! TOWN OF LANCASTER

25 Main Street,
Lancaster, NH 03584
(603) 788-3391
(603) 788-2114 - Fax
Website -
www.lancasternh.org



RESIDENT NOTICES

Receive reminders or
notices from the town
office by signing up for
Resident Notices on our
website!!!



250th CELEBRATION

Make sure you join in
with the year-long
celebration of our town's
250th Birthday!!!!

**Property Taxes
Review/Pay Online**

IT'S HERE !!!!!

You can review/pay your
property taxes, water &
sewer online. Visit our
website & navigate to the
Tax Collector page under
the Town Government
drop down menu.

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2014 DATES TO REMEMBER

JANUARY 1	Fiscal Year Begins
JANUARY 13	Public Budget Hearing for School District
JANUARY 22	First day for Candidates to declare for Town & School District Election
JANUARY 31	Last day for Candidates to declare for Town & School District Election
FEBRUARY 3	Annual School Meeting (Deliberative session S/B 2 – Snow date February 4)
FEBRUARY 6	Public Budget Hearing for Town Budget
MARCH 1	Deadline to file for an abatement from your property taxes following the date of notice of tax
MARCH 11	Annual Town Meeting & Vote on School Warrant (per Senate Bill 2)
APRIL 1	All property both real and personal, assessed to owner this date
APRIL 4	Rabies Clinic at the Lancaster Fire Station, 5PM – 7PM
APRIL 15	Last day to file an exemption or credit application on your property taxes following the date of notice of tax
APRIL 30	Dog Owners should license their dogs by this date
MAY 31	After this date, a \$25 forfeiture charge may be imposed for any unlicensed dogs
JULY 1	First half of the semi-annual tax billing due - commences to draw interest at 12 percent after this date
DECEMBER 1	Second half of the property tax due - unpaid real estate and personal taxes commence to draw interest at 12 percent



2013 TOWN OFFICERS

Elected Officials

BOARD OF SELECTMEN

Expires 2014
Expires 2015
Expires 2016

David Stickney
Leo J. Enos
Leon H Rideout

TREASURER

Expires 2014

Ann M. Huddleston

TOWN CLERK

Expires 2014

Jean Oleson

MODERATOR

Expires 2014

John L Riff, IV

TRUSTEES OF TRUST FUNDS

Expires 2014
Expires 2015
Expires 2016

Peter Riviere
Michelle McVetty
Jeffrey A. Gilman

SUPERVISORS OF THE CHECKLIST

Expires 2014
Expires 2016
Expires 2018

Ellie Emery
Sandra E. Doolan
Maryrose Corrigan

BUDGET COMMITTEE

Expires 2014
Expires 2014
Expires 2014
Expires 2014 (Selectboard Representative)
Expires 2015
Expires 2015
Expires 2015
Expires 2016
Expires 2016
Expires 2016

Richard Bernier
Barry Crawford
Peter Riviere
David Stickney
John Eddy
Steven Young
Herbert Richardson
Dana Southworth
Linda Hutchins
Keith Kopp
Sandra Doolan

(Clerk)

2013 TOWN OFFICERS (continued)

LIBRARY TRUSTEES

Expires 2014	Benjamin Gaetjens-Oleson
Expires 2015	Linda Hutchins
Expires 2016	Michael W. Nadeau

CEMETERY TRUSTEES

Expires 2014	Michael W. Nadeau
Expires 2015	Ronald N. Bailey
Expires 2016	Joyce White

EMMONS SMITH FUND COMMITTEE

Expires 2014	Irene Schmidt
Expires 2015	Michael W. Nadeau
Expires 2016	John E. Brooks

COL. TOWN SPENDING COMMITTEE

Expires 2014	Joshua Smith
Expires 2014	Kristen Jones
Expires 2014	Colleen Bosse
Expires 2015	Zachary Colby
Expires 2015	Christopher Foss
Expires 2015	Lisa Enos
Expires 2016	Brent Shallow
Expires 2016	Gail McVetty
Expires 2016	James Caterino

COL. TOWN INVESTMENT COMMITTEE

Sarah Desrochers	Celeste Pitts
David Fuller, Jr	Charles Schmidt
Jeffrey A. Gilman	Douglas Shearer
Betsy Hutchings	

2013 TOWN OFFICERS (continued)

Appointed Boards/Committees

ZONING BOARD OF ADJUSTMENT

Expires	2014	Tricia Frenette
Expires	2014 (Alternate)	Steven Jones
Expires	2015	Lewis Cassady
Expires	2015	William H. Potter, Jr, Chairman
Expires	2015 (Alternate)	Donald Freddette
Expires	2016(Alternate)	Jon Dugan-Henriksen
Expires	2016	David Atkinson, Vice Chairman
Expires	2016	Nancy Colborn
	(Clerk)	Jean Oleson

PLANNING BOARD

Expires	2014	Andrew Nadeau
Expires	2014 (Alternate)	Donald Doolan
Expires	2014	Mark Frank
Expires	2014	Mark St. Pierre, Vice Chairman
Expires	2015 (Alternate)	Ben Southworth
Expires	2015 (Alternate)	Rusty Scott
Expires	2016 (Alternate)	Penelope Noyes
Expires	2016	Justin Carter, Chairman
Expires	2016(Alternate)	Gregory Westcott
	(Selectman)	Leo J. Enos
	(Clerk)	Sandra Doolan

CONSERVATION COMMISSION

Expires	2014	David Rexford
Expires	2014	John Accardi
Expires	2015	Paul Crane, Chairman
Expires	2015	Allan Carr
Expires	2016	Robert Elwell
Expires	2016	Paul Theroux
Expires	2016	Leon Rideout (Selectmen Rep)

2013 TOWN OFFICERS (continued)

NORTH COUNTRY COUNCIL REPRESENTATIVE

Expires 2014

Benjamin Gaetjens-Oleson

NORTH COUNTRY COUNCIL TRANSPORTATION REPRESENTATIVE

Expires 2014

Benjamin Gaetjens-Oleson

HOUSING AUTHORITY

Expires 2014

Barbara McLaughlin

Expires 2015

Carolyn Whipple

Expires 2012

Robert Fink

Expires 2013

Jeff Gilman

SAFETY COMMITTEE

Dennis Patnoe, Chairman

Paul H Hood

Al Pryor

Randy Flynn

Jean Oleson

Steven Jones

Jim Noland

Clarence Dingman

INSPECTORS OF THE ELECTION

REPUBLICAN

Expires 10/31/2014

Marjorie Jenness

Expires 10/31/2014

Karen Ryder

Expires 10/31/2014 (Alternate)

Marilyn Crane

DEMOCRAT

Expires 10/31/2014 (Alternate)

Kirsten Scobie

Expires 10/31/2014

Nancy Southworth

Expires 10/31/2014

Barry Crawford

Expires 10/31/2014 (Alternate)

Fletcher Manley

2013 TOWN OFFICERS (continued)

FULL-TIME TOWN EMPLOYEES

Dennis Donnelly, Highway Foreman	November 1976
Edward Samson, Jr, Town Manager	May 1979
Michael Nadeau, Finance Director	January 1980
Jean Oleson, Town Clerk	March 1984
Barbara Robarts, Librarian	May 1985
Wendy Houghton, Police Clerk	April 1988
Timmy Bilodeau, Water/Sewer Dept Supervisor	June 1993
William McMann, Highway	December 1992
Peter Roy, Highway	April 1996
Dennis Patnoe, Transfer Station Supervisor	April 1997
Steven Jones, Captain-EMS Officer in Charge	March 1998
David Currier, Cemetery	April 1999
James Noland, Water Dept/Transfer Station	November 1999
Edward & Denise Wood, Recreation Dept	October 2001
William Brown, Transfer Station	August 2002
Timothy Brown, Water/Sewer Dept	October 2002
Charity Blanchette, Tax Collector	March 2003
Randy Flynn, Fire Chief	June 2003
Arthur Dunn, Highway	June 2003
Tim Charbonneau, Patrol Officer	December 2004
Clarence Dingman, Mechanic	February 2005
Justin McMann, Water/Sewer Dept	May 2005
Al Pryor, Recreation Dept	September 2005
James Gainer, Highway	August 2008
Patrick Carr, Patrol Officer	June 2009
Benjamin Gaetjens-Oleson, Planning/Zoning Coordinator	October 2009
William Colborn, Police Chief	July 2012
David Lyons, Patrol Officer	September 2012
Brad Willey, Sergeant	November 2012
Benjamin Stewart, Patrol Officer	December 2013
Wendy Roberts, Prosecutor	January 2014

SUMMARY ANNUAL TOWN MEETING

MARCH 12, 2013

At 7:30 p.m. Moderator John L Riff IV opened the Annual Meeting.

Moderator Riff asked the WMRHS JROTC to bring the colors forward and lead all in the Pledge of Allegiance and the National Anthem.

Moderator Riff asked those present to observe a moment of silence for residents lost over the last year.

Moderator Riff reminded all Lancaster voters that they needed to check in with the ballot clerks to receive their voter cards.

Moderator Riff explained the rules of procedure for this evening's meeting as follows:

Handling the Articles

- a) The individual that seeks to bring an article to the floor will seek recognition.
- b) The moderator will grant recognition.
- c) The motion will be made.
- d) Moderator will seek a second.
- e) Moderator will restate the motion and then open the floor for debate.
- f) After debate the moderator will call the question from the floor and then call for a vote.

Dealing with Motions

- a) When a motion is amended – the main motion will be held in abeyance and the motion to amend will be addressed.
- b) If motion to amend passes, the main motion must be moved and seconded as amended.
- c) Any objections must be made immediately. If not they are lost.

Debate

- a) If a person wishes to speak – they must stand, identify themselves, state residence and state as specifically as they can their point.
- b) Goal tonight is to keep the meeting moving.
- c) For articles 3-22 & 24 & 25 – please keep points to 1 minute or less.
- d) Article 23 – longer time limit.
- e) If anyone goes beyond the time limit – the moderator will interrupt, state what he believes the point is and if the speaker disagrees and does not believe he/she has made their point then they may continue a little longer.
- f) However at some point the moderator will call for a 2/3 vote to end discussion.
- g) Civility – must remain civil to each other. All comments and questions will be directed to the moderator not to each other. No personal attacks except to the moderator. If anyone becomes disruptive, there will be a warning, then they will be asked to leave or be removed. Moderator can impose a fine of \$1.00.

Non Residents must have a majority vote to speak.

Article 1 Election of Officers

Selectman, Leon R Rideout	3 year term
Trustee of Trust Funds: Jeffrey A Gilman	3 year term

Library Trustee, Michael W Nadeau	3 year term
Cemetery Trustee, Joyce White	3 year term
Emmons Smith Fund, John E Brooks	3 year term
Budget Committee	
Linda E Hutchins	3 year term
Keith Kopp	3 year term
Dana Soouthworth	3 year term
Colonel Town Spending Committee	
James Caterino	3 year term
Gail McVetty	3 year term
Brent Shallow	3 year term

Article 2 – Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Five Thousand Dollars (\$135,000.00) to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Highway	\$ 40,000.00
Fire Department	\$ 40,000.00
Town Hall Improvements	\$ 10,000.00
Bridge Replacement	\$ 20,000.00
Revaluation	\$ 10,000.00
Police Dept	\$ 5,000.00
Library	\$ 5,000.00
Cemetery	<u>\$ 5,000.00</u>
Total	\$135,000.00

(Recommended by the Board of Selectmen and the Budget Committee)

Article 2 was moved and seconded. Discussion followed. Article 2 carried.

Article 3 – Purchase Avitar Assessing and Tax Collect Systems and Utility Billing System

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for the purchase of Avitar Assessing and Tax Collect Systems and Utility Billing System and to authorize the withdrawal and expenditure of said sum from the fund balance surplus.

Article 3 was moved and seconded. Discussion followed. Article 3 carried.

Article 4 - Purchase Backhoe

To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty Five Thousand Dollars (\$125,000.00) for the purchase of a new backhoe and to authorize the withdrawal and expenditure of said sum from the fund balance surplus.

Article 4 was moved and seconded. Discussion followed. Article 4 carried.

Article 5 – Purchase New Police Cruiser

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000.00) for the purchase of a new police cruiser and to authorize the withdrawal and expenditure of said sum from the fund balance surplus.

Article 5 was moved and seconded. Discussion followed. Article 5 carried.

Article 6 – Purchase of New Ambulance

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand Dollars (\$90,000.00) for the purchase of a new ambulance and to authorize the withdrawal and expenditure of said sum from the fund balance surplus.

Article 6 was moved and seconded. Discussion followed. Article 6 carried.

Article 7 – Town's 250th Celebration

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) for the purpose of funding expenses associated with the celebration of the Town's 250th birthday in the year 2014 and to authorize the withdrawal and expenditure of said sum from the fund balance surplus.

Article 7 was moved and seconded. Discussion followed. Article 7 carried.

Article 8 – Infrastructure Improvements to Colonel Town Recreation Facilities

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for infrastructure improvements to the Colonel Town Recreation Facilities and to authorize the withdrawal and expenditure of Thirty Thousand Dollars (\$30,000.00) from the Colonel Francis L Town Properties and Facilities Capital Reserve Fund created for that purpose. (Recommended by the Board of Selectmen and the Budget Committee)

Article 8 was moved and seconded. Discussion followed. Article 8 carried.

Article 9 – Gift of Property

To see if the Town will vote to authorize the Board of Selectmen to accept a gift of property from Bernard Choquette consisting of a main sewer line and several sewer laterals extending from the property of Interlakes Properties North LLC westerly along Route 2 to the point where it connects to the existing town owned sewer line existing within the State of New Hampshire Route 2 right-of-way.

Article 9 was moved and seconded. Discussion followed. Article 9 carried.

Article 10 – American Red Cross

To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500.00) for the support of the American Red Cross.

Article 10 was moved and seconded. Discussion followed. Article 10 carried.

Article 11 – Tri-Town Public Transit Route

To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) for the support of the Lancaster-Whitefield-Littleton Tri-Town Public Transit Route.

Article 11 was moved and seconded. Discussion followed. Article 11 carried.

Article 12 – Senior Wheels Demand Response Program

To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) for the support of Senior Wheels Demand Response Program.

Article 12 was moved and seconded. Discussion followed. Article 12 carried.

Article 13 – CASA

To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500.00) for the support of CASA (Court Appointed Special Advocates) of New Hampshire.

Article 13 was moved and seconded. Discussion followed. Article 13 carried.

Article 14 – White Mountain Mental Health

To see if the Town will vote to raise and appropriate the sum of Five Thousand Nine Hundred Twenty One Dollars (\$5,921.00), for the support of Northern Human Services/White Mountain Mental Health.

Article 14 was moved and seconded. Discussion followed. Article 14 carried.

Article 15 – Northern Gateway Chamber of Commerce

To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred Forty Dollars (\$1,640.00), \$.50 per capita, for the support of the Northern Gateway Chamber of Commerce.

Article 15 was moved and seconded. Discussion followed. Article 15 carried.

Article 16 – Child Advocacy Center of Coos County

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1000.00), for the support of the Child Advocacy Center of Coos County.

Article 16 was moved and seconded. Discussion followed. Article 16 carried.

Article 17 – Community Contact Division of Tri-County Community Action

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Dollars (\$4,600.00) for the support of the Community Contact Division of Tri-County Community Action.

Article 17 was moved and seconded. Discussion followed. Article 17 carried.

Article 18 – Caleb Interfaith Volunteer Caregivers

To see if the Town will vote to raise and appropriate the sum of Four Thousand Two Hundred Sixty Dollars (\$4,260.00) for the support of the Caleb Interfaith Volunteer Caregivers. _

Article 18 was moved and seconded. Discussion followed. Article 18 carried.

Article 19 – North Country Senior Meals Program

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500.00) for the support of the North Country Senior Meals Program.

Article 19 was moved and seconded. Discussion followed. Article 19 carried.

Article 20 – Mt Washington Regional Airport

To see if the Town will vote to raise and appropriate the sum of Two Thousand Four Hundred Sixty Four Dollars (\$2,464.00), for the Town's share of the operating budget for the Mt Washington Regional Airport for the current fiscal year.

Article 20 was moved and seconded. Discussion followed. Article 20 carried.

Article 21 – The Center for New Beginnings in Littleton

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to help support The Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country. In 2012, the Center for New Beginnings provided services for 78 individuals who reside in the Town of Lancaster. (By Petition). (Recommended by the Board of Selectmen and the Budget Committee)

Article 21 was moved and seconded. Discussion followed. Article 21 carried.

Article 22 – Northern Pass

Are you in favor of Northern Pass coming through Lancaster? (By Petition)

Article 22 was moved and seconded. Discussion followed. Article 22 failed.

Article 23 – Private Prison in Lancaster

Are you in favor of locating a private prison in Lancaster? (By Petition)

Article 23 was moved and seconded. Discussion followed. Show of voter cards and voice was not definitive. Moderator called for a physical card count. Article 23 carried by a vote of 52 yes and 43 no.

Article 24 – Operating Budget

To see if the town will vote to raise and appropriate the sum of Five Million One Hundred Eighty Nine Thousand Thirty Nine Dollars (\$5,189,039.00) which represents the operating budget. Said sum does not include any other Warrant Articles.

Article 24 was moved and seconded. Discussion followed. Article 24 carried.

Article 25

To transact other business that may legally come before this meeting.

Motion was made, seconded and carried to adjourn the meeting at 8:53 p.m.

Respectfully submitted,

Jean E. Oleson, Town Clerk



TOWN MANAGER'S REPORT

As 2013 ends and we start the year 2014, Lancaster has begun the celebration of its 250th anniversary. Many hours have been involved in planning the celebration. A group of community volunteers have devoted many hours in working on a number of events that will occur during the year.

In 2013 our employees again worked on major infrastructure improvements. The construction projects on Wolcott and Kilkenny Streets addressed water and sewer improvements as well as total reconstruction of the roads. The sidewalk along the edge of Middle Street was in desperate need of repair and was completely reconstructed and paved. During the rebuild of the sidewalk we worked with the NH Department of Transportation and improved the storm water drainage along the edge of Middle Street.

In 2013 Lancaster completed a property tax revaluation. The property values were adjusted to the current market value. Most property values were lowered as a result. With lower property values the tax rate did increase from \$20.73 to \$23.35 per @ \$1,000.00 of value.

The Town has worked with local business owners to assist them with their efforts to grow and improve their business. The businesses assisted include The Moonbeam Café, The Rialto Theater, Peter Rizzo's Fitness center, and Williams Martial Arts. The Town provided low interest loans to these businesses.

Everyone is encouraged to join in the celebration of the 250th anniversary. Volunteers are needed to assist with the scheduled events. We are interested in your ideas on celebrating our 250th. You are invited to attend our meetings scheduled the 3rd Wednesday of each month at 5pm at the Town Hall.

In closing I wish to thank all of you that help make Lancaster the great Town that it is. My door is always open and your concerns are important to me.

Respectfully submitted,

Edward Samson

Town Manager

REPORT OF THE BOARD OF SELECTMEN

It's hard to believe that another year has come and gone. Your board is please to advise that all issues brought before the board of selectmen were dealt with in a timely manner to the satisfaction of those involved. The town employees have made a lot of updates to the town's infrastructure which shows the continued effort to keep the town running as smooth as we can.

Next year will bring more work to the town roads and water system. We would not have been able to accomplish any of this work at a savings to the town and its citizens without the dedication from all our town employees which we are grateful to have. Also, this year is the 250 anniversary of the town of Lancaster. I hope all the residents of the town have the time to get out and take advantage in the celebration which will go on all year.

Thank you for your continued support,

David B Stickney, Sr., Chairman
Lancaster Board of Selectmen



Photo compliments of
The Coos County
Democrat

SUPERVISORS OF THE CHECKLIST

2013 was a relatively quiet year for us.

This was our schedule:

January 26, 2013 – Held meeting for corrections and additions to the checklist.

February 2, 2013 – Deliberative session at White Mountains Regional High School

March 2, 2013 – Held meeting for corrections and additions to the checklist.

March 12, 2013 – Town Meeting

During the year we are busy keeping the checklist up to date with various entries such as new voters, changes of names and addresses and those who may have died or moved away.

You do not have to wait until we have a session to register to vote, you can go to the Town Office and register anytime.

You, the voters, have been very cooperative about bringing your Photo ID with you to the polls and we appreciate it.

If you have any questions about voter registration, please don't hesitate to contact any one of us or you can contact the Town Office and speak with the Town Clerk. If we do not have any answer for you, we will make sure to get you one as soon as possible.

“Remember – Your Vote Does Count”

Supervisors of the Checklist:

Sandra E. Doolan
Ellie Emery
Maryrose Corrigan



TOWN CLERK'S REPORT

Registration of Motor Vehicles	<u>2011</u>	<u>2012</u>	<u>2013</u>
Motor Vehicle Permit Fees Collected	\$479,348.33	\$484,371.00	\$494,419.00
Municipal Agent Fees Collected	12,506.50	12,236.00	12,260.00
Motor Vehicle Waste Fees	<u>11,063.00</u>	<u>11,019.00</u>	<u>10,809.00</u>
Total Collected	<u>\$502,917.83</u>	<u>\$507,626.00</u>	<u>\$517,488.00</u>
 Dog Licenses	 <u>\$ 4,905.50</u>	 <u>\$ 4,828.00</u>	 <u>\$ 4,925.00</u>
 <u>Town Record Fees</u>			
Automobile Title Applications	1,536.00	1,518.00	1,552.00
Recreation Vehicle Registrations	608.00	485.00	946.00
Municipal Agent Fees Collected	33.00	21.00	45.00
Renewal Fees	3,366.00	3,269.00	3,243.00
Boat Registrations	980.55	1,235.29	897.40
Municipal Agent Fees Collected	730.00	740.00	685.00
Certified Copies of Vital Records	10,520.00	11,355.00	11,375.00
UCC'S	1,530.00	1,590.00	1,470.00
Marriage Intentions	1,130.00	810.00	1,395.00
Log Fee	94.50	126.90	148.50
Convenience Fee	178.50	202.50	274.50
Recording Fees and Tax Liens	55.00	10.00	0.00
Licenses and Fees	<u>2,037.70</u>	<u>1,371.00</u>	<u>2,089.90</u>
Total Collected	<u>\$22,799.25</u>	<u>\$22,733.69</u>	<u>\$24,124.30</u>
 Total Remitted to Treasurer	 <u>\$530,622.58</u>	 <u>\$535,187.69</u>	 <u>\$546,534.30</u>
Number of motor vehicle permits issued	<u>4,436</u>	<u>4,415</u>	<u>4410</u>
Number of boat registrations issued	<u>140</u>	<u>147</u>	<u>135</u>

Respectfully submitted,

Jean E. Oleson, Town Clerk

Don't forget to renew your dog license by April 30th to avoid a penalty.

FYI – effective January 1, 2013, vehicles 1999 and older are exempt from title. Titles that are mailed and returned to the State because a person has moved are kept forever. They are not forwarded. To get the title you have to contact the Title Bureau. You can get several motor vehicle forms from the Dept of Safety website. You can also check availability of a vanity plate on the Dept of Safety website.

Visit the town's website at www.lancasternh.org. There is a lot of valuable information on the site with links to the different departments.

Town Clerk Email Address: townclerk@lancasternh.org

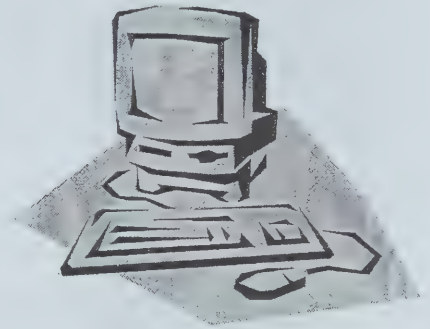
Web Sites:

Department of Safety DMV: www.nh.gov/safety/divisions/dmv

Office of Information Technology: www.nh.gov/oit

The Town Clerk Of Lancaster Presents E-REG!

The Town of Lancaster is proud to bring you E-Reg,
Auto Registrations On Line !



Renew your Auto, Trailer, Truck or RV On Line

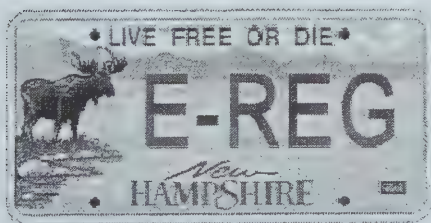
fast and easy Renew your registration anytime, on line

Renew in your Birth Month !

Also allowed:

One month early; one month before your birth month or the DOB of the first owner listed on current registration

Two month late; two months after your birth month or the DOB of the first owner listed on current registration



Lancaster Town Clerk, Jean Oleson
25 Main Street
Lancaster, NH 03584
Phone: (603) 788-2306



In Association With
Interware Development Company, Inc.



Dog Licensing

Save a tree and renew with me



Along with the popular *online* Vehicle Registration service, E-Reg, the Town of Lancaster now offers Dog License Renewals to be requested *online* via the Town

Web Site.

Brought to you by:

EB2 GOV

www.lancasternh.org



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen
Town of Lancaster
Lancaster, New Hampshire 03584

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lancaster, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles accepted in the United States of America. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1.B.3 to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental and business-type activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental and business-type activities. The amount by which this departure would affect the liabilities, net position and expenses of the governmental and business-type activities is not reasonably determinable.

47 Hall Street ■ Concord, NH 03301
603-856-8005 ■ 603-856-8431 (fax)
info@roberts-greene.com

Adverse Opinion

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly the respective financial position of the governmental and business-type activities of the Town of Lancaster as of December 31, 2012, or the respective changes in financial position thereof for the fiscal year then ended.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Lancaster as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on page 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Lancaster has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lancaster's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from, and relate directly to, the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

November 6, 2013

Robert A. Heene, PLLC

2013 ASSESSING REPORT

The Town of Lancaster performed a revaluation of its property assessments in 2013. Municipalities are required by state law to update assessments at five year intervals per RSA 75:8-a. This was achieved by carefully reviewing and analyzing sales over the past few years and then making adjustments to the assessing system in order to bring all properties to market value as of April 1, 2013. This process, along with our cyclical reinspection program helps to maintain property tax equity for all taxpayers.

Despite the faltering real estate market over the past five years, Lancaster's sale prices seem to have recently leveled out. A result of the general decline in the market was an overall decrease in assessed value for the town. Unfortunately, this also resulted in an increase to the tax rate. As usual, the revaluation caused some taxpayers to pay more in net taxes, some less, but many ended up paying about the same. The annual changes in the town, county, and school budgets are the larger causes of changes in individual tax bills. We will continue to monitor the market and be prepared to adjust assessments as necessary. Our main goal is equity for all Lancaster property owners. As long as there is consistency and equity between individual properties and different classes of property, the market can continue to rise and fall as it has always done.

The cyclical reinspection / data verification system will continue into the future. Along with sale properties and those with identified changes from building permits, subdivisions, etc., a certain percentage of properties are systematically reviewed at random each year. This helps maintain the quality and accuracy of the physical property data in our assessing system. This is the recommended procedure by the state and is a system that allows the town to spread out the cost of a town-wide revaluation over time. The reinspection program includes measuring and listing each property and an interior inspection, if possible. The town's contracted appraisers carry identification and their vehicles are on file with the town office and the police department.

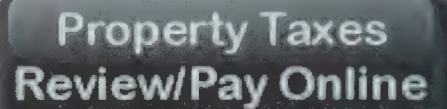
Please call the town office if you have any questions about the revaluation, the cyclical reinspection program, or assessing questions in general. Thank you for your cooperation as we work to maintain property tax equity for all taxpayers.



TAX COLLECTOR'S REPORT

Many changes for 2013. We changed both assessing and tax collecting software to a new software company called Avitar. I am sure you all noticed that the look of your bills have changed. Avitar was very helpful with the conversion which made it pretty much a seamless change.

It's here!!!! ONLINE PAYMENT OPTION!!!
Everyone's taxes are available for review or payment online by visiting our website – www.lancasternh.org. Navigate to the Tax Collector page under the Town Government drop-down menu. On the Tax Collector page you will see the icon to the right. Click on icon and it will bring you to a payment kiosk. There you can look up an account either by name, address or map & lot.

A dark, rounded rectangular button with a slight gradient and a shadow. The text "Property Taxes Review/Pay Online" is written in a white, sans-serif font, centered on the button.

The following are dates I would like to make the taxpayer aware of in the up coming year:

February	Delinquent Notices will be mailed
April	Water Meters read the 1 st week of April Water/Sewer bill mailed the 2 nd week of April Delinquent notices due date the 18 th Lien process begins with issuing an impending lien notice on any unpaid taxes after the delinquent due date Impending deed notices will be mailed to property owners and mortgage holders on any outstanding 2011 tax liens (2011 tax levy)
May	Due date on 1 st Issue Water/Sewer bill Impending lien notice due date the 23 rd Lien will be executed on the 23 rd on any unpaid delinquent taxes after the impending lien due date. Mortgage notices mailed within 45 days of this date Execute tax collectors deeds on June 5 th on any outstanding 2011 tax liens (2011 tax levy) after the impending deed due date
June	Issue 1 st Issue Property Tax bill
July	Due date on 1 st Issue Property Tax bill
October	Water Meters read 1 st week of October Water/Sewer bill mailed 2 nd week of October
November	Issue 2 nd Issue Property Tax bill Due date on 2 nd Issue Water/Sewer bill
December	Due date on 2 nd Issue Property Tax bill

Respectfully submitted,
Charity Blanchette, Tax Collector

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

TAX COLLECTOR'S REPORT

For the Municipality of LANCASTER Year Ending 2013

DEBITS

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
			2012	2011	
Property Taxes	#3110		\$ 443,702.95		
Resident Taxes	#3180				
Land Use Change	#3120		\$ 5,600.00		
Yield Taxes	#3185			\$ 27.66	
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189		\$ 119,260.08		
Property Tax Credit Balance**		\$ (2,877.72)			
Other Tax or Charges Credit Balance**		\$ (43,545.23)			
TAXES COMMITTED THIS YEAR				For DRA Use Only	
Property Taxes	#3110	\$6,256,060.70			
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185	\$ 11,650.88	\$ 3,714.71		
Excavation Tax @ \$.02/yd	#3187	\$ 951.56			
Utility Charges	#3189	\$ 899,907.62	\$ 150.00		
OVERPAYMENT REFUNDS					
Property Taxes	#3110		\$ 3,446.16		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 23,357.91			
Interest - Late Tax	#3190	\$ 4,387.73	\$ 36,536.37	\$ 3.76	
Resident Tax Penalty	#3190				
TOTAL DEBITS		\$7,149,893.45	\$ 612,410.27	\$ 31.42	\$

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant & therefore in line #3110 as postive amount for this year's levy.

TAX COLLECTOR'S REPORTFor the Municipality of LANCASTER Year Ending 2013**CREDITS**

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2012	2011	
Property Taxes	\$4,969,252.89	\$ 267,926.22		
Resident Taxes				
Land Use Change		\$ 5,600.00		
Yield Taxes	\$ 11,340.89	\$ 3,714.71	\$ 27.66	
Interest (include lien conversion)	\$ 4,387.73	\$ 36,536.37	\$ 3.76	
Penalties				
Excavation Tax @ \$.02/yd	\$ 951.56			
Utility Charges	\$ 768,510.56	\$ 76,039.18		
Conversion to Lien (principal only)		\$ 222,298.18		
Prior year overpayment assigned	\$ (21,500.35)			
DISCOUNTS ALLOWED				
ABATEMENTS MADE				
Property Taxes	\$ 2,765.49	\$ 295.61		
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges	\$ 6,204.30			
CURRENT LEVY DEEDED				
UNCOLLECTED TAXES - END OF YEAR #1080				
Property Taxes	\$1,284,042.32			
Resident Taxes				
Land Use Change				
Yield Taxes	\$ 309.99			
Excavation Tax @ \$.02/yd				
Utility Charges	\$ 125,192.76			
Property Tax Credit Balance**	\$ (1,564.69)			
Other Tax or Charges Credit Balance**	< >			
TOTAL CREDITS	\$7,149,893.45	\$ 612,410.27	\$ 31.42	\$

**Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).

MS-61
Rev. 10/10

TAX COLLECTOR'S REPORTFor the Municipality of LANCASTER Year Ending 2013**DEBITS**

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2012	2011	2010+	
Unredeemed Liens Balance - Beg. Of Year		\$ 137,430.94	\$ 133,425.90	
Liens Executed During Fiscal Year	\$ 242,541.09			
Interest & Costs Collected (After Lien Execution)	\$ 3,875.56	\$ 1,167.57	\$ 8,523.61	
TOTAL DEBITS	\$ 246,416.65	\$ 138,598.51	\$ 141,949.51	\$

CREDITS

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2012	2011	2010+	
Redemptions		\$ 105,856.64	\$ 8,986.28	\$ 8,326.33	
Interest & Costs Collected (After Lien Execution)	#3190	\$ 3,875.56	\$ 1,167.57	\$ 6,832.52	
Abatements of Unredeemed Liens		\$ 40.04			
Liens Deeded to Municipality					
Unredeemed Liens Balance - End of Year	#1110	\$ 136,644.41	\$ 128,444.66	\$ 126,790.66	
TOTAL CREDITS		\$ 246,416.65	\$ 138,598.51	\$ 141,949.51	\$

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? YES

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE

Charity Blanchette

DATE

2/11/2014

TAX YEAR 2013

SUMMARY INVENTORY OF VALUATION

Value of Land Only		
Current Use	\$1,903,013.00	
Conservation Restriction Assessment	\$207.00	
Discretionary Preservation Easement	\$10,200.00	
Residential	\$43,776,400.00	
Commercial/Industrial	<u>\$15,835,200.00</u>	
TOTAL OF TAXABLE LAND		\$61,525,020.00
Tax Exempt & Non-Taxable	\$8,460,900.00	
Value of Buildings Only		
Residential	\$139,676,940.00	
Manufactured Housing	\$3,592,500.00	
Commercial/Industrial	\$47,606,600.00	
Discretionary Preservation Easement	<u>\$23,460.00</u>	
TOTAL OF TAXABLE BUILDINGS		\$190,899,500.00
Tax Exempt & Non-Taxable	\$37,242,700.00	
PUBLIC UTILITIES		<u>\$18,568,200.00</u>
VALUATION BEFORE EXEMPTIONS		\$270,992,720.00
Blind Exemption (0)	\$0.00	
Elderly Exemption (19)	\$457,600.00	
Solar/Windpower (2)	<u>\$4,000.00</u>	
LESS AMOUNT OF EXEMPTIONS		<u>(\$461,600.00)</u>
NET VALUATION ON WHICH THE TAX RATE IS COMPUTED		\$270,531,120.00
LESS PUBLIC UTILITIES		<u>(\$18,568,200.00)</u>
NET VALUATION WITHOUT UTILITES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED		<u><u>\$251,962,920.00</u></u>

**UTILITY ASSESSED VALUE -
SUMMARY**

Public Service of NH	\$7,897,000.00
Southworth Timber Frames	2,000.00
Portland Pipeline Corp.	\$10,669,200.00
Total Utilities	\$18,568,200.00

PROPERTY TAX EXEMPTIONS GRANTED

	Actual Exemption Amount
Elderly Exemptions -2013	
2 at maximum \$20,000	\$40,000.00
9 at maximum \$25,000	\$204,400.00
8 at maximum \$30,000	\$213,200.00
Total Elderly Exemptions	\$457,600.00
Veteran's Exemptions -2013	
9 at \$1,400	\$12,600.00
147 at \$100	\$14,700.00
Total Veteran's Exemptions	\$27,300.00

CURRENT USE REPORT

**Total # Acres Receiving Current Use
Assessment:**

Discretionary Easement	1.0
Conservation Restriction	1.25
Farmland	4,340.48
Forest Land	11,102.43
Forest Land with Documented Stewardship	8,278.46
Unproductive	367.20
Wet Land	423.96
TOTAL ACRES	24,512.53
TOTAL # OF PARCELS IN CURRENT USE	637

This is to certify that the information provided in this report was taken from official records and is correct to the best of our knowledge and belief.

Respectfully submitted by the Board of Selectmen:

David B. Stickney, Sr
Leo Enos, Sr.
Leon H. Rideout

NH Department of Revenue Administration
Municipal Services Division
P.O. Box 487
Concord, NH 03302-0487
(603) 230-5090

TOWN/CITY: LANCASTER Advisor's Initials: JD Date: 11/26/2013

OVERLAY – Amount Raised for Abatements

RSA 76:6 limits overlay to an amount not to exceed 5% of the net tax commitment for the municipality, its state education tax amount and local school tax, its share of the county budget, and village district(s), if any. For your municipality, we anticipate the following:

5% Limit	\$313,856	Requested Amount	\$60,000
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*Your actual overlay will be slightly different due to rounding.

BUDGETARY FUND BALANCE RETENTION

Responsible long term financial planning requires an adequate level of general fund unassigned fund balance to mitigate future risks and to ensure stable tax rates. The GFOA suggests municipalities retain between 8% and 17% of regular general fund operating expenditures. In NH, this is calculated by adding the municipality's general fund operating appropriations, the education tax amount, the local school net tax commitment, and the county appropriation. Based on our best available information, the suggested levels for your municipality would be:

5%	\$428,572	8%	\$685,714	10%	\$857,143	17%	\$1,457,143
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Your budgetary unassigned fund balance from the MS-5 is: \$1,657,253

The amount voted from "surplus" is: \$305,000

The amount used for RSA 32:11 emergency appropriation is: \$0

The amount you wish to use to set tax rate: \$0

The amount you wish to retain is: \$1,352,253

I hereby acknowledge that I have been advised by the DRA on the recommended retainage ranges as described above.

Signature of town/city official: Charity Blanchette

Title of town/city official: Tax Collector

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division 2013 Tax Rate Calculation

David M. Connelley

12/2/13

TOWN/CITY: LANCASTER

Gross Appropriations	5,690,424
Less: Revenues	3,255,193
	0
Add: Overlay (RSA 76:6)	58,183
War Service Credits	27,300

Net Town Appropriation	2,520,714
Special Adjustment	0

Approved Town/City Tax Effort	2,520,714
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TOWN RATE
9.32

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	0	0	0
Regional School Apportionment			6,270,856
Less: Education Grant			(3,612,383)

Education Tax (from below)	(563,980)
Approved School(s) Tax Effort	2,094,493

LOCAL SCHOOL RATE
7.74

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.435
231,613,852	563,980
Divide by Local Assessed Valuation (no utilities)	
251,962,920	

STATE SCHOOL RATE
2.24

COUNTY PORTION

Due to County	1,096,122
	0

Approved County Tax Effort	1,096,122
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COUNTY RATE
4.05

TOTAL RATE
23.35

Total Property Taxes Assessed	6,275,309
Less: War Service Credits	(27,300)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	6,248,009

PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.24	563,980
All Other Taxes	21.11	5,711,329
		6,275,309

TRC#
230

TRC#
230



TOWN OF LANCASTER TAX RATES



<u>YEAR</u>	<u>TOTAL</u>	<u>TOWN</u>	<u>COUNTY</u>	<u>SCHOOL</u>	<u>STATE</u>
1972	\$3.57	\$0.87	\$2.53	\$0.17	
1973	\$3.66	\$0.84	\$2.63	\$0.19	
1974	\$3.93	\$1.08	\$2.70	\$0.15	
1975	\$4.10	\$1.04	\$2.90	\$0.16	
1976	\$4.55	\$1.27	\$3.07	\$0.21	
1977	\$4.60	\$1.02	\$3.29	\$0.29	
1978	\$5.30	\$1.27	\$3.83	\$0.20	
1979	\$5.45	\$1.36	\$3.75	\$0.34	
1980	\$6.03	\$1.60	\$4.09	\$0.34	
1981	\$6.27	\$1.56	\$4.24	\$0.47	
1982	\$7.37	\$1.97	\$4.82	\$0.58	
1983	\$7.92	\$1.43	\$5.90	\$0.59	
1984	\$7.26	\$1.22	\$5.46	\$0.58	
1985	\$6.78	\$1.27	\$4.88	\$0.63	
1986	\$7.07	\$1.43	\$5.07	\$0.57	
1987	\$6.52	\$1.88	\$3.82	\$0.82	
1988	\$17.05	\$5.46	\$2.33	\$9.26	Re-evaluation
1989	\$21.10	\$5.52	\$2.54	\$13.04	
1990	\$23.05	\$5.58	\$2.30	\$15.17	
1991	\$22.20	\$6.25	\$2.42	\$13.53	
1992	\$24.18	\$6.24	\$2.74	\$15.20	
1993	\$30.78	\$7.66	\$3.48	\$19.64	Trend Factoring
1994	\$30.34	\$7.63	\$2.93	\$19.78	
1995	\$30.34	\$7.63	\$3.24	\$19.47	
1996	\$32.10	\$8.15	\$3.50	\$20.45	
1997	\$34.85	\$8.22	\$3.86	\$22.77	
1998	\$34.85	\$8.20	\$3.91	\$22.74	
1999	\$26.70	\$8.87	\$3.98	\$7.01	\$6.84
2000	\$29.24	\$8.58	\$3.78	\$10.11	\$6.77
2001	\$29.50	\$8.65	\$4.13	\$9.98	\$6.74
2002	\$33.16	\$9.65	\$4.60	\$12.50	\$6.41
2003	\$24.58	\$7.69	\$3.36	\$10.19	\$3.34
2004	\$24.58	\$7.08	\$4.19	\$10.69	\$2.62
2005	\$22.88	\$6.90	\$3.59	\$9.64	\$2.75
2006	\$24.43	\$7.25	\$3.99	\$10.52	\$2.67
2007	\$23.17	\$7.15	\$3.80	\$9.53	\$2.69
2008	\$19.51	\$5.99	\$3.89	\$7.47	\$2.16
2009	\$18.08	\$7.03	\$3.48	\$5.27	\$2.30
2010	\$18.52	\$7.75	\$3.54	\$5.05	\$2.18
2011	\$18.53	\$7.29	\$4.01	\$5.02	\$2.21
2012	\$20.73	\$7.94	\$4.18	\$6.41	\$2.20
2013	\$23.35	\$9.32	\$4.05	\$7.74	\$2.24

SCHEDULE OF TOWN PROPERTY

<u>MAP/LOT</u>	<u>DESCRIPTION</u>
P11-003	Town Hall, 25 Main Street
	Fire Station, 10 Mechanic Street
	Highway Garage, 16-18 Mechanic Street
P11-031	Police Station, 11 Mechanic Street
P11-026	Lancaster EMS Building, 19 Mechanic Street
P06-082	Weeks Memorial Library, 128 Main Street
R13-063	Water Treatment Plant, 300 Pleasant Valley Road
P06-051	Col. Town Recreation, 16 High Street
R13-031	Col. Town Community Camp, 38 Community Camp Road
R09-068	Transfer Station, 121 Water Street
	Main Pump Station, 60 Heath Street
R09-065	Lagoons & Chlorine Building, 140 & 150 Water Street
R10-065	Salt Shed & Reservoir, 106 Prospect Street
R01-019	Water Tank, Industrial Park Road
R01-017	Pump Station, 673 Main Street
P01-004	Pump Station, 458 Main Street
P07-070	Pump Station, 55-59 Middle Street
R11-055	Pump Station, 55 Grange Road
	Pump Station, North Road
	Pump Station, Indian Brook, Summer Street
P06-043	Wilder Cemetery, Main Street
P06-070	Summer Street Cemetery, 89 Summer Street
R28-004	Martin Meadow Pond Cemetery, Martin Meadow Pond Road
P06-001	Centennial Park, Main Street
P06-048	Cross Park, Main Street
P11-035	Soldier Park, Main Street
P07-085	Drew Park, 109 Main Street
P07-004	Municipal Parking Lot, Main Street
P07-120	Municipal Parking Lot, Bunker Hill Street
P05-058	Summer Street Cemetery Entrance
P07-005	Welcome Center, 25 Park Street
P07-019	Fire Museum, 30 Park Street
P12-023	Riverside Drive (Ice Retention Dam)
P05-052	Causeway Street
P14-028	Holton Park
P14-029	Holton Park
R01-015	Industrial Park
R01-035	Main Street
R01-048	Pines, Main Street
R04-006	Island in Israel River
R04-008	Main Street – B&M RR
R04-034	School Street, behind Courthouse
R05-001	Town Forest, Causeway Street
R10-032	Riverside Drive
R11-056	Grange Road
R26-027	111 Martin Meadow Pond Boat Access
P06-071	Summer Street (Cemetery)
P14-037	Holton Park
R20-010	Barkers Location
P05-045	60 Sand Street
R12-001	Pleasant Valley Road
R17-026	232 Portland Street

INVENTORY OF MUNICIPAL EQUIPMENT

HIGHWAY

1965 Joy Compressor
1985 Eager Beaver Roller SRH300
1989 Mobil Street Sweeper
1992 Compactor
1993 Homemade Cold Patch Trailer
1995 Caterpillar 120G Grader w/Wing
2000 Mack Dump Truck
2002 Homemade Utility Trailer
2003 John Deere 310SG Loader/Backhoe
2003 Power Eagle Pressure Washer
2003 Chevrolet K2500 Pickup
2005 International 7400 Dump Truck
2005 Exmark Mower
2005 Holder Sidewalk Plow
2009 Sterling L8500 Dump Truck
2009 Sterling 1½ ton Dump Truck
2010 Case 621EXT Loader
2010 Sterling Dump Truck
2010 John Deere Excavator
2011 HUDS Trailer
- 5000 Watt Generator

WATER & SEWER

1994 Power Jet Sewer Machine
1994 Trench Box
1995 Load Rite Trailer
2002 Muffin Auger Monster
2003 Wells Utility Trailer
2009 Ford F350 Pickup
2010 Ingersoll Air Compressor
2013 Ford F250 Pickup

CEMETERY

2003 Husqvarna Mower
1977 Kubota Backhoe

TOWN OFFICE

2010 Ford Crown Victoria

FIRE DEPARTMENT

1930 Hose Cart
1934 Maxim Pumper
1984 Snowcraft Trailer
1989 Spartan E-One Pumper
1998 Freightliner Rescue Van
2002 Cairns Viper Infrared Camera
2002 Polaris 6x6
2003 Newman Pumper
2004 Ford F150 Pickup
2005 Ford E450 Ambulance
2009 Newman Ladder Truck
2010 Ford E350 Van Ambulance
2011 International Tanker
2011 Ford E450 Ambulance
2012 Ford E450 Ambulance
2012 Bullard Thermal Imaging Camera

TRANSFER STATION

2005 Volvo L50E Wheel Loader
2009 Bobcat Skidsteer
2011 Demogrinder
2012 Glass Pulverizer
- Box Trailers (13 units)
- Balers (3)
- Oil Filter Crusher
- Waste Oil Furnace

POLICE

2009 Ford Expedition – Cruiser
2013 Ford Taurus Interceptor – Cruiser
2013 Ford Expedition - Cruiser

COL. TOWN RECREATION

1987 Ford Tractor
2003 GMC 2500 Pickup
2007 Polaris Sportsman
2010 Exmark Mower
2010 Kioti CK30 Tractor

TOWN OF LANCASTER
FINANCIAL REPORT
 FOR THE YEAR ENDED DECEMBER 31, 2013

SUMMARY OF REVENUES:	<u>Appropriation</u>	<u>Year-To-Date</u>	Encumbrances <u>From 2012</u>	<u>Under</u>	<u>Over</u>
Taxes	\$174,890.00	\$6,342,301.93			(\$6,167,411.93)
Intergovernmental Revenues	\$254,140.00	\$261,584.19			(\$7,444.19)
Special Grants for Projects	\$0.00	\$67,052.57			(\$67,052.57)
Income From Departments	\$2,411,895.00	\$2,536,480.04			(\$124,585.04)
Miscellaneous Revenues	\$7,000.00	\$172,192.32			(\$165,192.32)
Fund Balance	\$0.00	\$0.00			(\$0.00)
Total Revenues	<u>\$2,847,925.00</u>	<u>\$9,379,611.05</u>			<u>(\$6,531,686.05)</u>

SUMMARY OF EXPENDITURES:	<u>Appropriation</u>	<u>Year-To-Date</u>		<u>Under</u>	<u>Over</u>
General Government	\$1,355,050.00	\$1,527,625.45			(\$72,575.45)
Public Safety	\$1,102,675.00	\$1,130,405.89			(\$27,730.89)
Highways & Streets	\$813,623.00	\$789,823.89		\$23,799.11	
Solid Waste, Water & Sanitation Depts.	\$1,214,380.00	\$1,173,021.64		\$41,358.36	
Health Administration	\$25,412.00	\$24,862.00		\$550.00	
Welfare	\$71,360.00	\$50,919.34		\$20,440.66	
Culture & Recreation	\$616,220.00	\$353,927.83		\$262,292.17	
Debt Service	\$21,704.00	\$22,611.62			(\$907.62)
Capital Outlay & Special Projects	\$335,000.00	\$304,747.61		\$30,252.39	
Capital Reserve Funds	\$135,000.00	\$151,666.00			(\$16,666.00)
Interfund Operating Transfers Out	\$0.00	\$0.00			
Total Expenditures	<u>\$5,690,424.00</u>	<u>\$5,529,611.27</u>		<u>\$378,692.69</u>	<u>(\$217,879.96)</u>

DETAILED STATEMENT OF REVENUES:	<u>Appropriation</u>	<u>Year-To-Date</u>	<u>Enc from 2012</u>	<u>Under</u>	<u>Over</u>
From Local Taxes:					
Property Taxes	\$0.00	\$6,250,612.70			(\$6,250,612.70)
Property Taxes--Refunds	\$0.00	\$0.00			
Payment in lieu of taxes	\$59,890.00	\$0.00		\$59,890.00	
Land Use Change Taxes	\$2,000.00	\$0.00		\$2,000.00	
Yield Taxes	\$12,000.00	\$15,365.59			(\$3,365.59)
Miscellaneous Taxes	\$1,000.00	\$951.56		\$48.44	
Interest & Penalties on Taxes	\$100,000.00	\$75,372.08		\$24,627.92	
Total Taxes	<u>\$174,890.00</u>	<u>\$6,342,301.93</u>		<u>\$86,566.36</u>	<u>(\$6,253,978.29)</u>

Intergovernmental Revenues:					
Shared Revenue Block Grants	\$0.00	\$0.00			
Highway Block Grants	\$93,441.00	\$90,736.48		\$2,704.52	
State & Federal Forest Lands	\$3,781.00	\$3,781.00			
Railroad Tax	\$0.00	\$0.00			
Rooms & Meals Tax	\$156,918.00	\$156,090.32		\$827.68	
Sidewalk Construction	\$0.00	\$10,976.39			(\$10,976.39)
FEMA Disasters	\$0.00	\$0.00			
Total Intergovernmental Revenues	<u>\$254,140.00</u>	<u>\$261,584.19</u>		<u>\$3,532.20</u>	<u>(\$10,976.39)</u>

Special Grants for Projects:

LCHIP	\$0.00	\$200.00		(\$200.00)
Community/Economic Development	\$0.00	\$6,150.00		(\$6,150.00)
Farmers' Market	\$0.00	\$808.58		(\$808.58)
Police Activities League	\$0.00	\$0.00		
250 th Anniversary Celebration	\$0.00	\$12,072.00		(\$12,072.00)
Main St Rezoning Project	\$0.00	\$23,190.00		(\$23,190.00)
FDG—Equipment	\$0.00	\$4,831.00		(\$4,831.00)
PDG—EMPG	\$0.00	\$11,364.00		(\$11,364.00)
PDG—White Mt./NH PAL	\$0.00	\$442.00		(\$442.00)
PDG—In Cruiser Video System	\$0.00	\$4,995.00		(\$4,995.00)
PDG—PD Radars	\$0.00	\$2,999.99		(\$2,999.99)

Total Special Grants	\$0.00	\$67,052.57		(\$67,052.57)
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Income From Departments:

Motor Vehicle Permits Fees	\$502,157.00	\$494,419.00	\$7,738.00	
Town Clerk Fees	\$28,857.00	\$32,274.80		(\$3,417.80)
Town Office Revenues	\$3,000.00	\$4,089.50		(\$1,089.50)
Lancaster Conservation Commission	\$200.00	\$560.00		(\$360.00)
Planning & Zoning	\$2,350.00	\$2,727.77		(\$377.77)
Police Department	\$14,100.00	\$8,282.96	\$5,817.04	
Police Department – Lancaster Fair	\$25,000.00	\$22,648.87	\$2,351.13	
Ambulance/Fire Department	\$500,000.00	\$828,292.92		(\$328,292.92)
Health Department	\$0.00	\$0.00		
Highways & Streets	\$500.00	\$0.00	\$500.00	
Solid Waste Disposal/Transfer Station	\$64,350.00	\$90,530.75		(\$26,180.75)
Pay-As-You-Throw Bags	\$79,103.00	\$66,647.50	\$12,455.50	
Water Department	\$499,345.00	\$487,474.12	\$11,870.88	
Sanitation Department	\$397,148.00	\$440,565.21		(\$43,417.21)
Lancaster Municipal Cemeteries	\$37,100.00	\$17,510.83	\$19,589.17	
William D. Weeks Memorial Library	\$17,715.00	\$23,476.75		(\$5,761.75)
Col. Town Spending Committee	\$223,045.00	\$0.00	\$223,045.00	
Motor Vehicle Waste Fees Fund/5 Cent	\$17,925.00	\$16,979.06	\$945.94	
Total Income From Departments	\$2,411,895.00	\$2,536,480.04	\$284,312.66	(\$408,897.70)

Miscellaneous Revenues:

Insurance	\$0.00	\$85,592.21		(\$85,592.21)
Interest	\$4,000.00	\$1,420.48	\$2,579.52	
Notes & Bonds	\$0.00	\$0.00		
Sale of Town Equipment	\$1,000.00	\$0.00	\$1,000.00	
Sale of Town Property	\$2,000.00	\$51,731.63		(\$49,731.63)
Sale of Town Timber	\$0.00	\$0.00		
Capital Reserve Funds	\$0.00	\$33,448.00		(\$33,448.00)
Total Miscellaneous Revenues	\$7,000.00	\$172,192.32	\$3,579.52	(\$168,771.84)

Fund Balance	\$0.00	\$0.00	\$0.00	
TOTAL REVENUES	\$2,847,925.00	\$9,379,611.05	\$377,990.74	(\$6,909,676.79)

DETAILED STATEMENT OF EXPENDITURES:

	<u>Appropriation</u>	<u>Year-To-Date</u>	<u>Enc from 2012</u>	<u>Under</u>	<u>Over</u>
<u>General Government:</u>					
Executive	\$84,160.00	\$84,064.52		\$95.48	
Election, Registration & Vital	\$47,664.00	\$45,315.64		\$2,348.36	
Financial Administration	\$286,736.00	\$273,158.07		\$13,577.93	
Legal Expenses	\$60,500.00	\$44,243.56		\$16,256.44	
Personnel Administration	\$621,380.00	\$650,387.58			(\$29,007.58)
SG\Community/Economic Developmt	\$0.00	\$81,670.00			(\$81,670.00)
SG\Land Use Audit	\$0.00	\$8,600.00			(\$8,600.00)
SG\Lancaster Farmers' Market	\$0.00	\$1,853.08			(\$1,853.08)
SG\Police Activities League	\$0.00	\$5,586.69			(\$5,586.69)
SG\PD—Radio/Electronics Set-Up	\$0.00	\$11,250.48			(\$11,250.48)
Planning & Zoning	\$11,840.00	\$9,979.57		\$1,860.43	
General Government Buildings	\$52,800.00	\$67,654.30			(\$14,854.30)
Lancaster Municipal Cemeteries	\$44,019.00	\$46,702.82			(\$2,683.82)
Insurance & Bonds	\$127,311.00	\$178,519.14			(\$51,208.14)
Advertising & Regional Association	\$18,640.00	\$18,640.00			
Total General Government	\$1,355,050.00	\$1,527,625.45		\$34,138.64	(\$206,714.09)
<u>Public Safety:</u>					
Police Department	\$556,350.00	\$546,632.91		\$9,717.09	
Police Department—Lancaster Fair	\$25,000.00	\$21,918.52		\$3,081.48	
EMS/Fire Department	\$521,025.00	\$561,786.89			(\$40,761.89)
Safety Committee	\$300.00	\$67.57		\$232.43	
Total Public Safety	\$1,102,675.00	\$1,130,405.89		\$13,031.00	(\$40,761.89)
<u>Highways And Streets:</u>					
Highways & Streets	\$772,623.00	\$749,807.47		\$22,815.53	
Street Lighting	\$41,000.00	\$40,016.42		\$983.58	
Total Highways And Streets	\$813,623.00	\$789,823.89		\$23,799.11	
<u>Solid Waste, Water And Sanitation Departments:</u>					
Solid Waste Collection	\$39,000.00	\$39,000.00			
Solid Waste--MSW	\$79,519.00	\$77,978.57		\$1,540.43	
Solid Waste--CD	\$199,368.00	\$191,048.55		\$8,319.45	
Water Department	\$499,345.00	\$483,744.25		\$15,600.75	
Sanitation Department	\$397,148.00	\$381,250.27		\$15,897.73	
Total Solid Waste, Water & Sanitation Depts.	\$1,214,380.00	\$1,173,021.64		\$41,358.36	
<u>Health Administration:</u>					
Health Officer & Expenses	\$900.00	\$800.00		\$100.00	
Animal Control	\$600.00	\$150.00		\$450.00	
Health Agencies & Hospitals	\$23,912.00	\$23,912.00			
Total Health Administration	\$25,412.00	\$24,862.00		\$550.00	

Welfare:

Town Welfare	\$50,000.00	\$29,559.34	\$20,440.66
Court Appointed Special Advocates	\$500.00	\$500.00	
Caleb Group	\$4,260.00	\$4,260.00	
American Red Cross	\$1,500.00	\$1,500.00	
Child Advocacy Center—Coos County	\$1,000.00	\$1,000.00	
Tri-County Community Action	\$4,600.00	\$4,600.00	
Center/New Beginnings	\$1,000.00	\$1,000.00	
Tri-Town Public Transit Route	\$2,000.00	\$2,000.00	
Senior Wheels Demand Response	\$2,000.00	\$2,000.00	
North Country Meals Program	\$4,500.00	\$4,500.00	
Total Welfare	\$71,360.00	\$50,919.34	\$20,440.66

Culture And Recreation:

Motor Vehicle Waste Fees/5cent Cans	\$17,925.00	\$15,549.38	\$2,375.62
Lancaster Conservation Commission	\$3,000.00	\$1,560.00	\$1,440.00
Skating Rink	\$2,000.00	\$1,941.84	\$58.16
Col Town--Water	\$3,700.00	\$3,258.00	\$442.00
Col Town—Sewer	\$3,000.00	\$2,701.00	\$299.00
Col. Town – Operating Expenses	\$61,244.00	\$61,243.74	\$26
Col. Town Spending Committee	\$251,807.00	\$0.00	\$251,807.00
Mt. Prospect Ski Club	\$5,000.00	\$5,000.00	
Park Maintenance	\$5,000.00	\$4,319.95	\$680.05
Town Band	\$2,000.00	\$1,550.00	\$450.00
Patriotic Purposes	\$1,000.00	\$0.00	\$1,000.00
Town Events	\$3,000.00	\$0.00	\$3,000.00
Mt. Washington Regional Airport	\$2,464.00	\$2,464.00	
William D. Weeks Memorial Library	\$255,080.00	\$254,339.92	\$740.08
Total Culture And Recreation	\$616,220.00	\$353,927.83	\$262,292.17

Debt Service:

Long Term Notes & Bonds—	\$21,704.00	\$22,599.42	(\$895.42)
Principal & Interest			
Interest--Tax Anticipation Note	\$0.00	\$0.00	
Interest--Abatement	\$0.00	\$12.20	(\$12.20)
Total Debt Service	\$21,704.00	\$22,611.62	(\$907.62)

Capital Outlays & Special Projects:

New Ambulance	\$90,000.00	\$89,655.33	\$344.67
Avitar Assessments/Tax Collection	\$30,000.00	\$26,156.00	\$3,844.00
Backhoe	\$125,000.00	\$85,950.00	\$39,050.00
250 th Anniversary Celebration	\$25,000.00	\$34,839.28	(\$9,839.28)
Col Town Improvements	\$30,000.00	\$0.00	\$30,000.00
Highways & Streets—New Equipment	\$0.00	\$33,448.00	(\$33,448.00)
Police Station—Telephone System	\$0.00	\$3,655.00	(\$3,655.00)
Police Department—New Cruiser	\$35,000.00	\$31,044.00	\$3,956.00
Total Capital Outlay & Special Projects	\$335,000.00	\$304,747.61	\$77,194.67

Capital Reserve Funds:

CRF--Highway Department	\$40,000.00	\$40,000.00	
CRF—Industrial Development	\$0.00	\$16,666.00	(\$16,666.00)
CRF—EMS/Fire Department	\$40,000.00	\$40,000.00	

CRF--Town Re-Evaluation	\$10,000.00	\$10,000.00		
CRF--Town Hall Improvements	\$10,000.00	\$10,000.00		
CRF--Bridges	\$20,000.00	\$20,000.00		
CRF--Police Department	\$5,000.00	\$5,000.00		
CRF--Col. Town Recreation Center	\$0.00	\$0.00		
CRF--Weeks Memorial Library	\$5,000.00	\$5,000.00		
CRF--Lancaster Municipal Cemeteries	<u>\$5,000.00</u>	<u>\$5,000.00</u>		
Total Capital Reserve Funds	<u>\$135,000.00</u>	<u>\$151,666.00</u>		<u>(\$16,666.00)</u>
Interfund Transfers				
Out:				
Tax Lien Accounts	\$0.00	\$0.00		
Tax Anticipation Note	<u>\$0.00</u>	<u>\$0.00</u>		
Total Interfund Transfers Out	<u>\$0.00</u>	<u>\$0.00</u>		
TOTAL EXPENDITURES	<u><u>\$5,690,424.00</u></u>	<u><u>\$5,529,611.27</u></u>	<u><u>\$0.00</u></u>	<u><u>\$472,804.61</u></u>
				<u><u>(\$311,991.88)</u></u>

REPORT OF THE TRUST FUNDS FOR THE TOWN OF LANCASTER ON DECEMBER 31, 2013

Date Created	Name of Trust Fund	Purpose of Fund	How Invested	Principal Beginning Balance	New Funds Created
1914	Lyman Blandin Fund	Benefit of Needy	Invest	\$ 82,333.96	\$ -
1880	Cemetery Fund	Beautify Cemetery	Invest	261,868.17	1,000.00
1926	Helen W C Denison Fund	Care of Cross Park	Invest	8,270.06	-
1932	Jas. L Dow Fund	Beautify Parks & Streets	Invest	7,384.53	-
1910	Historical Trust	Compile History of Town	Invest	1,220.74	-
1920	Emmon Smith Fund	Benefit of Needy	Invest	75,591.28	-
1918	Geo. M. Stevens Fund	Beautify Cemetery	Invest	192,210.07	-
1910	Library Trust	Benefit Weeks Library	Invest	24,140.60	-
2008	Noyes Lecture Fund	Education	Invest	244,429.78	-
Total Common Funds				\$ 897,449.19	\$ 1,000.00
1935	Monahan Trust	Benefit of Public Nursing	Invest	\$ 1,105.20	\$ -
Sub-total				\$ 1,105.20	\$ -
1998	C/R - Bridge Repair	Bridge Repair	ICS	\$ 169,245.90	\$ 20,000.00
1987	C/R - Industrial Dev	Business & Industry Dev	ICS	81,298.86	20,100.47
2007	C/R - Cemetery	Infrastructure Improvements	ICS	18,665.40	5,000.00
2008	C/R - Fire/EMS Fund	Purchase of Fire/EMS Equip	ICS	166,826.43	40,000.00
1980	C/R - Highway	Purchase Highway Equip	ICS	83,009.64	40,000.00
2007	C/R - Water System	Maintenance & Improvements	ICS	16,516.94	-
1987	C/R - Landfill Closeout	To Close Landfill	ICS	205,476.61	-
2001	C/R - Weeks Library	Building Repairs	ICS	53,043.21	5,000.00
2002	C/R - Police Dept.	Future Costs of Equip & Bldg	ICS	22,367.55	5,000.00
1980	C/R - Sanitation	Purchase Sanitation Equip	ICS	45,944.05	9,149.38
1993	C/R - Town Hall	Town Hall Improvement	ICS	133,100.00	10,000.00
1999	C/R - Town Reval	Future Revaluation	ICS	85,673.10	10,000.00
2001	C/R - Col. Town Spend	Capital Improvements	ICS	54,380.62	-
2001	C/R - PAYT Program	P-A-Y-T Program	MMA	6,000.00	-
1980	C/R - Water	Purchase Water Dept Equip	MMA	240.52	-
Sub-total of Town C/R's				\$ 1,141,788.83	\$ 164,249.85
1984	WMRHS - Scholarships	Scholarships	Invest	\$ -	\$ 3,809.45
	Sally Falkenham	Scholarships	Invest	27,508.18	-
1915	Chapin C Brooks Fund	Benefit of Lancaster School	MMA	7,332.89	-
2004	Hancock Library Fund	Benefit Library at Lanc. School	ICS	51,096.25	-
1998	C/R - Road & Drive Repair	Road/Drive Repair - District	ICS	27,249.45	50,000.00
2011	C/R Athletic Fields	Field Upgrades	ICS	25,000.00	50,000.00
1994	C/R - Bldg/Grnds Maint.	School Bldgs/Grnds Maint.	ICS	493,837.53	125,000.00
1987	C/R - Forestry	Develop Land	ICS	14,587.88	-
1998	C/R - School Plow Veh	Purchase Plow Equipment	ICS	38,683.93	15,000.00
2009	C/R Arthur T. Paradise	Career & Technical	ICS	40,143.25	260,771.81
Sub-total of School Funds				\$ 725,439.36	\$ 504,581.26
FUNDS				\$ 2,765,782.58	\$ 669,831.11
Investments				1,380,382.48	
ICS/MMA Accounts				2,268,343.39	
				<u>3,648,725.87</u>	

Withdrawals	Principal	Income	Income	Expended	Income	Cumulative	Total Principal
	Ending Balance	Balance Beg. of Year	During Year	During Year	Balance End of Year	Gain (Loss) on Investment	& Interest
\$ -	\$ 82,333.96	\$ 100,134.95	\$ 2,970.08	\$ -	\$ 103,105.03	\$ 16,228.47	\$ 201,667.46
-	262,868.17	6,976.40	5,850.74	(6,466.46)	6,360.68	10,257.62	279,486.47
-	8,270.06	9,311.93	284.17	-	9,596.10	1,575.46	19,441.62
-	7,384.53	9,156.32	268.29	-	9,424.61	1,478.89	18,288.03
-	1,220.74	1,405.97	42.46	-	1,448.43	233.54	2,902.71
-	75,591.28	25,049.79	2,970.08	-	28,019.87	7,867.00	111,478.15
-	192,210.07	5,893.23	4,577.37	-	10,470.60	4,351.00	207,031.67
-	24,140.60	405.91	442.60	(803.15)	45.36	2,558.77	26,744.73
-	244,429.78	32,489.68	6,798.04	(13,358.54)	25,929.18	12,406.77	282,765.73
\$ -	\$ 898,449.19	\$ 190,824.18	\$ 24,203.83	\$ (20,628.15)	\$ 194,399.86	\$ 56,957.52	\$ 1,149,806.57
\$ -	\$ 1,105.20	\$ 3,013.50	\$ 66.52	\$ -	\$ 3,080.02	\$ 369.55	\$ 4,554.77
\$ -	\$ 1,105.20	\$ 3,013.50	\$ 66.52	\$ -	\$ 3,080.02	\$ 369.55	\$ 4,554.77
\$ -	\$ 189,245.90	\$ 1,354.37	\$ 321.81	\$ -	\$ 1,676.18	\$ -	\$ 190,922.08
-	101,399.33	3,802.74	124.13	-	3,926.87	-	105,326.20
-	23,665.40	15.74	12.15	-	27.89	-	23,693.29
-	206,826.43	794.04	327.41	-	1,121.45	-	207,947.88
(33,448.00)	89,561.64	226.83	68.50	-	295.33	-	89,856.97
-	16,516.94	127.06	22.13	-	149.19	-	16,666.13
-	205,476.61	95,352.78	2,823.16	-	98,175.94	-	303,652.55
-	58,043.21	119.04	39.51	-	158.55	-	58,201.76
-	27,367.55	119.40	19.48	-	138.88	-	27,506.43
-	55,093.43	103.08	61.45	-	164.53	-	55,257.96
-	143,100.00	12,963.43	271.54	-	13,234.97	-	156,334.97
-	95,673.10	405.93	81.52	-	487.45	-	96,160.55
-	54,380.62	469.31	50.08	-	519.39	-	54,900.01
-	6,000.00	2,464.15	4.22	-	2,468.37	-	8,468.37
-	240.52	0.40	0.11	-	0.51	-	241.03
\$ (33,448.00)	\$ 1,272,590.68	\$ 118,318.30	\$ 4,227.20	\$ -	\$ 122,545.50	\$ -	\$ 1,395,136.18
\$ -	\$ 3,809.45	\$ 174,460.51	\$ 2,956.87	\$ (9,500.00)	\$ 167,917.38	\$ 16,137.54	\$ 187,864.37
-	27,508.18	8,833.83	622.72	(2,250.00)	7,206.55	3,442.04	38,156.77
-	7,332.89	2,774.05	9.02	-	2,783.07	-	10,115.96
-	51,096.25	4,365.15	53.88	-	4,419.03	-	55,515.28
-	77,249.45	28.78	93.28	-	122.06	-	77,371.51
-	75,000.00	26.76	90.29	-	117.05	-	75,117.05
(9,650.00)	609,187.53	2,152.43	1,369.16	-	3,521.59	-	612,709.12
-	14,587.88	14.46	19.55	-	34.01	-	14,621.89
(32,734.00)	20,949.93	69.09	18.13	-	87.22	-	21,037.15
(294,265.00)	6,650.06	49.64	19.55	-	69.19	-	6,719.25
\$ (336,649.00)	\$ 893,371.62	\$ 192,774.70	\$ 5,252.45	\$ (11,750.00)	\$ 186,277.15	\$ 19,579.58	\$ 1,099,228.35
\$ (370,097.00)	\$ 3,065,516.69	\$ 504,930.68	\$ 33,750.00	\$ (32,378.15)	\$ 506,302.53	\$ 76,906.65	\$ 3,648,725.87

TOWN OF LANCASTER, NH
Treasurer's Report
December 31, 2013

ACCOUNT BALANCE 01.01.2013

General Fund	\$1,886,110.20
MBIA General Fund	1,191.96
Motor Vehicle Waste Fees	23,159.13
Municipal Cemeteries	88,045.90
Municipal Cemeteries Equipment	2,671.90
Payroll Account	8,121.08
Police Activities Fund	7,040.00
Farmers' Market Fund	2,561.00

TOTAL ACCOUNT BALANCE 01.01.2013 \$2,018,901.17

RECEIPTS/TRANSFERS – 2013

General Fund	\$10,646,405.84
MBIA General Fund	500,005.19
Motor Vehicle Waste Fees	21,250.41
Municipal Cemeteries	17,508.14
Municipal Cemeteries Equipment	2.69
Payroll Account	1,998,432.72
Police Activities Fund	0.00
Farmers' Market Fund	808.58

TOTAL RECEIPTS/TRANSFERS – 2013 \$13,184,413.57

EXPENDITURES/TRANSFERS – 2013

General Fund	\$11,168,578.24
MBIA General Fund	500,000.00
Motor Vehicle Waste Fees	15,557.88
Municipal Cemeteries	96,551.40
Municipal Cemeteries Equipment	0.00
Payroll Account	1,998,297.51
Police Activities Fund	5,186.69
Farmers' Market Fund	1,785.58

TOTAL EXPENDITURES/TRANSFERS – 2013 (\$13,785,957.30)

ACCOUNT BALANCE 12.31.2013 \$1,417,357.44

Respectfully Submitted,
Ann M. Huddleston, Treasurer

STATEMENT OF BOND DEBT

WATER FILTRATION PLANT

Amount of Original Note

2.0386 percent
\$2,000,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2014	65,000.00	19,315.00
August 2014		18,665.00
February 2015	67,000.00	18,665.00
August 2015		17,325.00
February 2016	70,000.00	17,325.00
August 2016		15,925.00
February 2017	73,000.00	15,925.00
August 2017		14,465.00
February 2018	76,000.00	14,465.00
August 2018		12,565.00
February 2019	79,000.00	12,565.00
August 2019		10,985.00
February 2020	83,000.00	10,985.00
August 2020		9,325.00
February 2021	87,000.00	9,325.00
August 2021		7,150.00
February 2022	91,000.00	7,150.00
August 2022		4,875.00
February 2023	96,000.00	4,875.00
August 2023		2,475.00
February 2024	99,000.00	2,475.00
	<hr/> \$886,000.00	<hr/> \$246,825.00 <hr/>

WILLIAM D. WEEKS MEMORIAL LIBRARY

2.4986 percent

Amount of Original Note

\$650,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2014		7,900.00
August 2014	23,000.00	7,900.00
February 2015		7,555.00
August 2015	24,000.00	7,555.00
February 2016		7,195.00
August 2016	25,000.00	7,195.00
February 2017		6,820.00
August 2017	25,000.00	6,820.00
February 2018		6,320.00
August 2018	26,000.00	6,320.00
February 2019		5,930.00
August 2019	27,000.00	5,930.00
February 2020		5,660.00
August 2020	28,000.00	5,660.00
February 2021		5,100.00
August 2021	29,000.00	5,100.00
February 2022		4,520.00
August 2022	30,000.00	4,520.00
February 2023		3,920.00
August 2023	31,000.00	3,920.00
February 2024		3,145.00
August 2024	33,000.00	3,145.00
February 2025		2,320.00
August 2025	34,000.00	2,320.00
February 2026		1,470.00
August 2026	36,000.00	1,470.00
February 2027		570.00
August 2027	38,000.00	570.00
	<hr/>	<hr/>
	\$409,000.00	\$136,850

WATER SYSTEM IMPROVEMENT BOND

Amount of Original Note

3.3896 percent

\$2,460,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2014		43,782.50
August 2014	56,000.00	43,782.50
February 2015		42,942.50
August 2015	58,000.00	42,942.50
February 2016		42,072.50
August 2016	59,000.00	42,072.50
February 2017		41,187.50
August 2017	61,000.00	41,187.50
February 2018		39,967.50
August 2018	64,000.00	39,967.50
February 2019		39,007.50
August 2019	66,000.00	39,007.50
February 2020		38,347.50
August 2020	67,000.00	38,347.50
February 2021		37,007.50
August 2021	70,000.00	37,007.50
February 2022		35,607.50
August 2022	72,000.00	35,607.50
February 2023		34,167.50
August 2023	75,000.00	34,167.50
February 2024		32,292.50
August 2024	79,000.00	32,292.50
February 2025		30,317.50
August 2025	83,000.00	30,317.50
February 2026		28,242.50
August 2026	87,000.00	28,242.50
February 2027		26,067.50
August 2027	91,000.00	26,067.50
February 2028		24,702.50
August 2028	94,000.00	24,702.50
February 2029		22,352.50
August 2029	99,000.00	22,352.50
February 2030		19,877.50
August 2030	104,000.00	19,877.50
February 2031		17,277.50
August 2031	109,000.00	17,277.50
February 2032		14,552.50
August 2032	114,000.00	14,552.50
February 2033		12,700.00
August 2033	118,000.00	12,700.00
February 2034		9,750.00

August 2034	124,000.00	9,750.00
February 2035		6,650.00
August 2035	130,000.00	6,650.00
February 2036		3,400.00
August 2036	136,000.00	3,400.00
	<u>\$2,016,000.00</u>	<u>\$1,284,545.00</u>

COL. TOWN POOL

4.09 percent

Amount of Original Note

\$245,624.34

Payable to: Passumpsic Savings Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
January 2014	7,210.54	3,641.64
July 2014	7,416.15	3,436.03
January 2015	7,512.11	3,340.07
July 2015	7,718.93	3,133.25
January 2016	7,826.15	3,026.03
July 2016	8,018.64	2,833.54
January 2017	8,152.83	2,699.35
July 2017	8,362.20	2,489.98
January 2018	8,493.34	2,358.84
July 2018	8,704.06	2,148.12
January 2019	8,847.92	2,004.26
July 2019	9,060.05	1,792.13
January 2020	9,217.15	1,635.03
July 2020	9,422.89	1,429.29
January 2021	9,601.47	1,250.71
July 2021	9,816.60	1,035.58
January 2022	10,001.83	850.35
July 2022	10,218.55	633.63
January 2023	10,418.74	433.44
July 2023	10,603.88	215.06
	<u>\$176,624.03</u>	<u>\$40,386.33</u>

WELFARE DEPARTMENT

The Town of Lancaster provides assistance to families and individuals with identified and verified needs as required by law.

The Basic Legal Duty

The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word “whenever” means there is no time limit to the duty to assist. The word “shall” means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a “resident.” The local welfare program truly constitutes the “safety net” for all persons in the state of New Hampshire.

There are many number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights, and food *today*? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

The amount spent in 2012 is as follows:

WELFARE ACCOUNTABILITY							
	Food	Rent	Fuel	Medical	Electric	Other	Total
January	\$170.00	\$3,335.00	\$710.30	\$234.99	\$418.00	\$294.00	\$5,162.29
February	\$20.00	\$400.00	\$748.80	\$0.00	\$100.00	\$0.00	\$1,268.80
March	\$120.00	\$1,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,290.00
April	\$20.00	\$300.00	\$0.00	\$0.00	\$321.70	\$0.00	\$641.70
May	\$170.00	\$1,320.00	\$0.00	\$0.00	\$590.00	\$0.00	\$2,080.00
June	\$265.00	\$3,242.00	\$0.00	\$0.00	\$309.94	\$750.00	\$4,566.94
July	\$60.00	\$400.00	\$0.00	\$13.20	\$350.35	\$0.00	\$823.55
August	\$0.00	\$2,115.00	\$0.00	\$0.00	\$511.00	\$0.00	\$2,626.00
September	\$150.00	\$920.00	\$169.00	\$0.00	\$0.00	\$0.00	\$1,239.00
October	\$590.00	\$3,817.93	\$0.00	\$4.65	\$70.00	\$0.00	\$4,482.58
November	\$170.00	\$3,339.00	\$170.80	\$0.00	\$197.81	\$0.00	\$3,877.61
December	\$140.00	\$880.00	\$200.00	\$268.38	\$0.00	\$0.00	\$1,488.38
Revenue						-\$540.00	
Actual Expenditure						\$29,546.85	

The Town of Lancaster attempts to recover the monies whenever possible. Assisted individuals can be required to pay the monies back to the town. Assisted individuals can be required to participate in a workfare program in exchange for the assistance provided.

Respectfully submitted:

Edward Samson
Welfare Director



Photo compliments of Coos County Democrat



INSTRUCTIONS TO VOTERS

1. To Vote. Make a cross (X) in the square to the right of your choice. For each office vote for not more than the number of candidates stated in the sentence: "Vote for not more than ____." If you vote for more than the stated number of candidates, your vote for that office will not be counted.

2. To Vote by Write-In.

To vote for a person whose name is not printed on the ballot, write in the name of the person in the "write-in" space. Make a cross (X) in the square to the right of your choice.

OFFICE

DEMOCRATIC CANDIDATE

REPUBLICAN CANDIDATE

WRITE-IN

For Executive Councilor
Vote for not more than 1:

Michael J. Cryans

☐

Joseph D. Kenney

☐☐

write-in

LANCASTER

SAMPLE BALLOT

INSTRUCTIONS TO VOTER

To vote, fill in the square(s) completely next to your choice(s), like this: ☒

Write-In: To vote for a write-in candidate, write the person's name on the line provided and fill in the square.

NON-PARTISAN BALLOT TOWN OF LANCASTER, N.H. TUESDAY, MARCH 11, 2014

SELECTMAN:

3 years. Vote for not more than one.

David Stickney ☐
☐

TREASURER:

3 years. Vote for not more than one.

Ann Huddletson ☐
☐

TOWN CLERK:

3 years. Vote for not more than one.

Jean E Oleson ☐
☐

MODERATOR:

2 years. Vote for not more than one.

John L Riff, IV ☐
☐

SUPERVISOR OF THE CHECKLIST:

6 years. Vote for not more than one.

Ellie Emery ☐
☐

TRUSTEE OF TRUST FUNDS:

3 years. Vote for not more than one.

Peter Riviere ☐
☐

LIBRARY TRUSTEE:

3 years. Vote for not more than one.

Benjamin Gaetjens Oleson ☐
☐

CEMETERY TRUSTEE:

3 years. Vote for not more than one.

Michael W Nadeau ☐
☐

EMMONS SMITH FUND:

3 years. Vote for not more than one.

Irene Schmidt ☐
☐

BUDGET COMMITTEE:

3 years. Vote for not more than three.

Peter Riviere ☐
Allan J Carr ☐
Bruce Hutchings ☐
Joyce McGee ☐
Christopher S Parker ☐
☐
☐
☐

SAMPLE BALLOT

INSTRUCTIONS TO VOTER

To vote, fill in the square(s) completely next to your choice(s), like this: ☒

Write-In: To vote for a write-in candidate, write the person's name on the line provided and fill in the square.

NON-PARTISAN BALLOT
TOWN OF LANCASTER, N.H.
TUESDAY, MARCH 11, 2014

COL. TOWN SPENDING COMMITTEE:

3 years. Vote for not more than three.

Joshua Smith ☐

Allan J Carr ☐

☐

☐

☐

sample

SAMPLE BALLOT

**TOWN OF LANCASTER, NH
TUESDAY MARCH 11, 2014**

ARTICLE 2

Are you in favor of the adoption of an amendment, as proposed by the Planning Board, for the Town Zoning Ordinance as follows: to establish a fifth zoning district, the Central Business District, which includes three sub-districts. In this Central Business District the regulation will be by form based codes, intended to encourage development that is consistent with the existing development pattern.

YES ☐

NO ☐

See a copy of the completed proposed document at the Town Office and

THE STATE OF NEW HAMPSHIRE
TOWN OF LANCASTER
LANCASTER TOWN WARRANT
2014

To the inhabitants of the Town of Lancaster, in the County of Coos, qualified to vote in town affairs.

You are hereby notified, to meet at the Town Hall in said Lancaster on Tuesday, the 11th day of March, at Eight O'clock in the forenoon to act upon the subjects hereinafter mentioned. The polls will be open at said meeting place on said date from Eight O'clock in the forenoon to act upon Articles 1 and 2 by written ballot and to bring in your votes for Executive Councilor and will remain open until 7:00 P.M. for this purpose.

The business meeting will be held at 7:30 P.M. at the above mentioned Town Hall to act upon the remaining articles.

ARTICLE 1: To choose One (1) Selectman for Three (3) years; One (1) Treasurer for Three (3) years; One (1) Town Clerk for Three (3) years; One (1) Moderator for Two (2) years; One (1) Trustee of Trust Funds for Three (3) years; One (1) Supervisor of the Checklist for Six (6) years; One (1) Library Trustee for Three (3) years; One (1) Cemetery Trustee for Three (3) years; One (1) Emmons Smith Fund Committee member for Three (3) years; Three (3) Budget Committee members for Three (3) years; Three (3) Colonel Town Spending Committee members for Three (3) years.

ARTICLE 2: To see what action the Town will take concerning the proposed amendments to the zoning ordinance as set forth in Exhibit A located in the Annual Town Report and available for viewing at the Lancaster Town Hall and Weeks Memorial Library.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of **One Hundred Thirty Five Thousand Dollars (\$135,000.00)** to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Highway	\$ 40,000.00
Fire Department	\$ 40,000.00
Town Hall Improvements	\$ 10,000.00
Bridge Replacement	\$ 20,000.00
Revaluation	\$ 10,000.00
Police Dept	\$ 5,000.00
Library	\$ 5,000.00
Cemetery	<u>\$ 5,000.00</u>
Total	\$135,000.00

(Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 4: To see if the Town will vote to authorize the Board of Selectmen to sell certain Town owned property shown on tax map R20, Lot 010 approx 1 acre located at Barkers Location. Said property will be sold by the Town on such terms and conditions as the Selectmen deem prudent with cost of survey and land transfer to be borne by the purchaser.

ARTICLE 5: To see if the Town will vote to authorize the Board of Selectmen to sell certain Town owned property shown on tax map R01, Lot 035 approx 10.06 acres located on Main Street (Route 3 North). Said property will be sold by the Town on such terms and conditions as the Selectmen deem prudent with cost of survey and land transfer to be borne by the purchaser.

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of **One Hundred Thousand Dollars (\$100,000.00)** for the purpose of road reconstruction to be done in conjunction with water/sewer improvements on Railroad Street, Stevens Terrace and Middle Street and to authorize the withdrawal and expenditure of said sum from the fund balance surplus.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of **Ninety Thousand Dollars (\$90,000.00)** for the purchase of a new ambulance and to authorize the withdrawal and expenditure of said sum from the fund balance surplus

ARTICLE 8: To see if the Town will vote to discontinue the Landfill Closeout Capital Reserve Fund created in 1987. Said funds with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund.

ARTICLE 9: To see if the Town will vote to establish a "Transfer Station Facility Capital Reserve Fund" under the provisions of RSA 35:1 for the purpose of maintenance and improvements to the existing Transfer Station Facility and to raise and appropriate the sum of **Three Hundred Three Thousand Six Hundred Fifty Three Dollars (\$303,653.00)** from the fund balance surplus to be added to this fund (this represents the monies from the discontinuation of the Landfill Closeout Capital Reserve Fund in Article 8), as well as to name the Selectmen as agents authorized to expend from said fund. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of **Seventy Five Thousand Dollars (\$75,000.00)** to construct an addition to the existing building at the Transfer Station and to authorize the withdrawal and expenditure of **Seventy Five Thousand Dollars (\$75,000.00)** from the Transfer Station Facility Capital Reserve Fund created for that purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of **Seven Thousand Dollars (\$7,000.00)** to replace the electric chair from the first floor to the second floor of the Town Hall and to authorize the withdrawal and expenditure of **Seven Thousand Dollars (\$7,000.00)** from the Town Hall Improvements Capital Reserve Fund created for that purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000.00)** for electrical upgrades to the basement of the Town Hall and to authorize the withdrawal and expenditure of **Ten Thousand Dollars (\$10,000.00)** from the Town Hall Improvements Capital Reserve Fund created for that purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of **Three Hundred Thousand Dollars (\$300,000.00)** for a new fire truck and to authorize the withdrawal and expenditure of **Two Hundred Forty Thousand Dollars (\$240,000.00)** from the Fire/EMS Capital Reserve Fund created for that purpose and **Sixty Thousand Dollars (\$60,000.00)** from the fund balance surplus. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of **Twenty Five Thousand Dollars (\$25,000.00)** for the purpose of funding expenses associated with the celebration of the Town's 250th birthday in the year 2014 and to authorize the withdrawal and expenditure of said sum from the fund balance surplus.

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of **One Thousand Five Hundred Dollars (\$1,500.00)**, for the support of the American Red Cross.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of **Two Thousand Dollars (\$2,000.00)** for the support of the Lancaster-Whitefield-Littleton Tri-Town Public Transit Route.

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of **Two Thousand Dollars (\$2,000.00)** for the support of Senior Wheels Demand Response Program.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of **Five Hundred Dollars (\$500.00)** for the support of CASA (Court Appointed Special Advocates) of New Hampshire.

ARTICLE 19: To see if the Town will vote to raise and appropriate the sum of **Five Thousand Nine Hundred Twenty One Dollars (\$5,921.00)**, for the support of Northern Human Services/White Mountain Mental Health.

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of **One Thousand Six Hundred Forty Dollars (\$1,640.00)**, \$.50 per capita 3280, for the support of the Northern Gateway Chamber of Commerce.

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of **One Thousand Dollars (\$1000.00)**, for the support of the Child Advocacy Center of Coos County.

ARTICLE 22: To see if the Town will vote to raise and appropriate the sum of **Four Thousand Six Hundred Dollars (\$4,600.00)** for the support of the Community Contact Division of Tri-County Community Action.

ARTICLE 23: To see if the Town will vote to raise and appropriate the sum of **Four Thousand Two Hundred Sixty Dollars (\$4,260.00)** for the support of the Caleb Interfaith Volunteer Caregivers.

ARTICLE 24: To see if the Town will vote to raise and appropriate the sum of **Four Thousand Five Hundred Dollars (\$4,500.00)** for the support of the North Country Senior Meals Program.

ARTICLE 25: To see if the Town will vote to raise and appropriate the sum of **Two Thousand Four Hundred Sixty Four Dollars (\$2,464.00)** for the Town's share of the operating budget for the Mt. Washington Regional Airport for the current fiscal year.

ARTICLE 26: To see if the Town will vote to raise and appropriate the sum of **One Thousand Dollars (\$1,000.00)** to help support The Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country. In 2013, the Center for New Beginnings provided services for 85 individuals who reside in the Town of Lancaster.

ARTICLE 27: To see if the Town will vote to instruct the Selectboard to enact the following resolution to protect citizen health, safety, and quality of life; water resources and environmental quality; and local, regional, and state economies with respect to the transport of crude oil through New Hampshire.

WHEREAS, 18" and 24" pipelines were constructed across northern New Hampshire in 1950 and 1985, respectively, to transport imported light crude oil from Portland, Maine, to Montreal, Quebec; and

WHEREAS, present market conditions have substantially reduced demand for transporting imported light crude oil inland from the Atlantic coast; and

WHEREAS, abundant production of heavy crude and tar sands oil in western North America has created a market for transportation of these oils to Atlantic ports; and

WHEREAS, these market conditions suggest that reversing the direction of flow on the above-mentioned pipelines could become economically profitable for corporations in the foreseeable future; and

WHEREAS, spills of diluted tar sands oil create more costly and difficult clean-up challenges than conventional oil spills, including public health risks from toxic fumes and long-term water and riverbed contamination from sunken oil; and

WHEREAS, a significant spill of any petroleum product along the pipeline Right-of-Way in New Hampshire would have a devastating effect on the economy and environment of Lancaster, including property values, business, tourism, recreation, hunting and fishing; and

WHEREAS, pipeline age and the hydraulic stresses resulting from reversal of flow can contribute to the likelihood of a spill; and

WHEREAS, existing technologies and practices for inspecting pipeline integrity have failed to prevent catastrophic pipeline failures;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Town expresses its opposition to the transport of tar sands oil through New Hampshire and the Town of Lancaster and its deep concern about the economic, environmental, and public health risks of such transport; and
2. That the Town strongly encourages the New Hampshire General Court and the U.S. Congress to take all reasonable steps to ensure that any proposed flow reversal of the Portland-Montreal pipeline receives thorough review at both state and federal levels of economic, environmental, and public health and safety impacts, including the impact of spills; and
3. That the Town transmit a copy of this resolution to all relevant state, federal, and other pertinent entities. (By Petition)

ARTICLE 28: RESOLVED, the People of LANCASTER, NH stand with communities across the country to defend democracy from the corrupting effects of undue corporate power by amending the United States Constitution to establish that:

1. Only human beings, not corporations, are endowed with constitutional rights, and
2. Money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech.

BE IT FURTHER RESOLVED, that the People of LANCASTER, NH, hereby instruct our state and federal representatives to enact resolutions and legislation to advance this effort. (By Petition)

ARTICLE 29: To see if the town will vote to raise and appropriate the sum of **Five Million Two Hundred Eighty Seven Thousand Six Hundred Thirty One Dollars (\$5,287,631.00)** which represents the operating budget. Said sum does not include any other Warrant Articles.

ARTICLE 30: To transact other business that may legally come before this meeting.

Given under our hands and seal this 10th day of February, in the year of our Lord, Two Thousand and Fourteen .

/s/ David B. Stickney
David Stickney

/s/ Leo Enos
Leo Enos

/s/ Leon Rideout
Leon Rideout

Board of Selectmen
Town of Lancaster, N.H.

A TRUE COPY OF WARRANT ATTEST:

/s/ David B. Stickney
David Stickney

/s/ Leo Enos
Leo Enos

/s/ Leon Rideout
Leon Rideout

Board of Selectmen
Town of Lancaster, N.H.

BUDGET OF A TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: LANCASTER

BUDGET FORM FOR A TOWN WHICH HAS ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2014 to December 31, 2014

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 2/20/2014

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[Signature]
Heidi G. Richardson
[Signature]
Linda E. Hutchins
[Signature]
[Signature]

[Signature]
[Signature]
[Signature]

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive	29	\$84,160.00	\$84,065.00	\$84,160.00		\$84,160.00	
4140-4149	Election, Reg. & Vital Statistics	29	\$47,664.00	\$45,316.00	\$51,269.00		\$51,269.00	
4150-4151	Financial Administration	29	\$286,736.00	\$273,158.00	\$284,692.00		\$284,692.00	
4152	Revaluation of Property							
4153	Legal Expense	29	\$60,500.00	\$44,244.00	\$60,500.00		\$60,500.00	
4155-4159	Personnel Administration	29	\$621,380.00	\$758,364.00	\$645,270.00		\$645,270.00	
4191-4193	Planning & Zoning	29	\$11,840.00	\$9,980.00	\$13,670.00		\$13,670.00	
4194	General Government Buildings	29	\$52,800.00	\$67,654.00	\$52,800.00		\$52,800.00	
4195	Cemeteries	29	\$44,019.00	\$46,703.00	\$44,019.00		\$44,019.00	
4196	Insurance	29	\$127,311.00	\$178,519.00	\$150,933.00		\$150,933.00	
4197	Advertising & Regional Assoc.	29	\$18,640.00	\$18,640.00	\$17,000.00		\$17,000.00	
4199	Other General Government	29	\$300.00	\$68.00	\$100.00		\$100.00	
PUBLIC SAFETY								
4210-4214	Police	29	\$581,350.00	\$568,552.00	\$586,830.00		\$586,830.00	
4215-4219	Ambulance							
4220-4229	Fire	29	\$521,025.00	\$561,787.00	\$581,354.00		\$581,354.00	
4240-4249	Building Inspection							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations		\$2,464.00	\$2,464.00				
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets	29	\$772,623.00	\$730,447.00	\$787,584.00		\$787,584.00	
4313	Bridges							

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HIGHWAYS & STREETS (cont.)								
4316	Street Lighting	29	\$41,000.00	\$40,016.00	\$41,000.00		\$41,000.00	
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection	29	\$39,000.00	\$39,000.00	\$40,820.00		\$40,820.00	
4324	Solid Waste Disposal	29	\$278,887.00	\$269,028.00	\$274,537.00		\$274,537.00	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other	29	\$17,925.00	\$15,512.00	\$17,925.00		\$17,925.00	
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration	29	\$900.00	\$800.00	\$900.00		\$900.00	
4414	Pest Control	29	\$600.00	\$150.00	\$600.00		\$600.00	
4415-4419	Health Agencies & Hosp. & Other	29	\$23,912.00	\$23,912.00	\$17,991.00		\$17,991.00	
4441-4442	Administration & Direct Assist.	29	\$50,000.00	\$29,559.00	\$50,000.00		\$50,000.00	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other		\$21,360.00	\$21,360.00				

ACCT.#		PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)	
CULTURE & RECREATION										
4520-4529	Parks & Recreation		29	\$333,751.00	\$331,822.00	\$326,401.00		\$326,401.00		
4550-4559	Library		29	\$255,080.00	\$254,340.00	\$262,525.00		\$262,525.00		
4583	Patriotic Purposes		29	\$4,000.00	\$0.00	\$4,000.00		\$4,000.00		
4589	Other Culture & Recreation									
CONSERVATION										
4611-4612	Admin.& Purch. of Nat. Resources		29	\$3,000.00	\$1,000.00	\$3,000.00		\$3,000.00		
4619	Other Conservation									
4631-4632	Redevelopment and Housing									
4651-4659	Economic Development									
DEBT SERVICE										
4711	Princ.- Long Term Bonds & Notes		29	\$21,704.00	\$1,522,612.00	\$21,704.00		\$21,704.00		
4721	Interest-Long Term Bonds & Notes									
4723	Int. on Tax Anticipation Notes									
4790-4799	Other Debt Service									
CAPITAL OUTLAY										
4901	Land									
4902	Machinery, Vehicles & Equipment			\$250,000.00	\$206,649.00					
4903	Buildings									
4909	Improvements Other Than Bldgs.			\$85,000.00	\$98,098.00					
OPERATING TRANSFERS OUT										
4912	To Special Revenue Fund									
4913	To Capital Projects Fund			\$135,000.00	\$151,666.00					
4914	To Enterprise Fund									
	- Sewer		29	\$397,148.00	\$381,684.00	\$381,975.00		\$381,975.00		
	- Water		29	\$499,345.00	\$484,177.00	\$484,072.00		\$484,072.00		

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	OPERATING TRANSFERS OUT (cont.)							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
	OPERATING BUDGET TOTAL		\$5,690,424.00	\$7,261,346.00	\$5,287,631.00		\$5,287,631.00	

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SPECIAL ARTICLES RECOMMENDED

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated post items for labor agreements, leases or items of a one time nature you wish to address individually.

INDIVIDUAL ARTICLES RECOMMENDED

****SPECIAL WARRANT ARTICLES****

5

SPECIAL ARTICLES RECOMMENDED

****INDIVIDUAL WARRANT ARTICLES****

5

INDIVIDUAL ARTICLES RECOMMENDED

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

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****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	
ACCT.#		Warr. Art.#				(Not Recommended)		(Not Recommended)
4301	Mt Washington Regional Airport	25	\$2,464.00	\$2,464.00	\$2,464.00		\$2,464.00	
4449	Center for New Beginnings	26	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	
INDIVIDUAL ARTICLES RECOMMENDED			\$3,464.00		\$3,464.00		\$3,464.00	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund			\$2,000.00	
3180	Resident Taxes				
3185	Yield Taxes		\$15,366.00	\$12,000.00	
3186	Payment in Lieu of Taxes			\$60,000.00	
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		\$75,372.00	\$75,000.00	
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		\$952.00	\$1,000.00	
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		\$494,419.00	\$502,157.00	
3230	Building Permits		\$924.00	\$700.00	
3290	Other Licenses, Permits & Fees		\$32,275.00	\$28,857.00	
3311-3319	FROM FEDERAL GOVERNMENT		\$67,053.00		
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		\$156,090.00	\$156,090.00	
3353	Highway Block Grant		\$90,736.00	\$90,736.00	
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		\$3,781.00	\$3,781.00	
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		\$10,976.00		
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		\$275,506.00	\$188,403.00	
3409	Other Charges		\$828,293.00	\$600,000.00	
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		\$51,732.00	\$3,000.00	
3502	Interest on Investments		\$1,420.00	\$4,000.00	
3503-3509	Other		\$327,632.00	\$345,194.00	
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)		\$440,565.00	\$381,975.00	
	Water - (Offset)		\$487,474.00	\$484,072.00	
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	10,11,12 13	\$33,448.00	\$332,000.00	
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance	6,7,9,13,14		\$578,653.00	
	Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			\$3,394,014.00	\$3,849,618.00	0

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	\$5,690,424.00	\$5,287,631.00	\$5,287,631.00
Special Warrant Articles Recommended (from pg. 6)		\$770,653.00	\$770,653.00
Individual Warrant Articles Recommended (from pg. 6)		\$306,385.00	\$306,385.00
TOTAL Appropriations Recommended	\$5,690,424.00	\$6,364,669.00	\$6,364,669.00
Less: Amount of Estimated Revenues & Credits (from above)	** \$3,394,014.00	\$3,849,618.00	\$3,849,618.00
Estimated Amount of Taxes to be Raised	\$2,296,410.00	\$2,515,051.00	\$2,515,051.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$526,493.00
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)

(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs; or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Lancaster FISCAL YEAR END

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	\$5,287,631.00
LESS EXCLUSIONS:	\$21,704.00
2. Principal: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	-0-
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	-0-
5. Mandatory Assessments	-0-
6. Total exclusions (Sum of rows 2 - 5)	< \$21,704.00 >
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	\$5,265,927.00
8. Line 7 times 10%	\$526,493.00
9. Maximum Allowable Appropriations (lines 1 + 8)	\$5,814,124.00

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

EXHIBIT

A

Section 5.0 Central Business District Regulations.

Purpose and Intent

The Town of Lancaster Central Business District (CBD) is regulated by form based zoning. This form based zoning code is intended to reinforce the existing development pattern and to foster vital mixed use districts. The three sub-districts are intended to promote a lively mix of uses including shop fronts, sidewalk cafes, and upper story residences and offices as well as single family residences, civic uses, and highway commercial enterprises.

Redevelopment within the CBD shall be regulated by the following zoning regulations in order to achieve the Town's vision set forth in the Master Plan. The goal of these regulations shall be to secure the harmonious and orderly evolution of these sub-districts.

All of the areas within the CBD share a common goal of an increased emphasis on the form and placement of structures, and a decreased emphasis on the function(s) contained within them. As such, this article sets careful and clear controls on building form—with broader parameters on building use—so as to shape clear, attractive public and private spaces in the CBD with a healthy mix of uses.

Wherever there appears to be a conflict between this form based code and other sections of the Zoning Ordinance (as applied to a particular development), the requirements specifically set forth in this section shall prevail. For development standards not covered herein, the other applicable sections in the Lancaster Land Use Regulations shall be used as the requirement.

Sub-districts

a. The Regulating Plan shall locate the boundaries for the following sub-districts in the CBD:

1. South End
2. Middle
3. North End

b. Guiding Principles

1. The goal of the building height and build to line (setback) standards is to create a healthy and vital public realm.
2. Buildings are aligned and relate to the street in a way that reinforces the District Purpose Statement and contributes to vital and safe public space.
3. Consistent building forms exist on both sides of the street, creating a clear public space and community identity.
4. Vehicle storage, garbage and mechanical equipment are screened, kept away from the street, and buffered from properties in neighboring districts.

5. Within the South End sub-district, new retail and commercial activities are located on the Ground Floor along the frontage. Residential activity is not permitted on the Ground Floor, unless as a pre-existing use.
6. Parking (not including on-street parking) shall be located away from the streets and shared parking facilities and shared access to lots is required.
7. The preservation and renewal of historic buildings shall be a priority, and historic character shall be preserved and enhanced by context sensitive construction during renovations and new construction.

Standards: The standards for use and dimensions to be utilized within the CBD are shown on the Sub District Standard Sheets at the end of this section. Included in each table are the following areas:

- (a) District Purpose
- (b) Dimensional Standards Table
- (c) Diagram of Building Height
- (d) Diagram of Building Position
- (e) Design Standards
- (f) Permitted Uses

Design Requirements: The General Principles and intent of these Site Design, Architectural, and Landscape/Streetscape Standards are to provide design requirements that assist with the development and redevelopment of properties within the CBD Sub-districts. These standards were developed to reflect and preserve the character of each Sub-district, while ensuring pedestrian and vehicular safety and comfort.

a. Site Design:

1. **Build-to and Setbacks:** Sites within the South End CBD shall be developed so that buildings are placed at or near the back of the sidewalk. In the Middle and North End a setback is allowed, but structures are expected to relate to and reinforce the public realm along the street.
2. **Façade Alignment:** Individual, adjacent buildings shall be aligned when practical, to create a continuous form along the streetscape. New development in all Sub Districts shall take into consideration the façade alignment of existing adjacent structures. In the

case of differing adjacent alignments, the new buildings shall align with the most conforming adjacent building.

3. **Parking:** Off-street parking shall conform to Standard Sheets for each district. Where feasible, the sharing of parking within adjacent lots shall be considered. Shared access to parking lots shall be considered whenever possible to limit curb-cuts onto major roadways. Parking provided for a project shall be screened from the street to a height of at least 4'. Parking shall be considered accessory and is not permitted as a principal use of a lot. No more than 25% of the total parking area may be located in front of the primary structure where permitted.
 4. **Existing Vegetation** The protection and incorporation of existing, healthy trees is encouraged in new site plans.
 5. **Service Areas and Utilities:** Loading docks, trash/recycling facilities, utility boxes, transformers, and other such mechanical equipment shall not be visible from the street. Placement behind buildings and/or screening shall be required.
 6. **Pedestrian Access:** Safe pedestrian access that complies with the most recent Americans with Disabilities Act Accessibility guidelines shall be provided from the public way to the entrances to the buildings and parking areas.
 7. **Access Management:** Curb cuts must be limited to increase safety and preserve the capacity of the roadway network, and vehicular and pedestrian connections to adjacent properties are required.
 8. **Non-Public Realm:** The private, rear portions of the lots allow commercial operators to utilize these spaces as efficient working environments unseen by the public and allow residents to have private and semi-private (for apartment and condominium buildings) open space.
- b. **Architectural Standards:** The following standards are required and shall be utilized by the applicant. Additional standards have been included in the Site Plan Regulations to guide the applicant. The intent behind these standards is to reinforce the existing character and historic nature of Lancaster's CBD. However, modern buildings that are sensitive to that character may be permitted as well , subject to Planning Board approval.
1. **Corporate Architecture:** Architecture that serves as a 'sign' or buildings that use architecture to define a corporate identity (corporate architecture) shall not be permitted.

2. **Building Walls (Exterior):** Building walls shall reflect and complement the traditional materials and techniques of Lancaster's architecture. They should express the construction techniques and structural constraints of traditional, long-lasting, building materials. Simple structural configurations and solid craftsmanship are favored over complexity and ostentation.

- (i) Building materials shall be context sensitive and shall reflect a consistency to be found within the sub-district. Wood, brick, stone and masonry building materials are encouraged for exterior walls.
- (ii) The building façade shall receive more attention than the rest of the building. The articulation of architectural detail should increase on lower façade levels and ground floor to enhance the public/pedestrian experience.
- (iii) Long, blank, uninterrupted walls shall be avoided at the front, street side, of buildings. If such walls are unavoidable, articulation such as columns, pilasters, and masonry details, and plantings shall be used to visually break up a blank façade.

3. **Roofs and Parapets:**

- (i) Roofs and Parapets should demonstrate a commonsense recognition of the climate by utilizing appropriate pitch, drainage, and materials. Gable ends, when utilized, shall be oriented towards the primary street.
- (ii) Buildings without visible roof surfaces and overhanging eaves shall have a cornice projecting horizontally at least six (6) inches beyond the building walls. For Buildings two stories or taller, the cornice projection shall increase an additional six (6) to twelve (12) inches per story.
- (iii) Skylights and roof vents are permitted but should be shielded from the street view.
- (iv) Building designs need to reflect the adjacent massing. Ornamentation should be consistent with that used in the neighborhood of buildings to reinforce the fabric and richness of the community.

4. **Windows and Doors:**

- (i) The building façade must have a pedestrian scale entrance that faces the primary frontage, and at least 30% of the façade shall be composed of windows. Principal building entrances shall be clearly visible from the street and create a safe inviting space. Overhead pedestrian covering, lighting, and business identification signage should be incorporated.

- (ii) Long expanses of horizontal windows shall be divided by mullions or vertical elements, as appropriate for the building style, so as to create vertically oriented window sections.

5. Optional Requirements Related to Architectural Standards:

- (i) LEED (Leadership in Energy and Environmental Design) standards, or an equivalent standard (or such others as may succeed them), are optional but encouraged to be incorporated into the building design
- (ii) Green roof technologies are encouraged, if suitable, to promote energy efficiency and stormwater management. Vegetative cover should be considered for flat roofs and solar panels should be considered for integration on all roof structures.

c. Landscape/Streetscape Elements:

1. Streetscape elements such as sidewalk materials, lighting, and street trees, must be consistent within a project and complimentary to materials and planting on adjacent properties.
2. Building facades are the public "face" of every building. Owners are encouraged to place planters, window boxes or in-ground plantings of year-round seasonal interest. Evergreen and flowering plants, perennials, and/or climbing vines shall be used to enhance areas in front of buildings.
3. Street trees are an essential element in defining the street form. Trees are also important in traffic calming, decreasing heat-island effect by shading of pavement, and enhancing the aesthetic appeal of the district. Trees shall be planted at regular intervals, not less than 30 feet on center where possible. Adjacent trees shall be considered when choosing placement and species.
4. In the North End Sub-district, where off-street parking is located along the streetscape in front of buildings, a 10 (ten) foot planting strip shall be incorporated along the front property line to screen parking lots. Plantings shall be at least 3'-4' tall, but shall not interfere with vehicular sight lines (at entrances and exits) or pedestrian safety.
5. Rain gardens and biofiltration swales designed to treat or infiltrate stormwater runoff are encouraged. These planting areas must be located and designed to enhance the visual quality of the development and the safety of pedestrians.
6. Lighting: Materials and equipment chosen for lighting fixtures should be durable, energy efficient and weather well. Appropriate lighting is desirable for nighttime visibility, crime deterrence, and decoration. However, it should be noted that lighting that is too bright or

intense creates glare, hinders night vision, and creates light pollution. These elements are to be avoided.

- (i) In order to minimize light pollution, light should be directed downward to the immediate area being lighted and away from any living quarters.
- (ii) Lights shall be located no more than sixteen (16) feet above grade.
- (iii) Floodlights or directional lights are permitted, but must be shielded or aimed in such a way that they do not shine into other lots, or the street.
- (iv) Floodlighting shall not be used to illuminate building walls.
- (v) Site lighting shall be of a design and height so as to illuminate only the lot.
- (vi) No flashing, traveling, animated, or intermittent lighting shall be on the exterior of any building, nor shall it be visible from the street or adjacent properties, whether such lighting is of temporary or long-term duration.

d. Mechanical Equipment:

- 1. The following shall not be stored or located within any area considered a front yard under this Code, and shall be screened from view from the street or adjacent properties: Air compressors, mechanical pumps, exterior water heaters, water softeners, utility and telephone company transformers, meters or boxes, garbage cans, storage tanks, and the like.
- 2. Roof mounted mechanical equipment shall be located so as to not be visible from the street, public space, or parking lots, or from the ground level of adjacent properties. Screening features employed shall use similar and/ or complementary building materials to the building on which they are located.
 - a. Renewable energy systems including solar photovoltaic panels, solar hot water systems, and small wind turbines are exempt from the shielding requirements, but placement must be considered to ensure that adjacent properties are not impacted.

Conditional Use Permit

- a. Conditional use approval for relief from the dimensional standards herein may be granted by the Planning Board (RSA 674:21 II) after proper public notice and public hearing provided that the proposed project complies with the following standards:

1. That both public and private buildings and landscaping shall contribute to the physical definition of rights of way as civic spaces.
 2. That development shall adequately accommodate automobiles, while respecting pedestrians and the needs of public areas.
 3. That the design of streets and buildings shall reinforce safe, accessible environments.
 4. That architecture and landscape design will be guided by the local climate, topography, history, and building practice.
 5. That buildings shall be energy efficient in accordance with the state energy code at a minimum.
 6. That civic buildings and public gathering places shall be provided at locations that reinforce community identity and activity.
 7. That the preservation and renewal of historic buildings shall be a priority.
 8. That the harmonious and orderly evolution of these sub-districts shall be secured through the adoption of these regulations.
 9. That the proposed building(s) shall match the more conforming façade alignment of the adjacent buildings' rather than the provisions of this code, through the issuance of a conditional use permit.
- b. Conditional use approval to permit a use under the "other" category may be granted by the Planning Board (RSA 674:21 II) after proper public notice and public hearing provided that the proposed use complies with the following standards:
1. The requested use is essential or desirable to the public convenience or welfare.
 2. The requested use will not create undue traffic congestion, nor unduly impair pedestrian safety.
 3. The requested use will not overload any public water, drainage or sewerage system nor any other municipal system to such an extent that the requested use or any developed use in the immediate area or in any other area of the town will not be unduly subjected to hazards affecting health, safety or the general welfare.
 4. Any conditional use permit which has not been acted upon in accordance with the approval of the Planning Board within two (2) years of the date of said approval shall be considered null and void.
- c. Conditional use approval shall be subject to the completion of a Conditional Use Permit by the Planning Board and the Applicant. Said permit shall be recorded at the Coos County Registry of Deeds.

Administration

- a. The CBD exists like every other district and development within the community, and is intended to be reviewed and approved as any other district. A Conditional Use Permit process with the Planning Board has been created, however, to allow for relief from the dimensional standards if necessary and to allow for consideration of additional uses. Any appeals of this section shall be treated as any other zoning appeal, and shall be directed to the Zoning Board of Appeals. Projects submitted shall follow the process outlined in the Site Plan Review Regulations.

Commercial—South End Sub-District

The information included in this Table represents the requirements for development in this District, see section xxx for additional requirements

Town
of
Lancaster

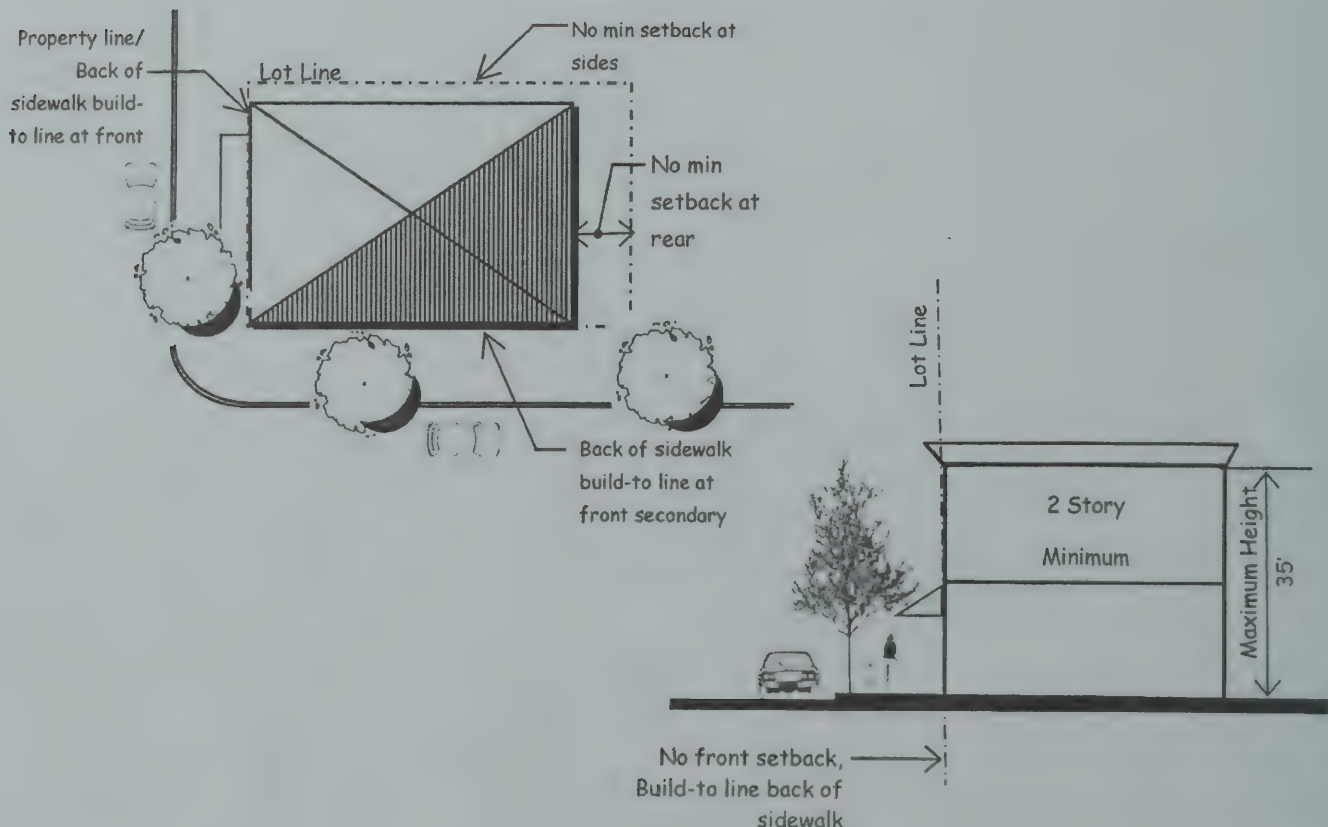
Statement of Purpose

This is the traditional commercial core for Lancaster, starting at the Town Hall and running north to Bunker Hill Street. It is characterized by multi-story, primarily 19th Century structures constructed of traditional materials, primarily brick and clapboard. There is minimal building setback from the public sidewalks. In general, structures follow their traditional pattern of ground floor retail uses and upper-story residential and/or office uses. Where on-site parking is provided, it is generally to the rear or side of the buildings. This is the historic core of the community.

Design Standards	
ARCHITECTURAL STANDARDS	Yes
LANDSCAPE STANDARDS	Yes
ACCESS MANAGEMENT STANDARDS	Yes
PARKING STANDARDS	Off site within 1,000'

Dimensional Building Table

LOT DIMENSIONS	
Density	6 Units per 10,000 sf
Min Lot Size	None
Frontage (feet)	None required
Lot Coverage	None required
PRINCIPAL BUILDING SETBACKS (Feet)	
Front Setback	Build-to at property line
Side Setback	none
Rear Setback	none
OUTBUILDING/ACCESSORY USE SETBACKS (Feet)	
Front Setback	Behind Principal Building
Side Setback	0
Rear Setback	0
BUILDING HEIGHT (Feet)	
Principal Building	35
Outbuilding	35
Minimum Stories	Two story minimum



FORM BASED CODE Use Table

Commercial—South End Sub-District

The information included in this Table represents the requirements for development in this District, see section xxx for additional requirements

Town
of
Lancaster

Uses	South End Sub-District	Middle Sub-District	North End Sub-District
<i>Residential</i>	Permitted, but not on ground floor	Permitted	Permitted
<i>Lodging</i>	Permitted	Permitted, up to 12 rooms w/stays up to 14 days	Permitted
<i>Professional Offices/Services/Commercial</i>	Permitted	Permitted	Permitted
<i>Eating & Drinking</i>	Permitted, no drive thrus	Permitted, no drive thrus	Permitted
<i>Retail/Personal Services</i>	Permitted	Permitted	Permitted
<i>Civic</i>	Permitted	Permitted	Permitted
<i>Other</i>	Via Conditional Use Permit	Via Conditional Use Permit	Via Conditional Use Permit

Commercial—Middle Sub-District

The information included in this Table represents the requirements for development in this District, see section xxx for additional requirements

Town
of
Lancaster

Statement of Purpose

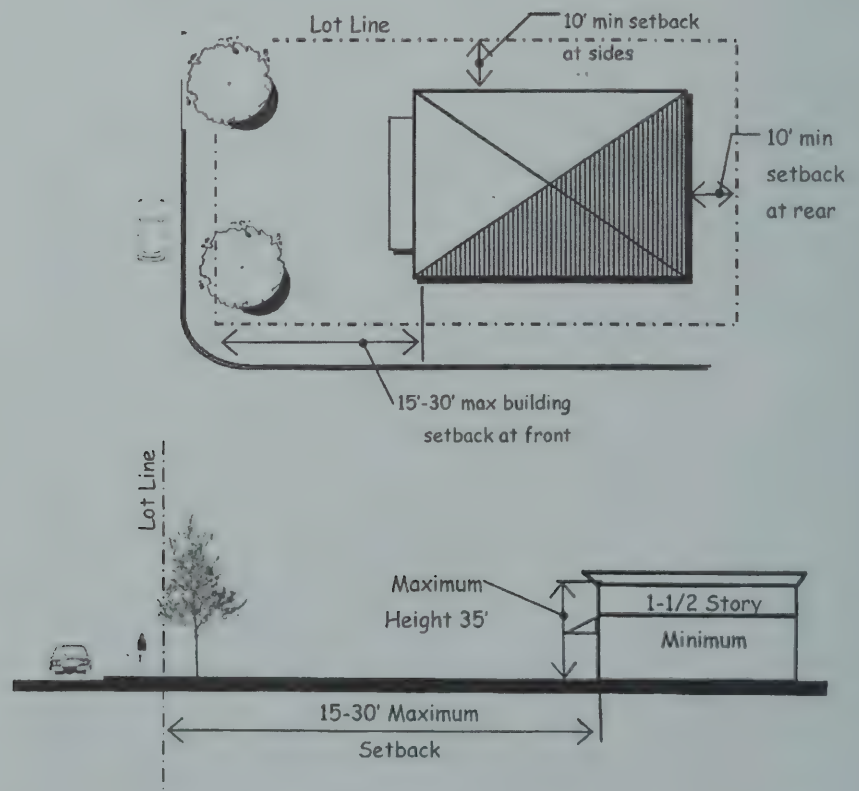
This section of Main Street runs from Bunker Hill Street to Depot Street. It is characterized by many institutional uses: churches, the new and older courthouses, and the library. Although with towers and steeples some of the buildings are quite tall, in general this area has a lower building density and structure height than the southern end of Main Street. There are many public, or quasi-public, green spaces that are used for markets, quiet seating areas, or other non-intensive uses. Residences, or residences converting to commercial uses are present, but still at a lower density than at the southern end of Main Street.

Design Standards

ARCHITECTURAL STANDARDS	Yes
LANDSCAPE STANDARDS	Yes
ACCESS MANAGEMENT STANDARDS	Yes
PARKING STANDARDS	On site to side and rear

Dimensional Standards Table

LOT DIMENSIONS	
Density	3 Units per 10,000 sf
Min Lot Size	10,000 sf
Frontage (feet)	None required
Lot Coverage	60%
PRINCIPAL BUILDING SETBACKS (Feet)	
Front Setback	15 - 30 max
Side Setback	10
Rear Setback	10
OUTBUILDING/ACCESSORY USE SETBACKS (Feet)	
Front Setback	Building setback + 15' min
Side Setback	10
Rear Setback	10
BUILDING HEIGHT (Feet)	
Principal Building	35
Outbuilding	35
Minimum Stories	One and a half story min



Commercial—Middle Sub-District

The information included in this Table represents the requirements for development in this District, see section xxx for additional requirements

Town
of
Lancaster

FORM BASED CODE Use Table

Uses	South End Sub-District	Middle Sub-District	North End Sub-District
<i>Residential</i>	Permitted, but not on ground floor	Permitted	Permitted
<i>Lodging</i>	Permitted	Permitted, up to 12 rooms w/stays up to 14 days	Permitted
<i>Professional Offices/Services/Commercial</i>	Permitted	Permitted	Permitted
<i>Eating & Drinking</i>	Permitted, no drive thrus	Permitted, no drive thrus	Permitted
<i>Retail/Personal Services</i>	Permitted	Permitted	Permitted
<i>Civic</i>	Permitted	Permitted	Permitted
<i>Other</i>	Via Conditional Use Permit	Via Conditional Use Permit	Via Conditional Use Permit

Commercial—North End Sub-District

The information included in this Table represents the requirements for development in this District, see section xxx for additional requirements

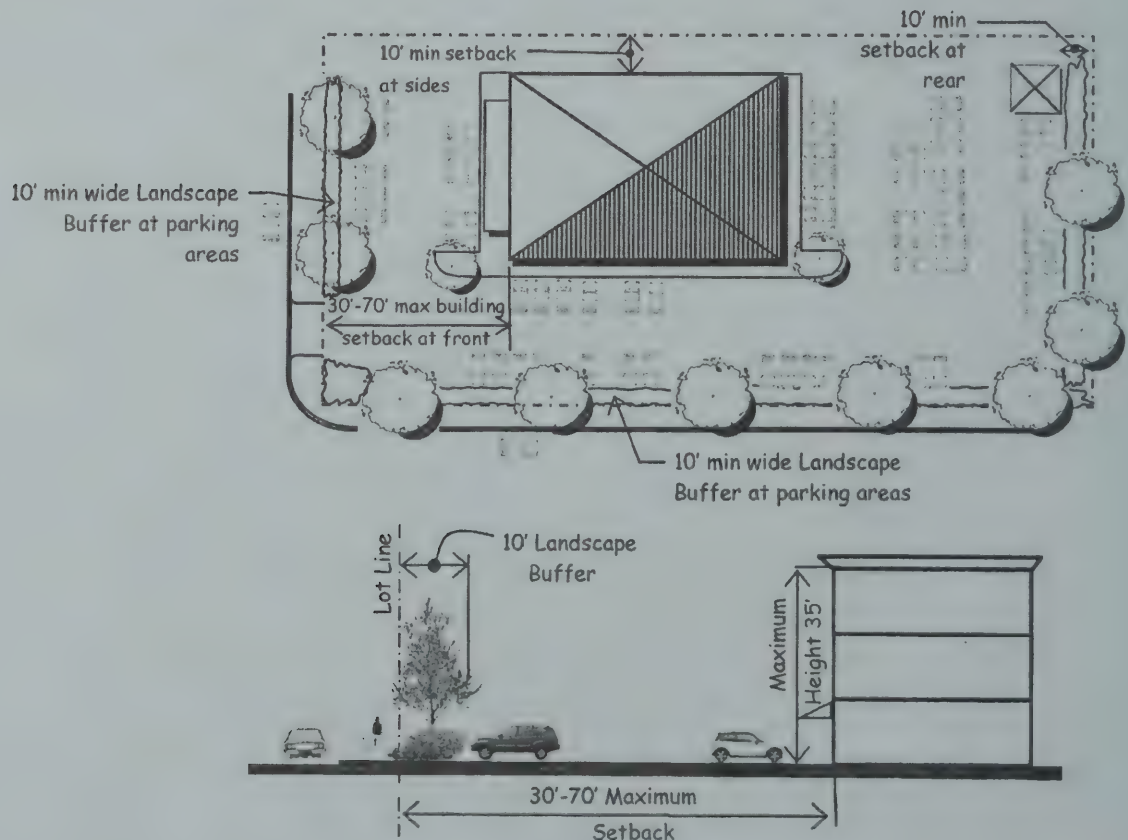
Statement of Purpose

From Depot Street to the intersection of Routes 2 and 3 there lies an area in transition. There remain some older residential homes, but they are now interspersed with new commercial activity. While sidewalks line both sides of the roadway, there is more a focus on automobile based shopping here. Most newly re-developed commercial sites offer on-site parking. As this area continues to develop, automobile traffic will be a continual focus, but, to the extent possible, it will be important to introduce landscaping and pedestrian elements that reflect the traditional uses here. Safety will be a continuing concern here requiring careful blending of the needs of pedestrians and through traffic with the needs of vehicles entering and exiting these new commercial sites.

Design Standards	
ARCHITECTURAL STANDARDS	Yes
LANDSCAPE STANDARDS	Yes
ACCESS MANAGEMENT STANDARDS	Yes
PARKING STANDARDS	On site; limited to 25% at front majority to side and rear

Dimensional Building Table

LOT DIMENSIONS	
Density	3 Units per 10,000 sf
Min Lot Size	10,000 sf
Frontage (feet)	None required
Lot Coverage	75%
PRINCIPAL BUILDING SETBACKS (Feet)	
Front Setback	30 - 70 max
Side Setback	10
Rear Setback	10
OUTBUILDING/ACCESSORY USE SETBACKS (Feet)	
Front Setback	Building setback + 15' min
Side Setback	10
Rear Setback	10
BUILDING HEIGHT (Feet)	
Principal Building	35
Outbuilding	35
Minimum Stories	None



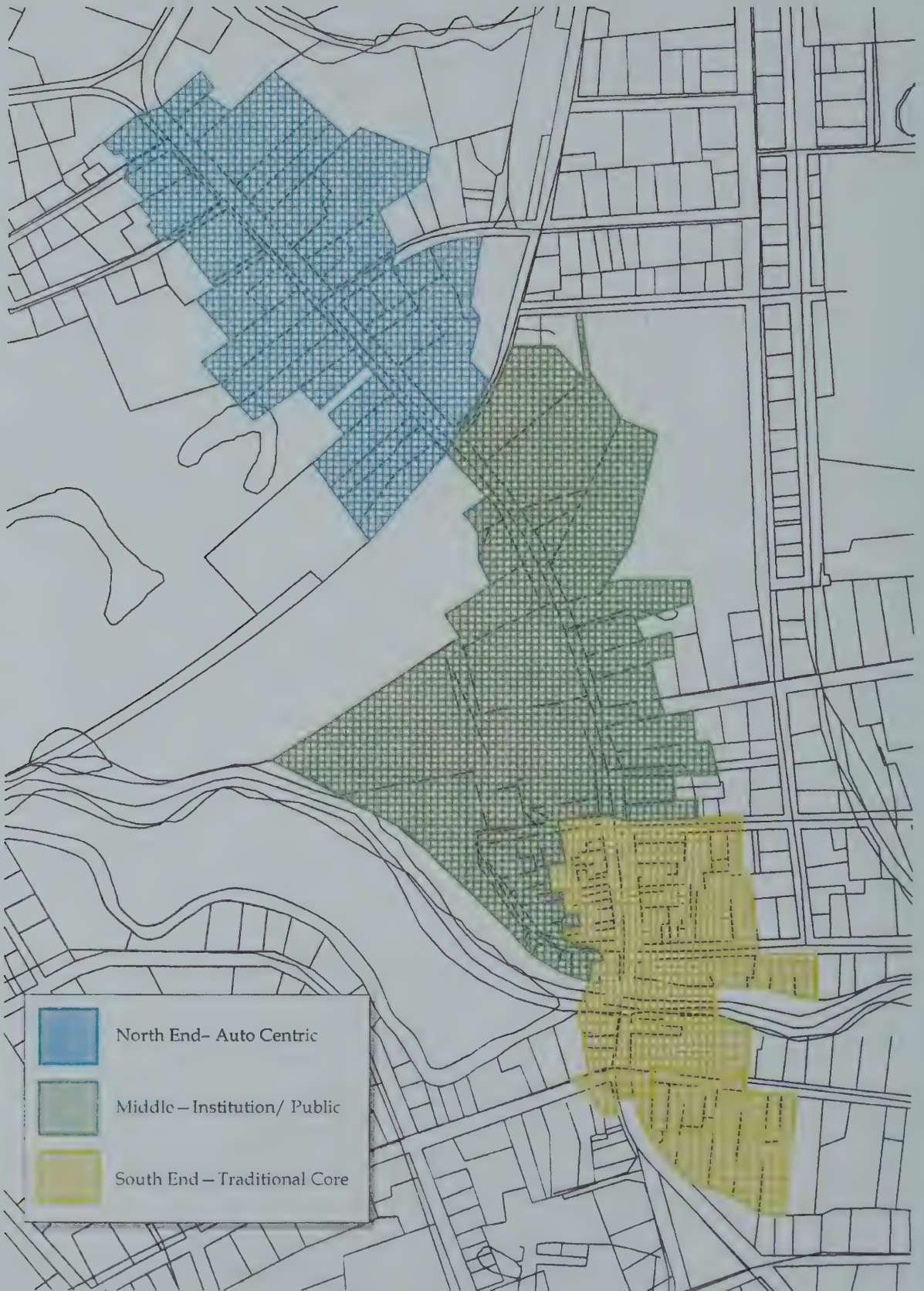
Commercial—North End Sub-District

The information included in this Table represents the requirements for development in this District, see section xxx for additional requirements

Town
of
Lancaster

FORM BASED CODE Use Table

Uses	South End Sub-District	Middle Sub-District	North End Sub-District
<i>Residential</i>	Permitted, but not on ground floor	Permitted	Permitted
<i>Lodging</i>	Permitted	Permitted, up to 12 rooms w/stays up to 14 days	Permitted
<i>Professional Offices/Services/Commercial</i>	Permitted	Permitted	Permitted
<i>Eating & Drinking</i>	Permitted, no drive thrus	Permitted, no drive thrus	Permitted
<i>Retail/Personal Services</i>	Permitted	Permitted	Permitted
<i>Civic</i>	Permitted	Permitted	Permitted
<i>Other</i>	Via Conditional Use Permit	Via Conditional Use Permit	Via Conditional Use Permit



Town of Lancaster.

Proposed District Areas

LANCASTER'S 250TH BIRTHDAY CELEBRATION COMMITTEE

The 250th Committee began meeting early in 2012 to begin planning a year of events to celebrate Lancaster's 250 birthday. Since then the committee has met almost every month. The goal of the committee is to have at least one event for each month in 2014. The Committee welcomes new members and any new ideas for events. We meet the third Wednesday of every month at 5:30 p.m. at the Town Hall Auditorium. Please feel free to call the Town Office (788-2306) if you have suggestions, ideas or would like to help out.

The Committee sold banners to be displayed in the late fall of 2013 until the end of 2014. We ended up placing 3 orders totaling 106 banners. They are displayed on poles around town.

The Committee is also selling 250th commemorative pins. We sponsored a contest to create a design for the pin and Noah Cadieux's design won.

The Committee began selling ornaments in late fall. There are six designs – Weeks Memorial Library, The Wilder-Holton House, Roger's Rangers covered bridge, The Stone House (Gaynor-Knecht Farm), the Old Courthouse and the Gable House (Letson/York house).

The Committee is selling postcards. There are 12 different pictures – Mt Orne Covered Bridge, the Gable House, Weeks Memorial Library, Congregational Church, Fox Fountain, St Paul's Episcopal Church, Wilder-Holton House, Old Courthouse, Soldiers Park Monument, Centennial Park Gazebo/Bandstand, Cross Park Monument, and the Stone House.

The 250th commemorative pins, ornaments and post cards will be sold during the polling hours on March 11th. They can also be purchased at the Town Office.

The celebration began with a giant fireworks display on December 31, 2013 followed by an all town photograph on January 1, 2014. Midge Rosebrook and the Snowdrifters are planning a weekend long celebration of the 50th anniversary of the Grand Prix/Kilkenny Cup snowmobile races the first weekend in February which will include a vintage snowmobile show, a Kilkenny Cup 50th Anniversary party, NNYVSR race series, sled parade, bonfire and Lancaster Grand Prix race.

Barbara Roberts is planning on a 52 week series of short historical articles for the newspapers which will include local businesses, churches, historical pieces on buildings and people. She hopes to involve local organizations, businesses, churches etc in preparing their own articles and pictures for publication. The articles may be compiled for publication in book form later in 2014.

Betty Newell, Anne Morgan and Bob Hunt are working on a publication from the Historical Society which will include many of the Society's old local pictures.

Other events planned are:

March – Rebecca Rule, Storyteller and a Historical Scavenger Hunt

April – Presentation by the Col Town Players of “Our Town”

May – May Pole dance

June – Big Rig Day at Weeks Library and a Dance in Centennial Park

July – North of the Notch Ecumenical Singers patriotic cantata, Ricky Nelson Tribute, Street Fair, Whiffle Ball Tournament and Historical Tours

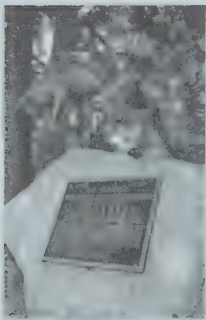
August – Weeks State Park Event and a Co-ed Softball Tournament

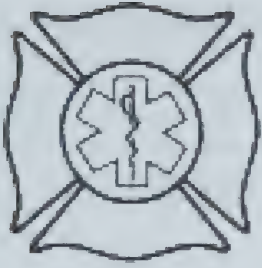
September – J Martin Piano Concert

October – Giant Parade, Halloween Costume Fun Run/Walk to Benefit the Brooke Ramsdell Scholarship Fund

November – Game supper

December – Olde Tyme Christmas and a Santa Fun Run/Walk to Benefit Toys for Tots.





Lancaster Fire Department

25 Main Street

Lancaster, NH 03584

Telephone (603) 788-3221 Fax (603) 788-3921

fire@lancasternh.org

2013 Annual Report

2013 was a tremendous year for the Lancaster Fire Department. Our call volume has continued to rise, to a record 1575 calls. This is 164 calls above the 2012 total.

At the Annual Awards Dinner in December the following members were recognized for their years of service to the department: Terry Schmidt, Adam Kendall, and Tina Briggs for five years; Zina Schmidt for 10 years; Suzanne Nile for 15 years; Ron Wert and Kevin Whiting for 20 years; and Leon Rideout and Dana Flynn for 25 years. Also, Robert Hunt was awarded the 2012 EMS Attendant of the Year Award and Ian Milligan was awarded the Lt. Donald White Firefighter of the year Award. Zack Gonyer was awarded the 2012 Explorer of the Year award.

As you know our department is very dependent on volunteers. Over the past few years we have seen many changes in this, people's lives have gotten busier and many are having to work multiple jobs just to make ends meet. But we have managed to retain a strong core group of volunteers that give countless hours of their precious time to the community, and for this we thank them!

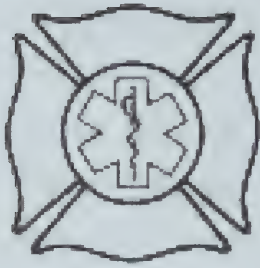
During 2013 the department continued to offer free smoke detectors, which were originally purchased with grant funds. Please take a moment to change the batteries in your smoke and carbon monoxide detectors and check all your escape routes. Take time to have a fire drill at home!

The members and officers of the Lancaster Fire Department would like to thank all the members of the community for the support that you have given to the Department over the past year. We are honored to serve the community of Lancaster and are very proud of the quality Department that you have allowed us to achieve.

Respectfully Submitted,

Randy Flynn, Chief





Lancaster Fire Department

25 Main Street

Lancaster, NH 03584

Telephone (603) 788-3221 Fax (603) 788-3921

fire@lancasternh.org

EMS

Medical	648
Transfers	787
Motor Vehicle Crashes	81
Fire Standby	48
DHART Assist	0
ALS Intercept	11
Total EMS Calls	1575

Lancaster	1244
Jefferson	75
Lunenburg	60
Gilman	26
Guildhall	25
Granby	9
Non-contractual	136

A1	797
A2	206
A3	294
A4	288

FIRE

Structure Fires	9
Motor Vehicle Crashes	18
Haz-Mat Spills	11
Car Fires	0
Chimney Fires	4
Wildland Fires	4
False Alarms	41
CO Alarms	1
Mutual Aid	12
Public Assist	3
Rescue	3

Total Fire Calls 94

Lancaster	78
Guildhall	2
Lunenburg	1
Whitefield	4
Groveton	3
Dalton	0
Jefferson	1



Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

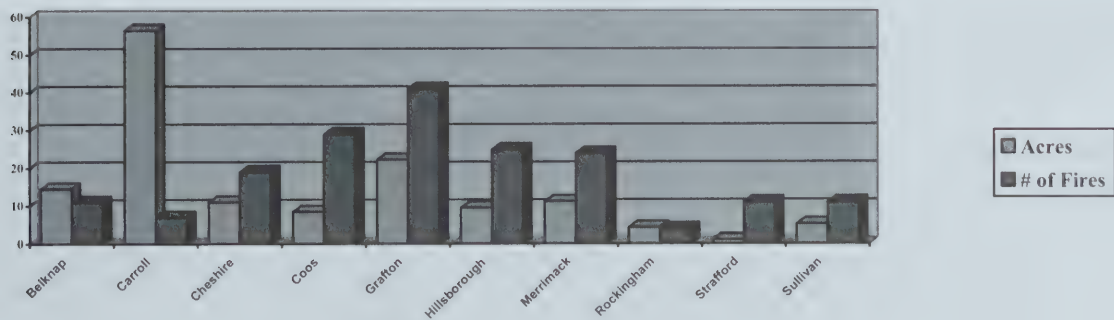
This past fire season started in late March with the first reported fire on March 26th 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires occurred during the months of April and May. The largest fire was 51 acres on April 29th. 81% of our fires occurred on class 3 or 4 fire danger days. By mid May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2013 FIRE STATISTICS

(All fires reported as of November 2013)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	14.5	11
Carroll	56.5	7
Cheshire	11	19
Coos	8.5	29
Grafton	22.3	41
Hillsborough	9.5	25
Merrimack	11.2	24
Rockingham	4.3	4
Strafford	1	11
Sullivan	5.2	11



CAUSES OF FIRES REPORTED

	Total	Fires	Total Acres
Arson	1	2013	182
Debris	69	2012	318
Campfire	12	2011	125
Children	1	2010	360
Smoking	10	2009	334
Railroad	0		
Equipment	4		
Lightning	0		
Misc.*	85 (*Misc.: power lines, fireworks, electric fences, etc.)		

ONLY YOU CAN PREVENT WILDLAND FIRE

HEALTH DEPARTMENT

2013 Annual Report

By mandate of the State of New Hampshire, the Health Officer and the Deputy Health Officer, along with the Board of Selectmen, make up the Town's Health Department. The Health Officer is empowered to investigate and attempt to resolve any issues within the Town which affects or may affect the health of its residents.

The Health Department is responsible for the following three functions:

- Enforcing applicable New Hampshire laws and administrative rules (i.e. regulations), as well as local ordinances and regulations enacted by communities;
- Serving as liaisons between state officials, local elected officials, and residents for local public health issues and,
- Leading and actively participating in efforts to develop regional public health capacities.

During 2013 we have been actively involved in all these functions. We continue to investigate and enforce many state laws and administrative rules as they pertain to public health.

We intend to continue these processes in the coming year. If you have any questions or concerns, please contact me at (603) 788-3221.

Respectfully
submitted,

Steven Jones
Health Officer



Photo compliments of
The Coos County Democrat

LANCASTER POLICE DEPARTMENT

Annual Report - 2013

In January 2014, the Selectmen appointed Attorney Wendy Roberts to act as Municipal Prosecutor for the Lancaster Police Department. Funding for the Municipal Prosecutor was obtained from the Department's existing budget. The department previously designated one of the officers as the department prosecutor, which effectively removed an officer from the street to fulfill that role. In October, after twenty years of service to the town, Sgt. Paul "Skip" Hood retired from the department, and the decision was made to not fill that position to enable the department to have a licensed member of the New Hampshire Bar Association provide legal representation in the prosecution of charges brought by the department.

Attorney Roberts, a former public defender and criminal defense lawyer, will now be handling all aspects of prosecution for the department. As a member of the New Hampshire Bar Association since 1996, her expertise as an experienced criminal trial lawyer will create more positive results in the court room, as well as providing the officers with expert legal guidance in the performance of their duties. In addition to her responsibilities to prepare cases and represent the department in court, she will provide trainings and legal updates to the members of the department to keep the officers apprised of changes in the law.

Ben Stewart was also hired to fill a vacant patrol position. Ben, a Lancaster native, attended the Lancaster Elementary School and White Mountains Regional High School. After completing high school, Ben went on to attend the University of New Hampshire, where he graduated with a Master's Degree in Justice Studies and a minor in psychology. He is currently attending the New Hampshire Police Academy and is scheduled to graduate April 11, 2014. Upon graduation, Ben will receive an additional twelve weeks of training with the Lancaster Police Department's Field Training Officer.

The Lancaster Police Department requests your assistance by asking you to report suspicious or criminal activity when you see it. Dial 911 or 788-4402.

2013 Year End Totals

Reported incidents	381
Arrest	214
Warnings/summons	1423
Accidents	113

As always the members of the Lancaster Police Department thank you for your continued support.

Respectfully,

William H. Colborn
Chief of Police

HIGHWAY DEPARTMENT

Lancaster's Highway Department once again performed road reconstruction on two of the Town's streets. Kilkenny and Wolcott Streets had their existing surfaces ground and later reshaped for appropriate drainage before they received their base and finish coats of asphalt. Additional water and sewer work was performed by the Water and Sewer Department to upgrade the antiquated infrastructure along those streets. This continual partnership of both departments has been very beneficial to Lancaster's residents as they receive a much better product for the money spent.

As well as the road reconstruction we supervised the placement of the base coat of asphalt on Spring Street completing that project which began in 2012. We also cooperated with NH DOT on Middle Street to reconstruct over 1000 feet of deteriorating sidewalk while they upgraded their drainage. Again, this pooling of resources enabled both parties to complete their tasks in a more timely and cost-effective way. We are hopeful this partnership within the Town and State agencies will continue and benefit the residents of Lancaster.

On top of all the capital improvements we complete the Highway Department continues their never ending maintenance of equipment, roads, ditches, bridges and culverts. There are also the dozens of storms that require emergency response whether heavy rains, deep snows or treacherous ice. Our tireless maintenance helps minimize any damage these storms may cause and we always try to find ways to better respond making the residents safer.

I would again like to thank the residents of Lancaster for their patience and cooperation throughout the year. As always your vigilance with notifying the Town of issues with our roads and streets enables swift action and most certainly minimizes costly repairs and closures. The hard work and dedication of my staff is also appreciated. Their expertise and ingenuity allow the Town to undertake special projects and complete routine ones with great results and many times minimal costs. I and the Town are very fortunate for them. Thank you all.

Respectfully Submitted,

Dennis Donnelly
Highway Foreman

December 8, 2005

The Town of Lancaster employs the following **inclement weather policy** (RSA 231:92-a): All sidewalks in Town will be maintained with the exception of the following:

Depot Street (from Wolcott Street to the end of Depot Street)
Elm Street (from Spring Street to Governor's Terrace)
Fletcher Street
Portland Street
Richardson Street
Water Street

The above sidewalks are not plowed due to width deficiencies or due to low priority use. Please note that sidewalk plowing, clearing, and sanding is the final priority in a storm event. Therefore, sidewalks will be plowed as soon as personnel are available after having cleared all primary and secondary roads and streets within Lancaster. In some cases, sidewalks will not be cleared until after a storm event has ended. Vehicles parked on the sidewalk will be ticketed and/or towed. Thank you for your cooperation.

Board of Selectmen
Lancaster



LANCASTER TRANSFER STATION AND RECYCLING CENTER

This year was a good year, we recycled over 800 tons of product which is 30 tons more than 2012 and we shipped 37.50 tons less of MSW than in 2012. With the addition of the glass crusher the old pile of glass is slowly getting smaller.

Another good note for the Lancaster Transfer Station is the prices of recyclables are staying strong.

We would like to thank Wayno's Rubbish Service and Beattie Enterprises for the great job they have done for us this past year.

What you saved by recycling in 2013;

- 320.3 tons of fiber saved 5448 trees
- 29 tons of plastic conserved 43,250 gallons of gasoline
- 97.5 tons of scrap metal conserved 97,480 lbs. of coal
- 9.25 tons of tin cans will conserve enough energy to run a 60 watt bulb for 482,560 hrs.

Recyclables recycled for 2013 are as follows:

1. Cardboard	190.5 Tons	12. Compost	80 Tons
2. News Paper	26.8 Tons	13. Shingles	59.55 Tons
3. Office Paper	11.5 Tons	14. Textiles	9.71 Tons
4. Low Grade Paper	91.5 Tons	15. Fluorescent Bulbs	.25 Tons
5. Tin Cans	9.28 Tons	16. Batteries	1 Tons
6. Al. Cans	5.80 Tons	17. Antifreeze	2 Tons
7. Plastic Bottles	27.24 Tons	18. Electronics	9.86 Tons
8. Plastic Bags	1.4 Tons	19. Waste Oil	8 Tons
9. Glass	140 Tons	20. Canola Oil	.25 Tons
10. Tires	28.80 Tons	Total	800.92 Tons
11. Scrap Metal	97.48 Tons		

Municipal Solid Waste shipped to Mt. Carberry is 480.8 tons.

Demolition Waste shipped to Mt. Carberry is 511.4 tons.

This year each resident recycled 1.33 lbs. of recyclables per day.

This year each resident produced .80 lbs. of trash per day.

This year 2013 the recycling rate is 63%.

Respectfully Submitted by

Dennis Patnoe Transfer Station Supervisor

LANCASTER WATER AND WASTEWATER TREATMENT FACILITIES 2013 ANNUAL REPORT

Lagoon Wastewater Treatment Facility

E.P.A. # NH0100145

During the year 2013, the Lancaster Lagoon Treatment Facility operated efficiently, we experienced no major State or E.P.A. violations and continue to discharge quality treated wastewater as required by National Pollutant Discharge Elimination System (NPDES) requirements. In 2013, the Lancaster Wastewater Facility treated and discharged 298,350,000 gallons of treated wastewater to the Connecticut River with an average discharge rate of 817,397 gallons per day. The months of June and July proved to be the highest effluent flow.

Grange Wastewater Treatment Facility

E.P.A. #NH0101249

The Grange Wastewater Facility serves 14 residential homes and discharged 1,447,500 gallons of treated wastewater into Otter Brook with an average discharge rate of 3,966 gallons per day (design flow 3,500 gpd), the months of May and July with the highest flow. Future plans are to continue to inspect the collection system for inflow and infiltration.

Lancaster Water Treatment Facility

E.P.A. #1291010

In 2013 the Lancaster Water Facility produced 150,796,869 gallons of water with an average flow rate of 413,142 gallons per day. The months of June and July were the most demanding. The average annual fluoride concentration was 0.70mg/l and average chlorine residual was 1.15mg/l. The Water Facility experienced no water quality violations and continues to monitor and test for sources of problems and concerns. We are continuously providing superior, reliable and safe drinking water to the consumers of Lancaster.

Respectfully Submitted

Timmy J. Bilodeau
Chief Operator

EMERGENCY MANAGEMENT DEPARTMENT 2013 ANNUAL REPORT

Lancaster's Emergency Management Department (EMD) works with many agencies and organizations throughout the town and State to prepare the community in the event of an emergency. Although Lancaster has been lucky we haven't seen an event that required opening our Emergency Operations Center or any emergency shelters we continue to train and practice in preparation for such an event.

In 2013 the EMD worked with the Lancaster School, Country Village Nursing Home, Holton Point and Weeks Hospital to practice an evacuation of the school and nursing home due to a high water situation. This drill tested the coordination of all groups to evacuate their respective buildings to the appropriate staging areas where transportation was provided to bring them to areas of safety. This transportation route went through the properties of PJ Noyes and FB Spaulding to find a potential safe route to Colonel Town for school children and the Town Hall for nursing home residents. The cooperation and continued support of everyone involved in this plan made it successful.

Lancaster's EMD also works very closely with the North Country Health Consortium for emergency planning. One area of close cooperation is the establishment of a Point of Distribution (POD) center in case of the need for mass treatment of a pandemic. The Lancaster School has been identified as this areas POD and their willingness to take a lead in coordinating its opening and utilization is much appreciated by the Town and the Health Consortium.

Acquiring much needed equipment and supplies for the Town is also a role of the EMD. The Town has been very successful securing funding for vital equipment from the State of NH Department of Homeland Security. These grants have helped the Town purchase generators, radio upgrades and vital equipment for our police cruisers. Many of these things would be financially out of the Town's reach if not for the support of the State.

As many may know, in times of emergency it is vital that everyone pitches in to help and it is comforting to know the Town has many willing partners in its efforts to keep the residents of Lancaster safe.

Town of Lancaster Emergency Management Department

SAFETY COMMITTEE

The Town of Lancaster's Safety Committee helps to watch over the town's property and employees to keep things safe. The committee has an employee from each department that meets by monthly and inspects the town's property for safety concerns that may cause injury to the public or employees. For 2011 there were just a few minor incidents to inspect.

The committee members for 2013 are:

Transfer Station Dennis Patnoe 788-3200

Ambulance/Fire Department Randy Flynn & Steve Jones 788-3221

Police Department Paul (Skip) Hood 788-4659

Water/Sewer Department James Noland 788-3201

Highway Department Jug Dingman 788-3749

Col. Town Al Pryor 788-3321

Secretary Jean Oleson 788-2306

There are 26 areas that are inspected each year and they are as follows

- | | |
|--|--|
| 1. Police Department | 14. Sand Pit & Salt Shed & Pipe Storage Area |
| 2. Fire Department | 15. Middle Street & North Road Valve Buildings |
| 3. Ambulance Building | 16. Ray & Deb's Valve Box Vault |
| 4. Transfer Station | 17. Colonel Town Community House |
| 5. Main Sewer Pump Station (Heath Street) | 18. Colonel Town Pool & Bath House |
| 6. Sewer Lagoons | 19. Colonel Town Playground |
| 7. Summer Street Pump Station | 20. Colonel Town Fields, Garage, Snack Bar & Scorers Booth |
| 8. Main Street Pump Station | 21. Community Camps Pleasant Valley Road |
| 9. Industrial Park Sewer Pump Station | 22. Town Garage |
| 10. Water Tank Industrial Park | 23. Water & Sewer Department |
| 11. Water Tank Reservoir Road (New) | 24. Town Hall |
| 12. Water Tank Reservoir Road (Old) | 25. Weeks Memorial Library |
| 13. Water Treatment Plant Pleasant Valley Road | 26. Town Cemeteries Summer Street |

The Safety Committee Supervisor would like to thank the members for there effort to keep us all safe.

Respectfully submitted,
Dennis Patnoe Safety Committee Supervisor

COLONEL TOWN RECREATION

The year 2013 at Colonel Town was filled with numerous maintenance improvements to the community house and grounds. One of the big improvements was the overhaul of the gym lighting and ceiling fans. This was a big project that took place during the summer. Not only is the light in the gym much brighter now, but the improvements will result in energy savings. A special thanks to Mr. Bernard LaBounty for the many hours he spent helping with this project and securing a grant from Public Service of NH to decrease the overall cost Colonel Town would have to pay for the project.

The community house had other improvements during the course of the year, too. The gym floor was refinished, three new windows were installed, and a chimney liner was installed. The first half of the house trim was completed with the remainder of the house slated to be finished in 2014. Pillars at the main entrance of the building were replaced. New outlets were installed in different locations in the building, such as the gym and offices.

The pool house building got a new roof, a huge crack in the tennis court was repaired, benches were installed at "D" field, and some of the playground equipment was repainted. Several loads of playground mulch were trucked in to provide a safer environment for children to play at each of the two playgrounds. As you can see, our maintenance workers were extremely busy this year!

There was a great turnout for the seventh year in a row when the baseball/softball parents, players and spectators set aside a special work day to prepare the fields for Opening Day. The Spending Committee met with members of the Great North Woods Cal Ripken League with both sides agreeing that Colonel Town Recreation will assume responsibility for the Lancaster baseball and softball teams beginning in 2014. Colonel Town will now have a representative on the league's board of directors. We're looking forward to a wonderful partnership with the Great North Woods Cal Ripken League as we prepare for the upcoming baseball and softball seasons.

The seasonal activities continue to do well. The gym was packed for the Father/Daughter Dance. Zachary Colby did a wonderful job as the DJ for the second year in a row. This year's annual Bonnet Parade and Easter Egg Hunt, sponsored by the Rotary Club, were well attended. The Easter Egg Hunt was held inside due to the weather, but no one seemed to mind. Safe Haven had another wonderful summer which proved to be a busy one, as children enjoyed a variety of activities and local field trips due to the generosity of many people and local businesses. A trip to Santa's Village started the summer fun. For the sixth year in a row, Joy's X-Treme Ice Cream treated them to a free ice cream cone. We had a tremendous turnout for our seasonal sports with many children registering to play. Special thanks go to Fitch Fuel for purchasing new soccer uniforms and also to Passumpsic Savings Bank for sponsoring our basketball program by purchasing t-shirts and uniforms again. The Colonel Town Spirit Squad was created this year. They did a wonderful job cheering for the Colonel Town teams and performing at half time during games at the Bob Lowe Tournament. Scott Kleinschrodt did a

great job leading the successful wrestling program, and Jackie Schanlaber and Allison Keith resurrected the gymnastics program. Colonel Town held its first 5K race at the Community Camp. The weather cooperated and a good time was had by all.

We continue to be extremely fortunate to have such wonderful, knowledgeable, and dedicated adult fitness instructors. Kelley Brooks led the Seniors on the Move, averaging about 35 attendees per class. Jackie Schanlaber's followers at her Wednesday and Saturday fitness classes continued to grow.

One of Colonel Town's long-time employees of many, many years, Maryrose Corrigan, retired in August. Maryrose wore many hats while employed at Colonel Town, such as office worker, maintenance helper, Safe Haven worker, Arts & Crafts and Crazy Chefs teacher, and many more. Also known as "Granny C" by many of the Colonel Town staff and children participating in various programs, she was more than an employee – she was family. She was also the Colonel Town historian, having worked with three husband/wife director teams at Colonel Town: Mr. and Mrs. Lou Leaver, Mr. and Mrs. Mike Curtis, and the current directors Mr. and Mrs. Eddie Wood. We are really going to miss her and wish her the very best of luck in her retirement!

It can't be said enough – volunteers are crucial to our organization's success. This year's Volunteer of the Year is awarded to Ray Murray. For the last six years, he has faithfully assisted with seasonal sports, especially soccer and basketball. The number of hours he's spent teaching fundamentals and coaching each sport are too many to be counted. There were times his hours at work changed to the third shift at his job and he still found the time to serve as a coach to our teams, even when he had very little sleep. He expected good sportsmanship in all of his players and led by his example. He also believes that no job is too small. He gladly helped clean up after games and practices and willingly lent a hand whenever extra help was needed for special events. His kindness and generosity epitomize the perfect volunteer. Ray's dedication to working with young people and making a positive difference in each of their lives definitely personifies Lou Leaver's motto: "It's Not Me. It's Not You. It's Us!"

In closing, we'd like to thank all the volunteers, coaches and program leaders for another incredible year. Many of our programs, camps, intramural and travel teams couldn't survive without your commitment. Children benefit from the many positive experiences they incur while participating in the many programs we are able to offer. You help make memories that will last.

Respectfully submitted,
Edward & Denise Wood, Directors









Colonel Town Recreation 2014 Proposed Budget

	2011 Budget	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual	2014 Budget	Amount of Difference	% of Difference
INCOME									
Fees									
Community Camp Fees	1,700.00	2,195.00	2,000.00	1,715.00	2,000.00	1,955.00	2,000.00	\$ -	0.0%
Facility Fees	1,500.00	2,751.50	2,500.00	1,452.00	2,500.00	3,248.99	3,200.00	\$ 700.00	28.0%
Pool Fees	18,300.00	15,228.00	16,000.00	13,961.50	14,500.00	12,821.00	14,000.00	\$ (500.00)	-3.4%
Program Fees	38,000.00	32,735.92	38,000.00	30,072.75	34,962.00	32,507.95	43,665.00	\$ 8,703.00	24.9%
Safe Haven Tuition	65,000.00	51,906.97	53,000.00	40,090.39	42,000.00	43,286.93	42,500.00	\$ 500.00	1.2%
Total Fees	124,500.00	104,817.39	111,500.00	87,291.64	95,962.00	93,819.87	105,365.00	\$ 9,403.00	9.8%
Miscellaneous Income									
Capital Reserve	75.00	41.29	45.00	34.89	30,000.00	0.00	0.00	\$ (30,000.00)	-100.0%
Checking Interest					45.00	26.96	45.00	\$ -	0.0%
Donations	2,000.00	165.00	500.00	1,903.00	500.00	400.00	3,500.00	\$ 3,000.00	600.0%
Field Banner Advertisements	0.00	0.00	0.00	0.00	2,500.00	3,200.00	3,200.00	\$ 700.00	28.0%
Fuel Reimbursement	0.00	5,415.04	0.00	1,731.41	0.00	0.00	0.00	\$ -	0.0%
Other	0.00	600.00	0.00	0.00	0.00	225.00	0.00	\$ -	0.0%
Reimbursement for Non C/T Prog.	5,000.00	7,423.98	5,000.00	14,965.48	2,500.00	3,490.21	0.00	\$ (2,500.00)	-100.0%
Pool Training Reimbursement	800.00	0.00	800.00	0.00	800.00	0.00	800.00	\$ -	0.0%
Snack Bar Income	6,500.00	424.98	4,500.00	7,979.11	8,000.00	9,478.41	9,200.00	\$ 1,200.00	15.0%
Sweatshirts/Costumes	2,500.00	2,998.98	3,000.00	1,562.70	1,500.00	1,235.00	1,500.00	\$ -	0.0%
Total Miscellaneous Income	16,875.00	17,069.27	13,845.00	28,176.59	45,845.00	18,055.58	18,245.00	\$ (27,600.00)	-60.2%
Town Funding									
Operating Income	56,928.91	56,930.00	59,944.00	59,944.00	61,243.74	61,243.74	69,090.57	\$ 7,846.83	12.8%
Sewer	3,000.00	2,290.00	3,000.00	2,244.00	3,000.00	2,701.00	3,000.00	\$ -	0.0%
Water	4,500.00	3,875.00	4,500.00	3,175.00	3,700.00	3,258.00	3,700.00	\$ -	0.0%
Total Town Funding	64,428.91	63,095.00	67,444.00	65,363.00	67,943.74	67,202.74	75,790.57	\$ 7,846.83	11.5%
Trust Income									
Trust Income	104,955.00	110,127.52	110,000.00	113,718.19	110,000.00	108,000.00	110,000.00	\$ -	0.0%
Total Trust Income	104,955.00	110,127.52	110,000.00	113,718.19	110,000.00	108,000.00	110,000.00	\$ -	0.0%
TOTAL INCOME	310,758.91	295,109.18	302,789.00	294,549.42	319,750.74	287,078.19	309,400.57	-10,350.17	-3.2%

Colonel Town Recreation 2014 Proposed Budget

	2011 Budget	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual	2014 Budget	Amount of Difference	% of Difference
EXPENSE									
Administrative Expenses									
Audit Fee	750.00	750.00	750.00	750.00	750.00	800.00	800.00	\$ 50.00	6.7%
Bank Service Charge	0.00	0.00	0.00	0.00	0.00	18.00	0.00		0.0%
Office Supplies	2,400.00	2,399.98	2,200.00	2,070.89	2,200.00	2,286.53	2,400.00	\$ 200.00	9.1%
Postage and Delivery	450.00	364.64	450.00	383.06	450.00	445.79	450.00	\$ -	0.0%
Rec./Conf. Meetings	1,000.00	420.00	700.00	386.15	700.00	164.40	700.00	\$ -	0.0%
Software	400.00	374.00	400.00	395.00	200.00	589.10	500.00	\$ 300.00	150.0%
Telephone	2,800.00	2,125.50	2,530.00	2,059.51	2,120.00	1,701.66	1,850.00	\$ (270.00)	-12.7%
Web Site and Processing Fees	1,175.00	990.00	1,175.00	1,045.00	1,175.00	1,135.00	2,775.00	\$ 1,600.00	136.2%
Total Administrative Expenses	8,975.00	7,424.12	8,205.00	7,089.61	7,595.00	7,140.48	9,475.00	\$ 1,880.00	24.8%
Automobile Expenses									
Gas	1,600.00	1,636.13	1,600.00	1,806.31	1,800.00	2,559.68	2,300.00	\$ 500.00	27.8%
Vehicle Maintenance	1,000.00	1,052.46	1,000.00	775.05	1,000.00	762.23	1,000.00	\$ -	0.0%
Total Automobile Expenses	2,600.00	2,688.59	2,600.00	2,581.36	2,800.00	3,321.91	3,300.00	\$ 500.00	17.9%
Community Camp Expenses									
Electric	2,200.00	2,123.55	2,200.00	2,123.91	2,200.00	2,134.53	2,300.00	\$ 100.00	4.5%
Maintenance	2,000.00	1,446.42	1,500.00	550.00	1,500.00	1,862.71	1,500.00	\$ -	0.0%
Total Community Camp Expenses	4,200.00	3,569.97	3,700.00	2,673.91	3,700.00	3,997.24	3,800.00	\$ 100.00	2.7%
Equipment									
Equipment - New	2,200.00	2,189.21	1,500.00	1,118.99	2,200.00	2,297.56	2,200.00	\$ -	0.0%
Equipment Repairs	1,600.00	1,606.19	1,500.00	645.73	1,000.00	1,105.58	1,000.00	\$ -	0.0%
Total Equipment	3,800.00	3,795.40	3,000.00	1,764.72	3,200.00	3,403.14	3,200.00	\$ -	0.0%
House and Grounds									
Colonel Town's Cemetery Lot	150.00	0.00	150.00	151.00	150.00	162.00	325.00	\$ 175.00	116.7%
Fuel	16,500.00	18,500.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	\$ -	0.0%
Maintenance - House & Grounds	8,500.00	21,014.24	13,000.00	19,798.59	67,968.37	50,420.47	40,000.00	\$ (27,968.37)	-41.1%
Maintenance - Supplies	1,650.00	1,803.56	1,650.00	1,498.20	1,650.00	1,510.94	0.00	\$ (1,650.00)	-100.0%
Trash	1,350.00	1,270.00	1,350.00	1,404.00	1,350.00	1,132.00	1,350.00	\$ -	0.0%
Total Maintenance	28,150.00	42,587.80	32,150.00	38,851.79	87,118.37	69,225.41	57,675.00	\$ (29,443.37)	-33.8%

Colonel Town Recreation 2014 Proposed Budget

	2011 Budget	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual	2014 Budget	Amount of Difference	% of Difference
Insurance									
Disability Insurance	340.00	349.92	340.00	370.80	371.00	371.06	371.00	\$ -	0.0%
Health Insurance	19,909.00	18,748.68	20,818.00	21,067.24	22,484.00	22,533.16	23,202.00	\$ 718.00	3.2%
Liability Insurance	3,600.00	3,704.97	3,800.00	3,954.79	3,800.00	4,320.81	4,330.00	\$ 530.00	13.9%
Life Insurance	340.00	349.88	340.00	370.76	371.00	370.66	371.00	\$ -	0.0%
Workers' Comp Insurance	3,400.00	4,691.00	4,392.00	4,392.00	4,392.00	3,900.74	4,392.00	\$ -	0.0%
Total Insurance	27,589.00	27,844.45	29,690.00	30,155.59	31,418.00	31,496.43	32,666.00	\$ 1,248.00	4.0%
Payroll Expenses									
Payroll - Admin	43,126.62	43,126.63	44,421.00	44,420.89	45,309.42	45,309.42	45,309.42	\$ -	0.0%
Payroll - Maintenance	36,000.00	34,967.98	40,300.00	38,265.38	43,830.46	41,729.59	43,830.46	\$ -	0.0%
Payroll - Pool	19,700.00	13,796.18	17,400.00	16,015.24	16,500.00	15,592.15	18,500.00	\$ 2,000.00	12.1%
Payroll - Programs	8,100.00	7,532.53	7,500.00	7,477.65	7,500.00	7,001.17	7,500.00	\$ -	0.0%
Payroll - Safe Haven	44,700.00	30,353.23	32,700.00	27,041.49	27,000.00	27,463.44	27,290.00	\$ 290.00	1.1%
Payroll Taxes									
Payroll Taxes - Admin	3,299.19	3,299.19	3,399.00	3,398.20	3,466.17	3,466.17	3,466.17	\$ -	0.0%
Payroll Taxes - Maintenance	2,937.60	2,903.57	3,266.00	3,114.79	3,306.58	3,208.17	3,306.58	\$ -	0.0%
Payroll Taxes - Pool	1,507.00	1,054.59	1,331.00	1,225.17	1,262.24	1,192.80	1,415.25	\$ 153.01	12.1%
Payroll Taxes - Programs	620.00	575.29	574.00	572.21	574.00	535.59	574.00	\$ -	0.0%
Payroll Taxes - Safe Haven	3,442.50	2,286.53	2,502.00	2,069.90	2,065.50	2,100.96	2,087.69	\$ 22.19	1.1%
Retirement	6,792.00	7,209.49	6,601.00	6,463.04	6,805.00	7,354.99	8,070.00	\$ 1,265.00	18.6%
Unemployment	2,200.00	1,472.97	1,500.00	1,267.17	1,500.00	582.86	1,000.00	\$ (500.00)	-33.3%
Total Payroll Expenses	172,424.91	148,578.18	161,494.00	151,331.13	159,119.37	155,537.31	162,349.57	\$ 3,230.20	2.0%
Pool Expenses									
Chemicals	2,300.00	3,533.19	2,600.00	3,572.17	3,000.00	2,394.93	2,750.00	\$ (250.00)	-8.3%
Electricity	4,600.00	3,957.41	4,600.00	4,302.19	4,400.00	4,584.49	4,600.00	\$ 200.00	4.5%
Fuel	3,500.00	3,269.03	3,500.00	325.60	1,500.00	133.30	1,200.00	\$ (300.00)	-20.0%
Maintenance	2,300.00	2,877.48	4,000.00	3,642.80	1,000.00	3,187.10	2,000.00	\$ 1,000.00	100.0%
Programs	400.00	231.26	250.00	210.25	250.00	307.61	500.00	\$ 250.00	100.0%
Training	800.00	0.00	800.00	0.00	800.00	975.00	800.00	\$ -	0.0%
Total Pool Expenses	13,900.00	13,868.37	15,750.00	12,053.01	10,950.00	11,582.43	11,850.00	\$ 900.00	8.2%

Colonel Town Recreation 2014 Proposed Budget

	2011 Budget	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual	2014 Budget	Amount of Difference	% of Difference
Program Expense									
Background Checks/Training	200.00	80.00	200.00	233.00	200.00	445.50	200.00	\$ -	0.0%
Charter Fees/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	1,900.00	\$ 1,900.00	1900.0%
Donations Expenditures	2,000.00	0.00	500.00	428.80	500.00	0.00	0.00	\$ (500.00)	-100.0%
Grant Requests Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	\$ 2,000.00	1900.0%
Halloween Supplies	500.00	495.00	500.00	406.42	500.00	324.13	0.00	\$ (500.00)	-100.0%
Merit Awards/Scholarships	200.00	200.00	200.00	200.00	200.00	200.00	1,200.00	\$ 1,000.00	500.0%
Program Expense - Other	8,000.00	7,882.96	7,500.00	7,173.26	8,500.00	13,764.90	0.00	\$ (8,500.00)	-100.0%
Referees/Umpires	3,500.00	3,245.00	3,300.00	2,915.00	3,300.00	3,820.00	7,535.00	\$ 4,235.00	128.3%
Refunds	700.00	263.00	600.00	307.00	400.00	121.00	400.00	\$ -	0.0%
Reimbursable Expenses for Non C/T	5,000.00	3,014.58	5,000.00	12,341.85	2,500.00	744.83	0.00	\$ (2,500.00)	-100.0%
Snack Bar Supplies	4,000.00	3,131.81	3,200.00	5,419.09	5,500.00	6,071.30	6,000.00	\$ 500.00	9.1%
Supplies/Uniforms	2,500.00	2,562.89	2,500.00	2,268.47	2,500.00	2,957.76	15,750.00	\$ 13,250.00	530.0%
Sweatshirts/Costumes	2,500.00	2,973.98	3,000.00	1,118.88	1,500.00	950.00	1,500.00	\$ -	0.0%
Travel Team	750.00	690.00	750.00	675.00	750.00	680.00	0.00	\$ (750.00)	-100.0%
Volunteer Gifts	500.00	545.15	500.00	278.87	500.00	628.12	1,000.00	\$ 500.00	100.0%
Total Program Expense	30,350.00	25,084.37	27,750.00	33,765.64	26,850.00	30,707.54	37,485.00	\$ 10,635.00	39.6%
Safe Haven Expenses									
Events	500.00	730.00	750.00	1,040.00	1,000.00	1,690.00	1,700.00	\$ 700.00	70.0%
Food	800.00	547.06	600.00	554.20	600.00	717.82	750.00	\$ 150.00	25.0%
Summer Shirts	1,500.00	1,335.50	1,400.00	30.75	750.00	730.80	750.00	\$ -	0.0%
Supplies	750.00	610.92	500.00	146.96	250.00	96.35	250.00	\$ -	0.0%
Telephone	420.00	406.82	400.00	427.76	400.00	480.22	450.00	\$ 50.00	12.5%
Total Safe Haven Expenses	3,970.00	3,630.30	3,650.00	2,199.67	3,000.00	3,715.19	3,900.00	\$ 900.00	30.0%
Utilities									
Electric	7,300.00	7,595.98	7,300.00	7,239.03	7,300.00	6,515.28	7,000.00	\$ (300.00)	-4.1%
Sewer	3,000.00	2,290.00	3,000.00	2,244.00	3,000.00	2,700.90	3,000.00	\$ -	0.0%
Water	4,500.00	3,875.00	4,500.00	3,175.00	3,700.00	3,257.50	3,700.00	\$ -	0.0%
Total Utilities	14,800.00	13,760.98	14,800.00	12,658.03	14,000.00	12,473.68	13,700.00	\$ (300.00)	-2.1%
TOTAL EXPENSES	310,758.91	292,832.53	302,789.00	295,124.46	349,750.74	332,600.76	339,400.57	-10,350.17	-3.0%

Colonel Town Recreation
2014 Proposed Budget

2011 Budget	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual	2014 Budget	Amount of Difference	% of Difference
0.00	2,276.65	0.00	-575.04	-30,000.00	-45,522.57	-30,000.00		
NET INCOME								

January 16, 2014

Report to the Citizens of Lancaster, Beneficiaries of the Col. Francis L. Town Trust:

The Trust's market value as of 12/31/2012 was \$3,400,225.66. As of 12/31/2013, the total market value of the Trust was \$3,625,438.90. The increase in the market value of the Trust for the 2013 was 6.62%, reflecting all income, less expenses having been distributed to Colonel Town Spending Committee during the year. The low interest rate market continues and the outlook for 2014 is the same. However, the stock market experienced a remarkable year in growth which helped grow the principal of the Trust. As of 12/31/13, the Trust's portfolio is balanced at 52.64% Equities; 44.58% Fixed Income; and 2.78% Cash.

Total income earned for 2013 was \$121,557.98, representing a total asset yield of 3.35% to ending market value as of 12/31/2013; as compared to income of \$125,765.80 recognized in 2012. Adding to the income available in 2013 was the \$592.05 of carryover income that was earned in 2012, and the proceeds from the liquidation distribution of a Lehman Brothers bond totaling \$2,926.76. Distributions for 2013 to the Col. Town Spending Committee totaled \$115,245.52, up from \$113,718.19 last year. Expenses were deducted from income as follows: \$6,882.26 which was half of the Passumpsic Savings Bank management fee of .39% of assets (please see additional information below) and \$443.87 foreign taxes paid; \$1,258.63 in pre-paid accrued interest in purchases of bonds in secondary market (this will be off-set once the interest is received by the Trust); \$700.06 amortization entry; Agent fees of \$4.75; NH State Filing Fee of \$75.00; premium on insurance bond of \$400.00; Probate Court cost of \$65.00. The Probate filing will be completed by Passumpsic Savings Bank as part of their management agreement with the Trust.

In 2010, we reached the end of the first 3 years of our contract with Passumpsic Savings Bank with an asset based management fee of .30% of assets. This fee will be increased 3 basis points each year, beginning in 2011, for the next 5 years. Therefore, this year's management fee was .39% of assets. In 2013, \$6,884.32 in fees were paid from principal and \$6,882.26 were paid from income as allowed under the Uniform Trust Code. The management fees totaled \$13,766.58 in 2013, up from \$12,199.99 in 2012, \$10,693.66 in 2011, and \$9,243.73 in 2010.

In conclusion, based on advice from Passumpsic Savings Bank, the Committee decided to continue the monthly income disbursed to Col. Town at \$9,000.00, with any excess income distributed at the end of the calendar year. This is done to even out the income flow to Col. Town and not have as much excess income to distribute at year-end.

Respectfully submitted,

TRUSTEES FOR THE TOWN OF LANCASTER UNDER WILL OF FRANCIS L. TOWN
(COLONEL TOWN INVESTMENT COMMITTEE)

Douglas Shearer, Treasurer
Sarah Desrochers
David Fuller, Jr.
Jeffrey Gilman
Betsy Hutchings
Celeste Pitts
Charles Schmidt

LANCASTER MUNICIPAL CEMETERIES

2013

The Trustees of the Lancaster Municipal Cemeteries oversee and maintain six cemeteries: Summer Street Cemetery (located across from the Col. Town field and at the end of Cemetery Street), Wilder Cemetery on Main Street (on the hill between the Methodist and Christian Science Churches), #10 Cemetery (located on Martin Meadow Pond Road), Marden Cemetery (located on North Road), a one-person lot (located on South Lancaster Road, and Wentworth Cemetery (located on Pleasant Valley Road).

David Currier, the supervisor and his assistant, Cody Arsenault did a very good job in maintaining all of the above cemeteries. We would like to take this opportunity to show our appreciation by thanking them for job well done, and keeping our expenses down.

As usual, 2013 has been a very quiet year. At any time, if anyone should happen to see someone doing any inappropriate things, please call one of the Cemetery Trustees listed below, or report the incident to the Lancaster Police Department immediately. We would greatly appreciate it.

As a reminder, every year, we usually request that the people remove the faded ornaments, dead flowers or plants, and other lawn decorations by May 1st in preparation for the clean-up for Memorial Day and the summer months. No dogs are allowed at any of the cemeteries. Rules and Regulations reports are available upon requests.

We have received many favorable comments about the condition of the cemeteries. We, as the committee, are proud of our cemeteries. We welcome any ideas and comments you may have, whether they are good or bad. And we also welcome any donation of flowers, bulbs and plants.

Respectfully submitted,

Cemetery Trustees

Ronald N. Bailey
Michael W. Nadeau
Joyce K. White

William D. Weeks Memorial Library

Annual Report – 2013

Despite warnings in current news that libraries as we know them are disappearing, the Weeks Memorial Library is alive and well and flourishing. Circulation of library materials increased by over 4% in 2013. More than 35,000 individuals used the library during the year, borrowing books, CDs, DVDs, magazines and books on cassette as well as attending 387 different programs. The library's collection of materials grew to almost 63,000. The four public computers were used by 4199 people during the year. Wireless access is also available throughout the building. Although one of our dreams for the future is the computerization of our collection and circulation, almost all of the items in the library can be searched through the New Hampshire State Library's data base.

During the school year the children's library offered programs four afternoons a week. Many students from the Lancaster School take the special bus to the library after school. The Wonderplay program Tuesday morning for children 0-3 and the regular Story hour on Thursday for children 3 and older continue to be offered. The summer reading program for all ages was a huge success. For adults the library offered travel nights, French, Astrology, quilting, and a monthly book group. AARP continued to use the library's facilities from February to April 15th for free tax preparation. Other groups which regularly meet at the library include the Riding Club, Guildhall Fun flyers, Title I and 4-H. The meeting room is free for local non-profit organizations.



The library participates in the Downloadable Books Consortium which gives patrons with Kindles, iPads, and other electronic devices access to thousands of e-Books and audiobooks. Individuals with library cards can be given the log-in code for access to these materials. For genealogists Ancestry.com and Heritage Quest are available at the library, and for general searching the whole group of EBSCO data bases may be used as well.

Library staff members continue to look for new ideas for programs and suggestions for book purchases. The library is one of the best bargains in town. With proof of residency any Lancaster individual can get a free library card. Come and get your card!

Respectfully submitted,
Barbara Robarts, Librarian



LANCASTER SKATING RINK

2013

A new snow-blower and power sweeper have brought ice making to an art form with ice approaching indoor arena quality despite the wild weather fluctuations Mother Nature throws at us.

Our backyard Zamboni and tankless hot water heater allows us to make ice even at subzero temperature, unheard of in the not so distant past.

We have one more effort to trick Mother Nature by spraying the ice surface with a lime-based product that reflects the sun's rays so that on sunny but really cold days the ice doesn't melt. We should know if this effort succeeds in the next few weeks into February. Stay tuned. This would greatly extend our season so kids have skating during February vacation week.

Visitors often marvel that the rink is not vandalized, that the facility is open and available and that the ice is so good just two days after a week of rain, snow showers and temps between 47 degrees and minus 18.

Larry Barker towing our homemade Zamboni filled with hot water that allows us to make quality ice in Sub-zero temperatures.

Thanks all for your support and use.



BUILDING PERMITS ISSUED

The Town of Lancaster reviewed and approved for new buildings, additions, and renovations. The following is a summary of the permits:

Permit #	Owner	Location
13-001	Robert Snowman	244 Main Street
13-002	Allen Bouthillier	653 Main Street
13-003	Mark Goddard	Gore Road
13-004	Douglas Abbott	563 Main Street
13-005	Todd Kenison	36 Forbes Street
13-006 - Renewal Permit# 12-003	A. John Brosseau	65 Main Street
13-007	Dana Southworth	273 Garland Road
13-008	William McMann	93 Summer Street
13-009	Family Dollar, Inc.	181 & 185 Main Street
13-010	Barry Crawford	100 Middle Street
13-011	Allen Bouthillier	653 Main Street
13-012	Steve Smith/Rolling Dog Farm	Whitney Road
13-013	Aaron & Patricia Packard	621 Main Street
13-014	Jason & Nikki Monley	21 Pine Haven Road
13-015	NH DOT	641 Main Street
13-016	William W. & Sheila A. McCarten	175 Martin Meadow Pond Rd
13-017	David A. & Victoria L. Caron	484 Main Street
13-018	Tom Whitney	113 Portland Street
13-019	Mark & Wendy Goddard	19 Gore Road
13-020	Eric & Ann Huddleston	5 Starr King Park
13-021	Jon Dugan-Henriksen	78 Bunker Hill Street
13-022	Ron & Rose Rancourt	162 Elm Street
13-023	Andrew J. & SueManah Buteau	33 Elm Street
13-024	Stephen L. Wallace	64 Reed Road
13-025	Steve & Nancy Kirks	13 Pleasant Street
13-026	Thomas & Heather Wolfe	41 Hartco Avenue
13-027	Rick McCarten	25 Pleasant Street
13-028	Derrick Felch	49 Garland Road
13-029	Glen Lucas	140 Elm Street
13-030	Bruce Fowler	173 Grange Road
13-031	Cabot Hill Properties, LLC	62 Bridge Street
13-032	Weeks Lancaster Indenture of Trust/Mark Stein & Rosa Halowell	130 Weeks Road
13-033	John Brooks	12 Blackberry Lane
13-034	Bill Greene	Lost Nation Rd/Greene Rd
13-035	Daniel & Angela Kenison	Sunny View Drive
13-036	Mountain View Donuts, LLC	196 Main Street
13-037	William Allin	156 Water Street
13-038	New Era Hotel	203 Portland Street

PLANNING BOARD

This year the Board held hearings on the following cases:

- Case# 762** - **Jeffrey Laframboise and Daniel & Marylou Ryan** - Applicants request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off Elm Street (Route 135) in Lancaster with Daniel & Marylou Ryan conveying approximately 4.67 acres to Jeffrey Laframboise. No new lots to be created. Land Zoned Agricultural. (Tax Map R21 Lot 014 (43 acres), 618 Elm Street & Tax Map R21 Lot 015 (1.58 acres), 644 Elm Street). **APPROVED.**
- Case# 763** - **Robert W. & Laurie-Anne Snowman** - Applicants request a minor subdivision to divide 2 contiguous lots consisting of approximately 76.85 acres with frontage on North Road into three lots. Said minor subdivision will result in lot 1 - 39.97 acres, lot 2 - 24.86 acres and lot 3 - 12.02 acres. Land zoned Agricultural. (Tax Map R19 - Lot 048 (25.56 acres), North Road & Tax Map R19 - Lot 049 (51.29 acres), 457 North Road). **APPROVED with conditions.**
- Case# 764** - **Tina, Nicole & Brian Samson and Nicole Samson & Charles E. Ball II** - Applicants request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off Summer Street in Lancaster with Nicole Samson & Charles E. Ball II conveying approximately 0.11 acres to Tina, Nicole & Brian Samson. No new lots to be created. Land Zoned Residential and Commercial/Industrial. (Tax Map P05 Lot 030 (0.32 acres), 125 Summer Street & Tax Map P05 Lot 031 (0.48 acres), 119 Summer Street). **APPROVED.**
- Case# 765** - **Rolling Dog Farm and Dennis R. & Constance M. Patnoe** - Applicants request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off North Road and Whitney Road in Lancaster with each applicant conveying approximately 0.03 acres to each other. No new lots to be created. Land Zoned Agricultural. (Tax Map R18 Lot 003 (3.26 acres), 25 Whitney Road & Tax Map R18 Lot 006 (2.08 acres), 442 North Road). **APPROVED.**
- Case# 766** - **Christ United Methodist Church** - Applicant requests a minor subdivision to divide 1 lot consisting of 1.01 acres at 135 Main Street into two lots. Said minor subdivision will result in lot 1 - approximately 0.66 acres and lot 2 - approximately 0.35 acres and establish an official layout of Church Street. Land zoned Commercial. (Tax Map P06 - Lot 044 (1.01 acres), 135 Main Street). **APPROVED.**
- Case# 767** - **Public Service of New Hampshire (PSNH)** - Applicant is requesting permission to remove trees and brush adjacent to and beneath its power lines located on sections of scenic roads in Lancaster. Scenic roads where necessary maintenance is located are East Whitefield Road, Gore Road, Mt Prospect Road, Pleasant Valley Road, Reed Road and Wesson Road. **APPROVED.**

Case# 768 – **Douglas & Karin Matey and David L. & Janice Currier** – Applicants request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off Grange and Lost Nation Roads in Lancaster with Douglas & Karin Matey conveying approximately 30.56 acres to David L. & Janice Currier. No new lots to be created. Land Zoned Agricultural. (Tax Map R06 Lot 027 (41.65 acres), 208 Grange Road & Tax Map R06 Lot 028 (7.08 acres), 10 Lost Nation Road). **APPROVED.**

Case# 769 – **Estate of Grace R. Hinkley** – Applicant requests a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off Winter Street and Water Street in Lancaster with Tax Map P09-Lot 025 adding 0.94 acres from Tax Map P09-Lot 022. No new lots to be created. Land Zoned Residential. (Tax Map P09 Lot 022 (3.19 acres), Winter & Water Streets & Tax Map P09 Lot 025 (0.74 acres), 17 Winter Street). **APPROVED.**

Case# 770 – **Nancy L. Kingston** – Applicant requests a minor subdivision to divide 1 lot consisting of approximately 0.69 acres with frontage on Elm Street into two lots. Said minor subdivision will result in lot 1 – 0.416 acres and lot 2 – 0.276 acres. Land zoned Commercial. (Tax Map P09 – Lot 060 (0.692 acres), 21 Elm Street). **APPROVED.**

In addition to the above hearings the board also approved voluntary mergers, amended their Subdivision and Site Plan Review Regulations and reviewed wetlands applications and zoning decisions. They updated their Rules of Procedure as well as contributed to an audit of the Town's Land Use Regulations. As a follow-up to the audit the Board completed a project to develop an amendment to the Town's Zoning Ordinance to be voted on in March, 2014. The project took over 6 months with many public meetings held.

This year the Town lost two long time members of the Planning Board. Joe Hoey and Claude Reed served tirelessly and selflessly on the Board for many years and their loss is not only a blow to the Board but the Town also. Their years of service and calming presence was always appreciated and will not be forgotten anytime soon.

The Planning Board consists of 6 full members and 5 alternates as well as a select board representative and their alternate. All members are volunteers appointed by the Board of Selectmen.

The Planning Board meets the 2nd Wednesday of each month at 6:30 p.m. in the Town Hall. Deadline for submission of an application is 20 days prior to the meeting date. If you are interested in serving on the Planning Board please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

Justin Carter, Chairman
Mark St Pierre, Vice Chairman
Mark Frank
Andy Nadeau
Margaret Moser-Resigned
Leo J. Enos, Selectmen's Rep

Leon Rideout, Selectmen's Rep Alternate
Donald Doolan, Alternate
Greg Westcott, Alternate
Rusty Scott, Alternate
Ben Southworth, Alternate
Penny Noyes, Alternate
Sandra Doolan, Clerk

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

ZONING BOARD OF ADJUSTMENT

In 2013 the Zoning Board of Adjustment heard 1 request for an area variance, one request for a sign special exception and one request for a use variance. The Board also met to discuss land use regulations, the Policy Audit Draft Report, the Main Street Rezoning Project and reviewed and updated the ZBA rules of procedures.

Case #502 **David & Victoria L. Caron** for an Area Variance concerning Article 5.04 "Setbacks in the Agricultural District". Applicants are requesting an area variance to construct a 28' X 48' storage structure 10 feet from the side property line when 40 feet is required. Lot Zoned Agricultural. (484 Main Street, Tax Map R02-Lot 023: 2.20 acres). **GRANTED.**

Case #503 **Albrite Signs/Family Dollar, Inc** for a Sign Special Exception pursuant to Article 6.12 to install approximately 65 sq ft of signage when 50 sq ft is allowed based on Article 6.04(a) of Lancaster's Zoning Ordinance. Lot Zoned Commercial. (Recently Merged 181 & 185 Main Street, Tax Map P06-Lots 012 & 013: 1.38 acres combined). **GRANTED with conditions.**

Case #504 **Coos & Essex Agricultural Society (Lancaster Fair)** for a Use Variance concerning Articles 6.04 "Signs in the Commercial/Industrial District" and 6.10 "Temporary & Portable Signs". Applicant is requesting a use variance to allow the occasional, temporary placement of signs larger than and for longer than permitted by the Town of Lancaster's Zoning Ordinance. Lot Zoned Commercial/Industrial. (5613 Main Street, Tax Map R02-Lot 046: 59.91 acres). **CONTINUED.**

The Zoning Board consists of five full members and three alternates. All members are volunteers appointed by the Board of Selectmen.

The Zoning Board meets on the last Wednesday of each month, when required, at 6:30 PM in the second floor meeting room of the Town Hall. Deadline for submission of application is 14 days prior to the meeting. If you are interested in serving on the Zoning Board of Adjustment, please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

William H Potter Jr, Chairman
David Atkinson, Vice Chairman
Lewis Cassady, Jr
Tricia Frenette
Nancy Colborn

Jon Dugan-Henriksen, Alternate
Donald Freddette, Alternate
Steven Jones, Alternate



Increase seniors' access to healthcare, enhance independent living, and reduce isolation primarily through transportation and visitation.

Caleb Caregivers Town Report

Caleb Caregivers continues in its 20th year providing personalized support services to Seniors (60 plus) with transportation, friendly visiting, telephone reassurance and delivery of commodity foods.

Thanks to generous support from six of our eight communities' town meetings we can offer these services to over 200 of our neighbors. While we do not replace the role of families there are many Seniors who are lacking these normal support systems and are great matches for the all-volunteer-supported services we provide.

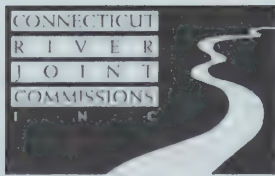
We are particularly sensitive to the growing numbers of Seniors comprising our Coos County population. By the year 2030 1 in 2 residents will be 65 years old or older placing greater stress on non profit caregiver organizations, like Caleb.

As much as we rely on town appropriations (about 42% of our revenues) we could not operate without the support of our caring volunteers.

If you have an afternoon or morning or an evening and would like to support a Senior by transporting or making friendly visits give us a call at 837-9179. We offer liability insurance, transportation reimbursement and conduct background checks on all volunteers.



Join us! August 9th for the 2nd Annual Caleb Cruise 5k (for runners and walkers)



Connecticut River Joint Commissions – 2013 Town Report

CRJC's mission is to preserve and protect the visual and ecological integrity and sustainable working landscape of the Connecticut River Valley, and to guide its growth and development through grassroots leadership. Fiscal Year 2013 was full of activity and outreach to Connecticut River communities. CRJC meetings

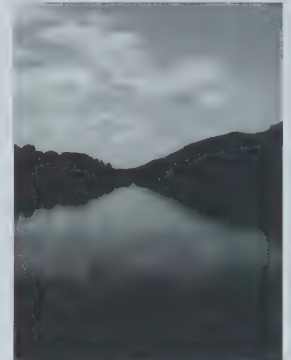
featured presentations by experts in environmental services and natural resources and on the impacts of extreme weather events on the river and its watershed. The Commission has also devoted significant effort to participating in the relicensing process for dams along the river operated by TransCanada and FirstLight, Inc.

Strategic Plan

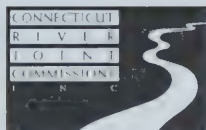
The CRJC adopted a three-year Strategic Plan to develop engaged and active membership for Local River Subcommittees and the Joint Commissions to guide its programs, promote implementation of the Connecticut River Management Plan, reach out to communities on river issues and best practices for riverfront land management, and to articulate issues that affect the Connecticut River and its watershed.

Website and Publications

CRJC's website makes CRJC publications and events easier to locate. Our monthly email update keeps CRJC members, subcommittees, and those with a general interest in CRJC activities informed. It has over 200 subscribers. We invite you to visit our website to view a complete annual report and to join our mailing list at <http://www.crjc.org>



Brendan Whittaker, President (VT); Rebecca Brown, Vice President (NH); Mary Sloat, Treasurer (NH)



ANNUAL REPORT - 2013
Riverbend Subcommittee
of the Connecticut River Joint Commissions

This year the Riverbend Subcommittee met four times and reviewed several permit applications concerning the Connecticut River Watershed within the thirteen towns we serve. In addition, the Subcommittee participated in a NHDES survey of issues relative to the state's rivers and lakes. The Subcommittee heard talks outlining the negative effects on the native moose population of a warming climate and on the potential impacts of transporting tar sands derived oil through an existing pipeline in New Hampshire and Vermont. The group also updated the Recreation Chapter of the Connecticut River Management Plan in preparation for publication. Subcommittee members also attended workshops and public meetings dealing with stewardship of the River and its watershed.

With members representing a variety of interests representing two states, five counties, and thirteen towns along 70 miles of the Connecticut River, the Riverbend Subcommittee provides a local voice to help steward the resources of a significant portion of the Connecticut River Watershed. The Subcommittee provides information and assistance to the states, towns, and landowners on projects near the river. The Subcommittee is advisory and has no regulatory authority.

Landowners planning projects near water should check first with the town office to see if a state or local permit is needed. We urge all anglers and boaters to clean their gear carefully to avoid spreading Didymo and other invasive plants and animals.

For a schedule of Riverbend Subcommittee meetings and more information about the resources of the Connecticut River, please visit the CRJC website at www.crjc.org. Meetings are open to public and we welcome any citizens who are interested in the management of the Connecticut River to become members of the Riverbend Subcommittee.

Richard Walling, Chair
Riverbend Subcommittee, Connecticut River Joint Commissions

New Hampshire Representatives:

Lancaster – Bob Elwell
Dalton- Michael Crosby, Lloyd Saltmarsh
Littleton – Jan Edick, Jim Sherrard
Monroe- Ken Hunter, Michael Monaghan
Bath – Rick Walling, Dick Long
Haverhill – David Falkenham

Vermont Representatives:

Guildhall- Richard Martin
Lunenburg- Donald Hallee
Concord- Deborah Noble
Waterford- Dennis Goodwin
Barnet-Bill Graves
Ryegate- Vacant
Newbury-Jim Doig, Stephanie Taylor

LANCASTER RENAISSANCE

The Great North Woods Welcome Center welcomed more visitors than it has seen before. There were 2925 guests who signed the register coming from 43 states and 19 countries.

Our staff received many comments about the service, such as friendly, welcoming, knowledgeable. It is a pleasure to be able to offer this service in our town, and we thank the voters for recognizing how important it is for the economy here in Lancaster.

The annual Street Fair and Olde Tyme Christmas celebrations were well received by the public. Our thanks go to all the folks who so generously offer their time and support of these events. This is what living in a small town is all about.

The Welcome Center is also being used by The Lancaster Rotary Club, The Lancaster Lions Club, The Northern Gateway Chamber of Commerce and various other events who find the facility just right for their needs. All these clubs help with monetary support of the center.

Thank you Lancaster.

Renaissance Board of Directors;

Amy Landry, Jackie McKenna, Linda Hutchins, Marsha Gingue



Photo compliments of
The Coos County Democrat



Town Report for Lancaster 2014

The Northern Gateway Regional Chamber of Commerce (NGRCC) is the premier business advocacy organization in Coos County. Membership continues to grow and includes diverse business groups from all the twelve towns we represent.

We provide members with a multitude of marketing opportunities such as advertising on our dynamic chamber website. The website allows the chamber to market to viewers by experiencing our area through local photos, events, chamber membership, and highlighting individual towns and history. Our website is very easily obtained by visitors on the web or smart phones giving them quick access to restaurants, lodging, shopping, and events. The website is supported in-house. The Chamber offers Wifi to visitors at the Welcome Center in Lancaster. Other marketing opportunities include our weekly newsletter, loyalty card, business booths at the Annual Dinner. As well as an opportunity to host a Business After-Hour Event. We provide professional development and networking events collaborating with NCIC, NH Grand and Joyce Presby. Our office makes hundreds of referrals each year by providing potential visitors, businesses, customers and clients with information about our local businesses, our community and what our extraordinary region has to offer.

The Chamber offers open forums for businesses and community members to participate. This past year we held a forum for expanding the ATV trails into Lancaster. We were instrumental in the formation of a Lancaster ATV club. We purchased a computer tablet for both Whitefield and Lancaster's Welcome Center to help visitors find local events, shopping, dining and lodging. The Northern Gateway Regional Chamber of Commerce also worked with NH Grand on erecting an informational kiosk and WIFI hotspot for Groveton. We feel the information and advertising by local businesses will impact Lancaster businesses.

The towns of Lancaster, Jefferson, Whitefield, Groveton, Dalton, Northumberland, Stark, Stratford, and Randolph, New Hampshire and Gilman, Guildhall, and Lunenburg, Vermont, are all well represented by the dedicated Board of Directors, committee members and staff. We work hard for you and with you to make this region a better place to do business.

Our funding comes from membership dues, fund-raising activities, and town appropriations. Continued support through these resources ensures that we can continue to effectively serve our membership and community.

As always, we sincerely thank the towns, local businesses and residents for their continued support.

Respectfully submitted,

Board of Directors

John Jaworowski, President

Barry Normandeau, Vice President

Linda Hutchins, Secretary

Toni Pierce, Treasurer John Brosseau

Brian Bresnahan Vern Matson

Chris Croteau Don Mooney

Wendy Colby Cindy Normandeau

Diane C. Daley Steven Bissonnette

Tim Boudreau

Lisa Tetreault

Erik Becker

Beth Cape, Administrative Assistant

Joyce White, 24 hour chamber line



Denis Skora accepts the tablet from John Jaworowski to be used by visitors at the Great Northwoods Welcome Center.

NORTH COUNTRY COUNCIL

As we celebrate our 40th year of regional planning, opportunities to make the organization more sustainable have never been greater but we need your membership support. NCC and its communities will face challenges in the coming months particularly in such a large remote region, experiencing both accelerated change and declining state and federal funding. But this is the very reason for the existence of North Country Council—to be aware of problems and pressures and to be ready to provide assistance and advice to each town and to lead the region forward.

North Country Council is your Council. It is responsive to your requirements and requests, and above all, it is willing and capable of successfully addressing your needs, large and small. As one of our greatest supporters Colonel Oliver Nelson put it, “Over the past several years, the Council and my small town have worked closely together on problems with both local and regional impact. The solutions have saved my town money, solved the problems, and provided the Council with yet more knowledge and experience which could be used to assist other towns in the North Country”

Building communities and regional capacity is no small task and certainly is not a straight forward one. To prepare for the future, the NCC Board of Directors and staff just completed a strategic planning process to meet our regional challenges head on. North Country Council’s FY 2014-2016 Strategic Plan not only reorients our regional planning focus to our seven subregions including Upper Coos, Lancaster Area, Androscoggin Valley, Littleton area, Haverhill area Plymouth area, and Mount Washington Valley but identifies five strategic priorities that the organization is determined to address in the next three years. A summary of these five strategic priorities include:

1. **Leadership:** *NCC identifies and effectively addresses local and regional issues and opportunities. As a regional leader NCC is focused on continuous education and productive teamwork through its board, staff, and partners (members, funders...).*
2. **Evaluation and Assessment:** *Within each program area (planning and economic development), evaluate projects and services, focus on outcomes. Identify emerging issues and project opportunities at the local and regional level – assess stakeholder needs, impact, staffing, cost, and availability of resources.*

3. **Financial Sustainability and Asset Utilization:** *Strengthen long-term viability through revenue diversification, asset utilization, and establishment of reserve funds.*

4. **Stakeholder and Public Relations:** *Further engage stakeholder groups through targeted communication. Spotlight regional issues, forums, and leaders. Communicate NCC accomplishments, value of service, and impact.*

5. **Strategic Development:** *Advance NCC's commitment to quality work and relevancy through the implementation of the FY 2014 - 2016 Strategic Plan.*

NCC is now stronger and better prepared for the future as a result of the FY 2014-2016 Strategic Plan.

Thank you for your on-going support of North Country Council and our mission to strengthen the North Country. If there is a project or need in your town, please call us because we are at your service.

Sincerely,

Jeffrey R. Hayes
Executive Director



Photo compliments of The Coos County Democrat

ANNUAL REPORT

On behalf of Northwoods Home Health & Hospice, we want to report to the residents of Lancaster, that 2013 has been filled with excitement and activities... and to thank you for your continued support and caring. At a time when insurance reimbursements are decreasing, the numbers of uninsured residents continue to escalate and the home care needs of community members are rising – we continue to be committed to meet these challenges and continue to provide the services that you have come to rely on. Without your investment in the mission of our agency and your continuing commitment to your residents, we could not have served the health care needs of many of your residents. Highlights are:

- **Hospice:**

We recently expanded our hospice services to include all towns within Coos County. Our Hospice Coordinator, Karen Coy, RN, continues to ensure that we continue to meet the needs of our Hospice families and provide excellence in end of life care.

- **Home Health:**

2013 Elite Home Health Award - The Northwoods Home Health & Hospice agency was recently awarded National Homecare Elite Status for the third year in a row, and due to excellent care and hard work of our dedicated staff we are listed as one of the Top 500 agencies in the country! This impressive recognition is reflective of the quality of patient care that we provide while maintaining good financial management of our resources.

- **Lancaster Services:**

The total number of home health and / or hospice visits provided to the residents of Lancaster in 2013 was 6,657 visits. Visits were provided by registered nurses, social workers, licensed nursing assistants, homemakers, physical, occupational and speech therapists.

In conclusion, Northwoods Home Health & Hospice is committed to providing the best possible care to your community members. A very special thanks to the Town of Lancaster for your continued support of our quality home care programs

Sincerely,

Gail Tattan-Giampaolo
Executive Director

2013 Northern Human Services Director's Report

White Mountain Mental Health

The past year has been extremely challenging for Community Mental Health. As the need for responsive and effective mental health and substance abuse treatment increases, the resources continue to shrink. One has only to open a newspaper, a web browser or listen to the nightly news to realize that untreated mental illness can result not only in personal distress, physical illness, disruption of families and loss of employment productivity, but also in loss of life – most commonly through suicide, but also through homicide. Although we may feel insulated from the kind of terrible events that have happened in Newtown Connecticut and other communities across the country, we are actually not immune. A strong mental health system available to everyone in the community is crucial to assure that people who are struggling receive help. Northern Human Services is proud to be the behavioral health safety net for our communities. No other organization provides the kind of comprehensive 24/7 services that extend far beyond office-based counseling. These services include day and nighttime mental health evaluations at local hospital emergency rooms, 24/7 telephone access to a psychiatrist, same day treatment in crisis situations, expert behavioral health response to local disasters in schools, municipalities and places of business and home and community-based services.

To continue to keep our communities safe and healthy, we need the support of our towns. In 2013 Northern Human Services – White Mountain Mental Health provided services to 973 unduplicated persons. These people received 10,114 hours of service. The full cost of these services was \$1,163,110. We are asking our towns to contribute less than 2% of this cost to assist us in maintaining our sliding fee scale, our emergency services system and our assistance, at no charge, in the event of school, community and workplace tragedies.

Thank you for your history of support – we want to be there when you need us!

Jane C. MacKay, LICSW
Area Director



CASA of New Hampshire

Giving New Hampshire's Abused and Neglected Children a Voice in Court



Children with a CASA volunteer benefit in countless ways. They are more likely to be placed in safe, permanent homes; more likely to receive better services; and more likely to have fewer placement changes than children without a focused advocate.

"CASA volunteers play a critical role in advancing and assuring the interest and welfare of children caught in the net of abuse and neglect. They are invaluable to the judicial system and, most importantly, to the young and fragile lives they so greatly influence."

*John T. Broderick
Former Chief Justice,
New Hampshire Supreme Court*

CASA Nuts & Bolts

CASA of New Hampshire is a non-governmental non-profit organization that recruits, screens, trains and supervises volunteer GALs (*Guardians ad Litem*) to advocate for abused and neglected children by:

- Gathering information from everyone involved in the child's life – teachers, health care providers, counselors, coaches, parents & foster parents.
- Visiting with the child at least once per month to check on her well-being, form a more complete snapshot of the child, and lend encouragement.
- Attending each court hearing to speak for the child, answer questions, and generally advocate for the child's best interests, whatever they are.
- Becoming an expert on that one child's situation and making sure he is more than just a court docket number.

Breaking the Cycle

Oftentimes abuse and neglect is just the start of problems which can plague a child's future -- insufficient educational progress, criminal behavior, mental health issues and health concerns, to name a few. Ultimately, these problems not only harm the child but also negatively impact the community as a whole. ***It is estimated that the total annual cost of adult criminality in the United States that is traceable to childhood maltreatment is \$426 billion.***

CASA organizations around the United States have been recognized by the US Department of Justice as a model juvenile delinquency prevention program.

The Children CASA Serves

CASA serves children from 0–18 years old who have been thrust into the NH court system because they suffered injury at the hands of their parents and primary caretakers, the very individuals who are supposed to protect and nurture them. Some come from heavily populated urban and suburban areas of NH and some from the most remote corners. Although they come from different backgrounds they all deserve a chance to be safe from harm. They must know there are caring adults in the world who value them.

Benefits of CASA Involvement

At any given time, CASA of NH provides personalized advocacy for over 1,000 young victims or approximately 85% of the children caught up in New Hampshire's child protection and juvenile justice systems.

CASA of NH currently supports over 450 volunteer GALs who advocate in the courts for abused and neglected children. In 2013, these citizens donated approximately 55,000 hours of service and 450,000 travel miles to represent victimized children.

Federal law requires the State of New Hampshire provide guardian ad litem (GAL) services to all abused and neglected children going through the court system. When insufficient number of volunteer GALs are available to meet the need, the State must supply paid GALs at a rate of \$60/hour. Paid GALs may assume a heavy work load of 50 to 70 cases at once. CASA advocates on the other hand are only required to take one case, representing one child or a sibling group. They become an expert on that

child's situation and make sure he is more than just a court docket number.

"If I didn't have a CASA volunteer helping me when I was taken out of my house, I would have wound up in jail or dead. I was so mixed up, but she just kept trying and trying to help me." – A CASA Child

In Your Community

The Need We Address

In NH every year, hundreds of these children come to the attention of our courts through investigation done by the Division of Children, Youth & Families (DCYF).

In 2013, CASA served 55 children in Coos County. Children from the Town of Lancaster are counted in those numbers. As children may be moved to different living arrangements (e.g. foster care or with other family members) outside of their hometowns, cases are tracked by court or by county.

The ultimate measure of CASA's success is always *how many children found help through a powerful voice representing their best interests in court?* CASA seeks to provide a volunteer advocate for every child who needs one. Currently, there are 17 active CASA volunteers in Coos County who provide a voice for area children, including those from the Town of Lancaster. Recruitment and awareness events and trainings are held throughout the year with the goal of increasing these numbers.

When you're a kid, nobody listens to you. They really don't. That's why I'm glad I had a CASA volunteer to speak for me. I don't know what I would have done without him.

– Former CASA Child

From Our Volunteers

"I became a CASA because I wanted to help children achieve a happier life, to grow up having someone listen to them, be honest with them and tell the court what they would say if they could. Being a CASA is paying it forward. You receive as much as you give."

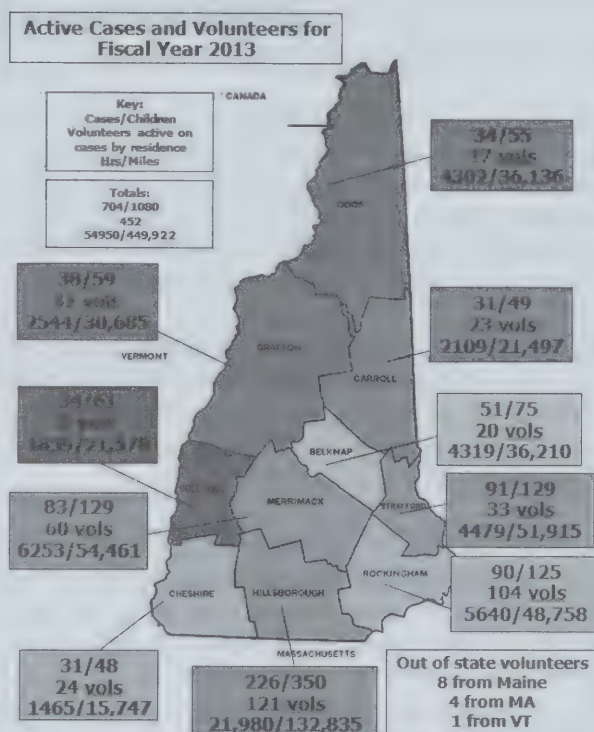
Jude, Manchester
CASA for 8 months

"I became a CASA soon after I heard about the organization 11 years ago. Many miles and children have come and gone since I began. It was the best decision I ever made."

Deb, Brentwood
CASA for 15 years

"I became a CASA because I came to realize there were many children in terrible situations and that I had so many benefits in my life not of my own making. I wanted to give back to those less fortunate and unable to protect themselves."

Fred, Bedford
CASA for 21 years



CASA of New Hampshire (603)-626-4600

www.casanh.org

DOVER KEENE COLEBROOK BERLIN MANCHESTER PLYMOUTH

Center for New Beginnings

229 Cottage Street
Littleton, NH 03561

www.centerfornewbeginnings.org
info@centerfornewbeginnings.org

603-444-6465
FAX 603-444-6233

January 20, 2014

Dear North Country Neighbor:

The Center for New Beginnings has been quietly helping local individuals and families around the North Country, some of whom are your friends, family members, neighbors and employees lead happier, more stable and productive lives for over 25 years. Our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time.

Unfortunately, we continue to see a substantial rise in the need for counseling services among people who are uninsured or under insured. The health insurance industry itself is ever more reluctant to pay for necessary services, reducing the number of counseling sessions they are willing to reimburse, as well as increasing the cost of the co-pay. Families are suffering, and the help that should be available to them is often out of reach.

In 2013, The Center for New Beginnings provided services for 85 individuals who reside in the Town of Lancaster. We are asking for your help. We are requesting \$1,000 for the upcoming fiscal year. Our operating costs continue to increase while our sources of revenue continue to decrease, and insurance reimbursements alone are not adequate to keep the organization viable.

When people are mentally healthy they are better employees, more conscientious parents, and able to positively contribute to our community. Healthy children do better in school, are able to control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and acquaintances. Everyone benefits from a population that is mentally healthy.

Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work-related issues.

Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,

Board of Directors
The Center for New Beginnings
Tony Poekert, Board Chairman, Dalton
Ellen Malessa, Easton
Nancy Dickowski, Bethlehem
Eileen Alexander, Whitefield

A Special Place for Children & Families. Excellent care and caring..

Individual, Group and Family Psychotherapy ~ Employee Assistance



Dear Supporting Community:

During 2013, Mount Washington Regional Airport monies raised from aviation fees is \$3225.00.

Your airport commission has changed are budget system. We hired a bookkeeper to do our monthly books and pay bills. We have added new charts of accounts to our system. We have added our daily fuel to our inventory sales this will give you total fuel sales & profit and monthly charts to control budget. To give actual charts on what we spend.

FBO's fees now include anyone doing business with the airport now pays a fee to this airport like rental vehicles, taxi services, vending machines, mechanics services so if you do business with the airport making money's you will pay a FBO's fee to the airport.

Starting in 2014 the commission will be very active with the local Chamber of Commerce's. We will educate local communities about the airport functions.

We will try to start a Civil Air Patrol Charter in the next few months providing we have interest from adults and youth from the communities to start it.

Check us out on Face Book search for Mount Washington Regional Airport see what all the activity coming and going, plus wild life.

Mount Washington Regional Airport, Air Traffic Activity 2013.

The following Towns Generated Activity is

Whitefield 212, Dalton 84, Lancaster 74, Jefferson 15, Littleton 90, Franconia 18, Sugar Hill 27, Randolph 6, Twin Mt. 69, Bethlehem 44, Vt. State 25, US. Military 39, Maine State 8, Colebrook 14, Pittsburgh 3, Canada 6, Laconia 2, Monroe 3, Lincoln 2, Stewartstown 2, Woodsville 8, Clarksville 1, Lisbon 2, Gorham 2,
Business Activity 272,

The Airport is a real asset for the region and one of which your community should be proud.

The Airport continues to be a base for Civil Air Patrol and medical helicopter operations, as well as Angel Flight; which (through locally based pilots) provides free, non-emergency medical flights to patients in need. This year we have also hosted many visitors; such as parachuting clubs and powered parachute enthusiasts, along with business and leisure travelers and second-home owners, all of whom bring revenue to our local communities and area businesses.

An inspection by NHDOT Aviation Division was recently completed at MWRA. The letter received from the Division stated, "Overall, the Airport is in outstanding condition and is well maintained."

On the following page is a chart showing how funds are generated to pay for improvements to airports. **No Federal Tax Dollars.**

F.a.a. REVENUE SOURCES. The Airport and Airway Trust Fund, which was established by the Airport and Airway Revenue Act of 1970, provides the revenues used to fund AIP projects. The Trust Fund concept guarantees a stable funding source whereby users pay for the services they receive. In 1997, Congress enacted new taxes that fund the Trust Fund. Each component of the taxes and the percentage of the total revenue derived from them during FY 2003 are shown in Table 1. The percentages show relative contributions of taxes.

AVIATION COMPONENT	COMPUTATION FORMULAE	PERCENT
<i>Domestic Passenger Ticket Tax (Including Areas of Canada and Mexico Not More Than 225 Miles from the Continental United States)</i>	7.5% from October 1, 1999, to September 30, 2007	49
<i>Domestic Passenger Flight Segment</i>	\$3 per Segment during Calendar Year (CY) 2002 Indexed to Consumer Price Index (CPI) after CY 2002	20
<i>Passenger Ticket Tax at Rural Airports (Having Less Than 100,000 Boarding's and More Than 75 Miles from an Airport with 100,000 Boarding's)</i>	7.5% of Ticket Cost Beginning Oct. 1, 1997 (Excludes Flight Segment Component)	1
<i>International Departure and Arrival Taxes (Where Domestic Tax Does Not Apply)</i>	\$12 Per Person Departure Tax Plus \$12 Per Person Arrival Tax Beginning Oct. 1, 1997 Indexed to CPI Beginning Jan. 1, 1999	15
<i>Special Rule for Flights between Continental US and Alaska or Hawaii</i>	\$6 Departure Tax for International Facilities Indexed to CPI Beginning Jan. 1, 1999 Plus a Portion of the Domestic Passenger Ticket Tax	
<i>Frequent Flyer Tax</i>	7.5% of Frequent Flyer Award Value	2
<i>Waybill Domestic Freight and Mail</i>	6.25% of Shipment Cost	5
<i>Commercial Fuel Tax</i>	4.3¢ Per Gallon	6
<i>General Aviation Fuel Tax</i>	Aviation Gasoline – 19.3¢ Per Gallon Jet Fuel – 21.8¢ Per Gallon	2

The goals of the airport in the coming year are to:

1. Implement RSA Chapter 91-A, New Hampshire's Right to Know Law, 7/29/09...
2. Develop and implement a quick responsive reporting of meeting minutes to member towns and advertise meetings including all airport functions in local papers; and Towns.
3. Encourage the public to attend meetings and ask questions.
4. Expose young people to flying through aviation classes and opportunities to go for rides with local pilots.
5. Working with OMNI Hotel and Mountain View Grand
6. Clearing brush and cleaning up around airport grounds

7. Work to adjust leases and other fees to generate income to the airport, and to contain expenses, in order to maintain our current level of requests to towns without additional requests.
8. Educating all taxpayers about the economic value of an airport for their communities. Educating about upcoming projects, and future plans about the airport.

Donors asking about tax deductibility of contributions.

Generally, donations to municipalities are deductible for purposes of income tax under IRC section 170, including section (c) (1):

(c) Charitable contribution defined

For purposes of this section, the term “charitable contribution” means a contribution or gift to or for the use of—

(1) A State, a possession of the United States, or any political subdivision of any of the foregoing, or the United States or the District of Columbia, but only if the contribution or gift is made for exclusively public purposes.

Importantly, during 2010, supporting towns approved an amendment to our Intermunicipal Agreement that more accurately reflects how we operate and how the all-volunteer board that oversees the airport is recognized by the state. The amendment has been reviewed and approved by the New Hampshire Attorney General; summary and complete copies are available at the offices of all member towns. We thank you for your support of the amendment on your town’s 2010 warrant.

Looking ahead, we plan to continue working to improve the safety and functionality of the airport, which is a critical part of the North Country’s transportation infrastructure. We will continue to fund the bulk of our ongoing operation through fuel sales, hangar leases, parking fees collected from transient pilots, and donations from businesses and individuals who recognize the value of this unique resource.

Through careful management, strong volunteer engagement, and steady but modest increases in revenues generated from airport users, we have been able to maintain a level per capita sponsor town share again this year, as we’ve done for the past decade. We appreciate your ongoing support of the airport.

All of our meetings are open to the public. In most months, we meet on the last Tuesday; you can check by calling ahead. We encourage you to visit the airport—during our meetings or as you’re just out and about.

Edward Stevens, Chairman/Airport Manager

NORTH COUNTRY ELDER PROGRAMS

The Senior Meals Program is a TRI-County Community Action Program offering both home-delivered and congregate dining to the communities of Coos County. The home-delivered meals services meet the needs of individuals 60 and above years of age and disabled or chronically ill adults ages 18-59 who are unable to prepare meals for themselves by providing well-balanced nutritious meals. Home-delivered or "Meals-On-Wheels" serves the frailest and most vulnerable of our population. It promotes the opportunity for individuals to age healthy and remain in their community within their own home.

The Senior Meals congregate or "community" dining program serve the senior citizens in Coos County with a purpose to reduce hunger and food insecurity, offer socialization and provide nutrition education to keep older adults aging healthy. The congregate dining is offered in convenient and accessible community setting. This year in Lancaster an additional site was added at the Colonel Town recreation center with over 20 individuals attending every other week as well as McKee Inn and the Christ United Church both offering weekly community dining to the local seniors.

In fiscal year 2013 Senior Meals served Lancaster residents 923 congregate meals and 12,945 home delivered meals (an increase of 10% from 2012). The Senior Meals Program in Fiscal Year 2013 prepared and served 132,163 meals county-wide to senior citizens in need of nutritional assistance.

TCCAP has a long-standing partnership with Lancaster and is committed to serving the elder residents with dignity and respect promoting healthy aging and independent living.

Patti Stolte
Director of Elder Programs
Tri- County Community Action, Inc.
610 Sullivan Street, Berlin NH 03570
603-752-3010 www.tccap.org



North Country Transit

Public Transit to the North Country

Senior Wheels-Freedom Express-Fixed Routes-Long Distance Medical

31 Pleasant Street, Suite 100, Berlin NH 03570

Phone: 603-752-1741 Fax: 603-752-2117

Toll Free: 1 -888-997-2020

A Tri-County CAP, Inc. Program Berlin/Gorham Pittsburg/Colebrook/N. Stratford Groveton/Whitefield Lancaster/Littleton

North Country Transit, a Tri County Community Action, Inc. program recently changed their name to Tri-County CAP Transit (TCCT). TCCT started providing transportation services over 30 years ago. The first services provided were Door-to-Door transportation to the elderly and disabled of Coos County. Tri-County CAP Transit is allowed to offer public transportation by “open door” policy meaning, if room is available on the vehicle a person of any age can ride with this service. This was especially helpful to many as there are very few, if any, taxi services in many of the small towns in the North Country.

In January of 2006, a public transit route between the towns of Littleton, Lancaster, and Whitefield began operating expanding Tri-County CAP Transit’s service area to not only Coos County but now into northern Grafton County. The Tri-Town Public Transit Route provides many residents with transportation to get to work, shopping, after school activities, medical appointments, etc. for an affordable fare. The service makes four round trips a day (2,500 stops in Lancaster) stopping at designated spots along the route and deviating ¼ mile to accommodate people. Last year the Tri Town provided 12,107 passenger trips. The Door-to-Door service provided 1,966 trips for seniors 60 and older, 257 trips for seniors who have Medicaid, 388 trips for non-seniors with Medicaid, and 393 non-senior trips for various reasons.

Tri-County CAP Transit is also the service provider for Littleton Regional Hospital patients via the “Littleton Regional Hospital Care-A-Van”. This service is open to residents of any age in the northern Grafton County and southern Coos County towns.

Tri-County CAP Transit also offers volunteer driver long distance non-emergency medical transportation providing rides to those 60 and older via passenger vehicle to get to medical appointments/facilities outside Tri-County CAP Transit’s regular service area. The majority of these trips are to Dartmouth Hitchcock Medical Center in Lebanon, NH. Last year we provided over 36 trips through our volunteer non-emergency long distance medical service. We are always in need of volunteers to transport elderly people to their appointments outside our regular service area. If this is something you or someone you know would be interested in volunteering to do please contact our office at 1-888-997-2020. Mileage reimbursement is paid to volunteers to help defray the cost of operating their personal vehicle.

Tri-County CAP Transit is staffed by 54 people that include: a full time Director, Administrative Support Associate, and Operations Manager, 3 part time Dispatcher/Mobility Managers, 1 Long distance medical/Medicaid clerk, 2 full time Drivers, 25 part time Drivers, 1 full time Mechanic, 1 part time mechanic, and 18 Volunteers (long distance drivers, and office help).

Trips can be scheduled by calling a toll free number 1-888-997-2020 that connects to a central call center. It is best to schedule a trip as far in advance as possible. This will help ensure we will be able to provide the trip, but, all trips need to be scheduled no later than by noon the day before the trip is needed. The trip request is taken and entered into scheduling software that later compiles all the trips into driver manifests. The manifest schedules the trips in the most cost efficient and productive manner possible without sacrificing safety or quality. Our driving staff: Have National Criminal Record, Motor Vehicle Record checks, State Elderly and Adult Registry checks, and State Record Checks for children and youth services before hiring or having any contact with our passengers. All drivers are trained in procedures for

“We’ll take You Places”

Emergency Evacuation, Passenger Assistance Techniques, and Defensive Driving every three years. Vehicles operated by the program are all wheelchair accessible.

The program operations are funded through a mix of resources. Currently funding to operate our Tri-Town Bus public route between Lancaster, Whitefield, and Littleton consists of 50% Federal Transit Administration funding, 16% State and Federal funding from the Transition Assistance for Needy Families, 2% contribution from United Way, 4% from transportation for Medicaid clients, 24% is derived from subscription passes, fares, fundraising, sponsorships, and CSBG funds from Tri County CAP, and 4% is town funding contributions. Door-to-Door service is funded with Federal Transit Funds requiring a 50% match for Operations, 20% match for Capital, and 20% match for Administration. Funds from the Department of Health and Human Services (Bureau of Elderly and Adult Services) work in combination with the FTA funds to cover a portion of what it cost to provide a senior citizen trip. TCCT receives \$5.74 per trip for senior citizens. TCCT's trip cost averages \$13.00 per trip. DHHS reimburses TCCT \$54.08 for a long distance non-emergency medical trip that have an average cost of \$121.00 to provide. Funding to cover the additional costs not covered with FTA and DHHS funds is raised through local towns, Counties, Granite United Way, fundraising, contributions, donations, etc.

What does it cost a passenger to ride? The fares charged by public transportation are in relation to distance traveled. Multi-ride passes can also be purchased at a savings. Elderly and disabled transportation for Door-to-Door service as well as long distance medical service provided by volunteer drivers is a suggested donation in relation to the distance traveled. Tri-Town fare is \$3.00 for unlimited riding all day. Discount passes can also be purchased by calling our office. During the summer months from the last day of school to the day before school begins student passes are available for the Tri Town Bus Public Route at a cost of \$30 for unlimited rides for the entire season. Youth have to be under 18 years of age but no younger than 13 years of age to qualify.

Gift Certificates for all services can be purchased by calling the 800 number. Many people purchase gift certificates to give to elderly parents, children to get to work or activities, etc. They make a great gift idea and stocking stuffer!

More information on the services provided, operating days and hours, public transit route schedules, and types of services provided in different areas of Coos and northern Grafton County can be found on the web at www.tricountycaptransit.weebly.com or by calling 1-888-997-2020 and speaking to a scheduler. If education on how to use our services is necessary we can help by setting up an appointment with a staff person who may provide a free ride explaining how to use the service. Of course, the schedulers at North Country Transit would be happy to provide any information you need also?

**TOWN OF LANCASTER
RESIDENT DEATH REPORT
FOR THE YEAR ENDING DECEMBER 31, 2013**

Date of Death	Name of Deceased	Name of Father	Maiden Name of Mother
January			
14	Isabel King	Leonard Norris	Amy Leighton
20	Herman Kenney	Guy Kenney	Elsie Richardson
25	Elizabeth Simonds	Chester Elkins	Annie Maclean
26	Gilman Savage	Rollo Savage	Jessie Gallagher
February			
07	Donald Begin	Joseph Begin	Marguerite Marcotte
13	Ruth Foss	Alton Lee	Christie Walter
24	Jane Beaton	Fred Samson	Gladys Ingerson
27	Ethel Murphy	William Berwick	Mary Welch
March			
06	Andrew Walther	Stanley Walther	Catherine Harrington
11	Delphis Arsenault	William Arsenault	Marie Dupres
17	John Colborn III	John Colborn Jr	Allegra Truitt
23	William Luckey	R Luckey Sr	Florrie Kennington
April			
03	Jeanne Murcell	Charles Murcell	Marion Pierce
24	Aileen Corrigan	Irving Jones	Marion Grace Littlehale
May			
01	Algenia Merrow	Allen Mailman	Edder Collins
10	Jeannette Mainguy	George Rodrigue	Mamie Gonya
24	Arlene Morin	Kenneth Ridgwell	Garnet Hayes
26	Jane Renaud	John Lyons	Hazel Riley
June			
05	Leona Holden	Frank Cole	Eva Vickery
06	William Brown	Elwin Brown	Lyndall Call
11	Leighton Pratt	Calvin Pratt	Jessie White
11	Joseph Hoey	Joseph Hoey	Bertha McGary
21	Giovanna Saladino	Joseph Rapallo	Agatha Calia
21	Darwin Kay	Robert Kay Sr	Phyllis Hurlburt
24	Henry Morrison	Hilray Morrison	Rita Mulligan
July			
04	Evangeline Hertell	Leonard Hertell	Emma Wentz
07	Kevin Kopp	Alexander Kopp	Joan Malone
23	Doris Tyler	Emil Madison	Thyra Ingstrom
30	Helen Elliott	Ralph Donnelly	Irene Beaulieu
August			
03	Irene Arsenault	Edward Arsenault	Marie Marier
04	Gladys Stark	Edmund Cummings	Lucille Valley

**TOWN OF LANCASTER
RESIDENT DEATH REPORT
FOR THE YEAR ENDING DECEMBER 31, 2013**

Date of Death	Name of Deceased	Name of Father	Maiden Name of Mother
August			
05	Claude Reed	Kenneth Reed	Mary Brooks
05	Lucille Leborgne	Aime Robichaud	Yvonne Bourbeau
16	Evelyn Murphy	Walter Miller	Delia Gagnon
20	James Bailey	William Bailey	Mary Minty
22	Armand Kuntz	Adolph Kuntz	Mary Murat
29	Christopher Walker	Larry Walker	Sheri-Ann Scholl
September			
14	Nancy Waterman	William Waterman	Ellen Magoon
22	Virginia Richardson	Wildred Owen	Mona Coffin
October			
05	Willa Greenwood	Zell Davis	Donna Tully
07	Ronald Barracliffe	Edgar Barracliffe	Evelyn Leppin
20	Edward Raynor	Albert Raynor	Rose Geebe
26	Margaret Newton	Rollin Winters	Sadie Barnes
November			
16	Evelyn Owen	Munn Owen	Gladys Bolton
22	Cathleen Gaynor	Maxwell Crosby	Marion Barney
December			
10	George Motard	Hilaire Motard	Glara Gaudreau
10	Beverly Shores	Ceylon Shores	Sallie Hodgdon
11	Radmila Rizzo	Josef Vojta	Albina Safarova
15	Wendell Burke	Benjamin Burke	Lena Kiser
16	Gabrielle Couture	Oliva Girouard	Noellia Mailhot
23	Terrill-Ann Theroux	Elmer Sargent	Claire Tremblay
26	Barbara Luckey	Richard Holden	Leona Cole
31	John Kenney	Clifford Kenney	Rita Bragg

**TOWN OF LANCASTER
RESIDENT BIRTH REPORT
FOR THE YEAR ENDING DECEMBER 31, 2013**

Date of Birth	Name of Child	Name of Father	Name of Mother
Jan 01	Lilly Shae Nicole		Kimberly Phillips
Jan 06	Alexis Mai-Claire	David Holden	Kathleen Briggs
Jan 21	Timothy Mathew Jr	Timothy Brown Sr	Angela Donovan
Feb 11	Landyn Robert	Ryan Beaton	Angela Shaw
Mar 13	Grant Ezra	Eric Crane	Denise Crane
Mar 21	Chelsea Anne		Taneka Allin
Mar 23	Georgia Ann	Daniel Ryan	Angela Ryan
Apr 29	Averi Lyn		Kylie Potter
May 09	Nash Fraser	Steven Comeau	Dawn Fraser
May 15	Emmett Maxwell		Danielle Ingerson
May 16	Angelica Rose	William Russ	Milisia Gray
May 24	Levi Hunter	Jesse Cummings	Gloria Lambert
June 13	Gideon Tate	Kelvin Jackson	Trina Jackson
June 17	Kamden Allen	Cory Whitney	Megan Fellows
June 26	Audrey Lunn		Morgan Newton
Aug 17	Alexis Anne	Michael Cotter	Ashley Cotter
Aug 27	Stephen Alan	Stephen Way	Michelle Jackson
Aug 27	Michael James	Stephen Way	Michelle Jackson
Aug 28	Ariyana Jeanne	Chad Sirois	Kristin Clement
Sept 04	Lillian Ruth	Theron Barden III	Sierra Landry
Oct 11	Haley Grace		Angela Field
Nov 21	George Treston	Shane Walter	Sheena Stevens
Nov 23	Isabella Rae	Shawn Coffield	Libby Simino
Nov 28	Gavyn Ray	Matthew Hagen	Krystal-Leigh White

**TOWN OF LANCASTER
RESIDENT MARRIAGE REPORT
FOR THE YEAR ENDING DECEMBER 31, 2013**

Date	Name & Residence of Person A	Surname & Residence of Person B	Place of Marriage
Feb 14	Adam N Kendall Lancaster, NH	Tabbatha M Dingman Lancaster, NH	Lancaster
Apr 26	Robert W Quimby Jr Lancaster, NH	Erin M Joyce Lancaster, NH	Lancaster
May 18	Paige L Libby Lancaster, NH	Michael A Kay Lancaster, NH	Bretton Woods
July 03	Alfred R Lucier Jr Lancaster, NH	Wendy F Stuart Lancaster, NH	Lancaster
July 27	Megan A McGee Lancaster, NH	Adam J Ramsay Jefferson, NH	Bartlett
Aug 03	Allen C Bouthillier Lancaster, NH	Marianne W Cannon Lancaster, NH	Bretton Woods
Aug 03	Ryan P McLaughlin Lancaster, NH	Kristina M Watts Lancaster, NH	Lancaster
Aug 24	Jordan L Deamicis Lancaster, NH	Robert A Spaulding Lancaster, NH	Northumberland
Aug 31	Katlynn M Fitch Lancaster, NH	Nicholas A Marois Berlin, NH	Lancaster
Sept 21	Gregory J Robbins Lancaster, NH	Catherine E Cook Lancaster, NH	Lancaster
Sept 21	Jason N Beaulieu Lancaster, NH	Regina M Emrick Lancaster, NH	Lancaster
Oct 13	Alexandria P Mellett-Grover Lancaster, NH	Christopher A Robinson Lancaster, NH	Lancaster
Nov 03	Shawn R Blodgett Lancaster, NH	Natalie J Ploss Lancaster, NH	Lincoln

**TOWN OF LANCASTER
NON - RESIDENT MARRIAGE REPORT
FOR THE YEAR ENDING DECEMBER 31, 2013**

Date	Name & Residence of Person A	Surname & Residence of Person B	Place of Marriage
June 22	John J Bascom Los Angeles, CA	Jenna L Wright Los Angeles, CA	Lancaster



Photo compliments of the Coos County Democrat



The Senate of the State of New Hampshire

107 North Main Street, Concord, N.H. 03301-4951

Report from Your North Country Senator Jeff Woodburn

Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58 northern, rural communities encompassing 27 percent of the state's landmass. It is a region larger than two states and 77 foreign countries, containing fewer than a twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy, and history from the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges, and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for our people. This means expanding Medicaid for low-wage workers and rural hospitals, increasing the minimum wage, and opposing the Northern Pass project.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. To this end, I am proud to be the chamber's most independent member and recognized by Business NH magazine as one of the most influential members. But voting is only a part of my work; in the tradition of my mentor, the late Executive Councilor Ray Burton, I have been accessible and available to my constituents, holding town hall meetings, office hours, and tours for state leaders. I have tried when possible and appropriate to bend State government to meet the needs of rural people and rural communities.

I love being the voice for the North Country and am constantly inspired by the people and places that make our beloved home so special.

Be in touch if I can be of assistance to you or your community.

Regards,
Jeff Woodburn
North Country Senator

524 Faraway Road, Dalton, NH 03598
Jeff.Woodburn@leg.state.nh.us
603.259.6878 mobile number
603.271.3073 office

